

The following is clarification of items that may be helpful in completing the Property Exemption Application form. **Please answer all questions on the application.**

1. These are the categories under which you may apply for an exemption according to Georgia Law 48-5-41. Please check only one category. If you feel that you qualify under more than one category, please attach an explanation.
2. Please submit only one application per parcel of real estate or account of personal property. Please check personal property if you do not own the real estate.
3. Please describe only the property for which you are applying, not any other property owned by the applicant. Please describe all activities and percentage for each use, as well as non-active users.
4. The fact that fees are received from the use of the property does not necessarily mean that the property is not exempt; however, it is very important that you describe every type of charge in detail. If some charges are intended to be nominal (to only cover expenses) please state that fact, and explain what expenses these charges cover.
5. If open to the general public, please describe how often it is available. If only open to specific groups, please describe how often each group may use the property, or if service oriented, please specify the number of people applying for services.
6. If the property owner is exempt from federal taxes, please list the IRS section number and attach the letter of exemption.
7. Please state whether the property is for profit or non-profit and if it has stakeholders.

EXEMPT PROPERTY APPLICATION FOR CHATHAM COUNTY BOARD OF ASSESSORS

Parcel ID Number: _____

Name on Chatham County Records: _____

Property address: _____

Date acquired: _____

Please answer the following questions.

1. Type of Exemption Applied For (Check Only One)

____ E0- Non-profit home for the aged or Mentally Handicapped

____ E1- Public Property

____ E2- Places of Religious Worship

____ E3- Purely Public Charities

____ E4- Places of Religious Burial

____ E5- Non-Profit Hospitals

____ E6- Educational Institutions

____ E7- Pollution Control Equipment

____ E8- Farm Products in Hands of Producer

____ E9- Other

2. Type of Property Real Estate Personal Property

3. Describe how the property is being used. Specify percentage for each use.

4. Is any of the property at any time rented or leased? Are income or fees received for the use of any part of this property? If yes, explain the uses and fees charged. _____

5. Is the property open to the general public? If no, indicate the users.

6. If the property owner is exempt from federal taxes, please indicate the Internal Revenue Service (IRS) section number and attach a copy of the IRS letter of exemption.

7. Is the property owner a non-profit corporation without stockholders? If no, please explain.

I hereby certify the information attached and contained herein to be true and correct to the best of my knowledge and belief.

Signature and Title

Date

Contact Name: _____

Email Address: _____

Phone Number: _____