

**BOARD OF ASSESSORS
CHATHAM COUNTY, GEORGIA**

Members Present: Tommy Boondry – Vice Chairman
James A. Gunter – Secretary
Laura Hegstrom – Member
Members Absent: Terry Tolbert – Chairman
Dr. Kathryn Martin – Member
Others Present: Roderick Conley – Chief Appraiser
Robbin Bowen – Deputy Chief Appraiser
Abda Quillian – Legal Counsel
Stephanie Bridges – Recording Secretary

PERSONNEL RECOGNITION

Staff Training

Stephanie Bridges – Course V: Cost Approach to Value
Dan Wiglesworth – Course V: Cost Approach to Value
Toni Chisholm – Course V: Cost Approach to Value
Joseph Bell – Appraiser I Exam

CITIZENS ITEMS

None

DIVISION MANAGER STAFF REPORTS

Division managers gave reports on status of appeals, transfers, homestead exemptions and new PINs. Transfers are down 7% from last year. Homesteads taken is up 5%. Residential and commercial are both finished with neighborhood modification reviews and are currently looking at neighborhoods not reviewed since 2006TY2015. Are currently working on audit checking. IT/Quality Control has met with ICS regarding online appeals. Testing should take place approximately two weeks before notices are mailed.

APPROVAL OF MINUTES

Mr. Gunter made a motion to approve the following:

Minutes of the April 2, 2015 Regular Meeting.

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

OLD ITEMS

None

CONSENT AGENDA – NEW ITEMS

Mr. Gunter made a motion to approve the following:

1. Real and Personal Property Assessment Notices
 - A. Personal Property 45-Day NOAs PY – Submitted for Approval of Recommendation
 - B. Residential Prop. 45-Day NOAs PY – Submitted for Approval of Recommendation
 - C. Non-Homesteaded Mobile Homes PY – Submitted for Approval of Recommendation
 - D. Non-Homesteaded Mobile Homes CY – Submitted for Approval of Recommendation
 - E. Motor Vehicle Appeal Values – Submitted for Approval of Recommendation

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

Ms. Hegstrom made a motion to approve the following:

2. Real and Personal Property Exemptions
 - A. Personal Property – Submitted for Approval of Recommendation
 - B. Real Property – Prop Owner Corrections – Submitted for Approval of Recommendation
 - C. Tax Exempt Properties – Submitted for Approval of Recommendation

2-0074-47-001	SCAD	Approve for TY2015
2-0599-01-005	SCAD	Approve for TY2015
2-0030-06-004	SCAD	Approve for TY2015
2-0031-12-004	SCAD	Approve for TY2015
2-0031-29-001	SCAD	Approve for TY2015
2-0016-32-003	SCAD	Approve for TY2015
2-0073-09-019	St. Luke Missionary	Approve for TY2015
2-0097-22-001	Restoration Praise & Worship	Approve for TY2015
2-0097-21-035	Restoration Praise & Worship	Approve for TY2015
2-0097-21-036	Restoration Praise & Worship	Approve for TY2015
2-0097-21-037	Restoration Praise & Worship	Approve for TY2015
5-1011-02-070	West Chatham Baptist Church	Approve for TY2015
2-0044-32-001	Telfair Arms Apartments	Approve for TY2015
2-0065-15-003	Sister's Court Apartments	Approve for TY2015
2-0067-08-002	St. Joseph's/Candler Health	Approve for TY2015

Mr. Gunter seconded. The motion passed with a unanimous vote.

Mr. Gunter made a motion to approve the following:

3. 299c Removals – Submitted for Approval of Recommendation

Mr. Conley explained that commercial property has been revalued, mostly hotels. Ms. Quillian mentioned probable fallout from the freeze removals and value changes. She feels our numbers are in line with the county hotel/motel tax numbers.

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

Ms. Hegstrom made a motion to approve the following:

4. CUVA

Applications – Submitted for Approval of Recommendation

1-1007-01-013	Estate of Jean Keller Fair	Continuation Approved for TY2015
2-0581-02-012	Lynda's Oakwood	Renewal Approved for TY2015
2-0581-02-013	Lynda's Oakwood	Renewal Approved for TY2015
2-0581-02-014	Lynda's Oakwood	Renewal Approved for TY2015
2-0581-02031	Lynda G. Beam	Renewal Approved for TY2015
8-1042-02-002Z	Harold Hudson	New - Approved for TY2015
7-0976-01-015	Come-A-Long Group	Renewal Approved for TY2015
5-0003-09-005	William & Doris Wallace	Renewal Approved for TY2015
5-0006-13-033	Estate of Kathleen Conaway	Notification of Intent to Terminate

Mr. Gunter seconded. The motion passed with a unanimous vote.

Mr. Gunter made a motion to approve the following:

5. Notification Letters – Submitted for Approval of Recommendation

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

REGULAR AGENDA

1. Chief Appraiser Items

- Legislative Update – May 12th is the deadline date for the Governor to sign new bills.
- 2015 Market Information – Residential property reduced the number of neighborhoods from 761 to 752. Commercial property changed Mobile Homes and Mini Storage properties from income approach to cost approach. Other commercial properties were changed from cost to income: community & neighborhood shopping centers, condos, warehouses, office buildings, hospitality and properties in the downtown corridor. Increase approximately \$530 million due to 299c removals. The new Tanger Outlet Mall has an agreement with SEDA as of 12/30/14. Gulfstream's Personal Property account has shown a significant increase. International Paper – agreement was made between International Paper and SEDA. Mr. Conley is concerned about issues with administratively processing this agreement. There are two discrepancies he will be keeping an eye on.
- Proposed NOA date change – DOR will be meeting on May 6 & 7 to finalize CUVA and FLPA tables. Because of this we will need to change our mailing date of NOAs from 5/5/15 to 5/12/15.
- May BOA meeting date change – the meeting scheduled for May 21, 2015 will be changed to May 14, 2015. Several board members and staff members will be attending CAVEAT.

- Homestead Review update – had a meeting with the Tax Commissioner. Because of their current transition to new software, they will only be able to collect monies for TY15 & TY16. Will not be able to go back three years. Mr. Conley and Mr. Powers will speak to this at the budget workshop on April 30.

- 2. Board Member Items
Budget FY14

- 3. Chairman Items
 - Executive Session
Mr. Gunter made a motion to move **in to** Executive Session at 8:58 AM to discuss Personnel & Litigation items. Ms. Hegstrom seconded. The motion passed with a unanimous vote.
Ms. Hegstrom made a motion to move **out of** Executive Session at 9:15 AM. Mr. Gunter seconded. The motion passed with a unanimous vote.


- 4. Certifications to Superior Court
Mr. Boondry made a motion to approve the following:
Taxpayer – Submitted for Approval
167637 Bayer Cropscience LP TY2014
Ms. Hegstrom seconded. The motion passed with a unanimous vote.

- 5. Attorney Items
None


- 6. For Your Information Items
None

ADJOURNMENT

Ms. Hegstrom made a motion to **adjourn** the meeting at 9:15 AM.
Mr. Gunter seconded. The motion passed with a unanimous vote.



Tommy Boondry, Vice Chairman



James A. Gunter, Secretary