

Regular Meeting – December 15, 2016 – 10:00 AM

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Members Present: Terry Tolbert – Chairman
Tommy Boondry – Vice Chairman
James A. Gunter – Secretary
Laura Hegstrom – Member
Betty Ellington – Member

Others Present: Roderick Conley – Chief Appraiser
Robbin Bowen – Deputy Chief Appraiser
Abda Quillian – Legal Counsel
Stephanie Bridges – Recording Secretary
Reverend Leonard Small

PERSONNEL RECOGNITION

- A. Staff Training:
Geospatial Core Technical Knowledge Exam: Heidi Harris
- B. Certificate Presentation: Tally Peek

CITIZENS ITEMS

None

DIVISION MANAGER STAFF REPORTS

Stacey Scott reported for Personal Property/Commercial – MV appeals are 84% complete. Commercial field inspections are 80% done and permits are 57% done. Holiday committee held fundraising events along with an angel tree to get Christmas presents for the Tom Austin House. Lisa Lowrimore reported for Residential –89 BOE hearings left. Permits are 50% complete. Field reviews are 54% complete and sales reviews are 5% complete. Heidi Harris reported for Support Services/Mapping – Splits and Combos are 68% complete. YTD we have 8978 transfers and 1235 Homestead applications. Corey Gillenwater reported for Quality Control – Discussions are ongoing with Tyler regarding Appeals and Stephens-Day Exemptions.

APPROVAL OF MINUTES

Ms. Ellington made a motion to approve the following:
Minutes of the December 1, 2016 Regular Meeting.
Mr. Gunter seconded. The motion passed with a unanimous vote.

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OLD ITEMS

None

CONSENT AGENDA – NEW ITEMS

Mr. Gunter made a motion to approve the following:

1. Assessment Notices – Submitted for Approval of Recommendation
 - A. Personal Property 45-Day NOAs PY
 - B. Personal Property 45-Day NOAs CY

Mr. Boondry seconded. The motion passed with a unanimous vote.

Mr. Boondry made a motion to approve the following:

2. Appeal Waivers – Submitted for Approval of Recommendation
 - A. Certification
 1. Residential
 2. Commercial
 3. Motor Vehicles
 - B. Approval
 1. Residential
 2. Commercial
 3. Motor Vehicles

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

Mr. Boondry made a motion to approve the following:

3. Property Corrections – Submitted for Approval of Recommendation
 - A. Notification Letters
 1. Residential Notification Listing
 2. Commercial Notification Listing

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

Mr. Boondry made a motion to approve the following:

4. Certifications to the Board of Equalization – Submitted for Approval of Recommendation
 - A. Personal Property TY2014
 - B. Personal Property TY2015
 - C. Personal Property TY2016

Ms. Ellington seconded. The motion passed with a unanimous vote.

Mr. Gunter made a motion to approve the following:

5. Application for Exemptions – Submitted for Approval of Recommendation
 - A. Freeport Exemption Listing
 - B. Capital Improvement Listing

Mr. Boondry seconded. The motion passed with a unanimous vote.

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Mr. Gunter made a motion to approve the following:

6. Timber – Submitted for Approval of Recommendation

A. Timber Values

Ms. Ellington seconded. The motion passed with a unanimous vote.

REGULAR AGENDA

1. Chief Appraiser Items

A. Chatham County Employee Suggestion Program Committee

The county has implemented an Employee Suggestion Program for suggestions that will improve productivity and morale. Ideas will be evaluated. If suggestions are implemented and are successful awards will be presented. Daniel Jackson and Ophelia Allen are the BOA representatives that will serve on the committee on a rotating basis.

2. Board Member Items

A. Budget FY16

3. Chairman Items

A. Executive Session

Ms. Ellington made a motion to move in to Executive Session at 10:22 AM to discuss Personnel & Litigation items. Mr. Boondry seconded. The motion passed with a unanimous vote.

Ms. Ellington made a motion to move out of Executive Session at 11:24 AM. Mr. Boondry seconded. The motion passed with a unanimous vote.

B. BOE Decisions TY16

Ms. Hegstrom made a motion to approve the following:

Board of Assessors Appeals to Superior Court:

1-0991-03-001	Harco Inc & Cohen Family LP et al	TY2016
2-0004-12-001	HLC Olde Harbour Inn Properties LLC	TY2016

Mr. Gunter seconded. The motion passed with a unanimous vote.

4. Certifications to Superior Court – Submitted for Approval

Mr. Gunter made a motion to approve the following:

A. Board

1-0991-03-001	Harco Inc & Cohen Family LP et al	TY2016
2-0004-12-001	HLC Olde Harbour Inn Properties LLC	TY2016

B. Taxpayer

2-0016-16-008	Donaldson, Reginald & Ann	TY2016
2-0055-08-016	Kirton & Atwell, James & Kirsty	TY2016
2-0706-02-002	DPPH Enterprise Inc.	TY2016
2-0783-02-001A	PVHA Sims-Savannah LLC	TY2016
2-0985-04-045	Dogwood All Metal Division LLC et al	TY2016

Mr. Boondry seconded. The motion passed with a unanimous vote.

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5. Attorney Items

Ms. Ellington made a motion to approve the following:

A. Proposed Consent Judgments

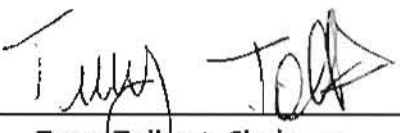
2-0065-04-009	Stafford, Steve Donald	TY2015
2-0004-38-003	Joyner, George & Sarah	TY2015

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

ADJOURNMENT

Mr. Gunter made a motion to adjourn the meeting at 11:30 AM.

Mr. Boondry seconded. The motion passed with a unanimous vote.



Terry Tolbert, Chairman



James A. Gunter, Secretary