

**BOARD OF ASSESSORS
CHATHAM COUNTY, GEORGIA**

Members Present: Terry Tolbert - Chairman/Chief Assessor
Thomas Boondry - Vice-Chairman
Brunette Mitchell-Dixon – Secretary
James A. Gunter – Member
Natalie von Loewenfeldt - Member

Others Present: Maryellen Burner – Interim Chief Appraiser
Emily Vinke – Deputy Chief Appraiser - Absent
Abda Quillian – Legal Counsel
Barbara Moorehead – Scribe

PERSONNEL RECOGNITION

Letters from Taxpayers
Vernetta Harvey

CITIZENS ITEMS

None

Minutes of the June 7, 2011 Meetings

Mr. Gunter made a motion to **approve** the following:
Approval of the Minutes of the **June 7, 2011** Meeting.
Ms. Dixon seconded. The motion passed with a unanimous vote.

OLD ITEMS

None

CONSENT AGENDA – NEW ITEMS

Ms. Dixon made a motion to **approve** the following:

1. Real and Personal Property Assessment Notices
 - A. Personal Property 30-Day PY - Submitted for Approval of Recommendation
 - B. Personal Property 45-Day PY – Submitted for Approval of Recommendation
 - C. Personal Property 45-Day CY – Submitted for Approval of Recommendation
 - D. Real Property 45-Day Corr. COVs CY – Submitted for Approval of Recommendation

Mr. Gunter seconded. The motion passed with a unanimous vote.

Mr. Boondry made a motion to **approve** the following with the exception to **deny**:

Fuji Vegetable Oil, Inc. Account F241261 TY2011

2. Real and Personal Property Exemptions
 - A. Personal Property Exemptions – Submitted for Approval of Recommendation
 - B. Capital Improvements – Submitted for Approval of Recommendation
 - C. Rehabilitated Historic – Submitted for Approval of Recommendation
 - D. Other – Submitted for Approval of Recommendation

Mr. Gunter seconded. The motion passed with a unanimous vote.

Mr. Boondry made a motion to **approve** the following:

3. Conservation Use – Submitted for Approval of Recommendation

Ms. Dixon seconded. The motion passed with a unanimous vote.

VII. REGULAR AGENDA

1. Chief Appraiser Items

Division Manager Staff Reports

Policy Statements – For Your Information:

II-9 - Flex Working Schedule (Flex Time)

Dress Code

2. Board Member Items

Budget FY11 & 12

3. Chairman Items

Executive Session

Mr. Boondry made a motion to move **into** Executive Session at 9:11 AM to discuss Litigation & Personnel items. Ms. Dixon seconded. The motion passed with a unanimous vote.

Mr. Boondry made a motion to move **out of** Executive session at 9:29 AM.
Mr. Gunter seconded. The motion passed with a unanimous vote.

4. Attorney Items

Consent Judgments

Mr. Boondry approved the following Proposed Consent Judgments:

1-1005 -07-014	Fair & Gay Jean Keller & Edgar T. as Trustee	TY2007
1-1005 -07-015	Fair & Gay Jean Keller & Edgar T. as Trustee	TY2007
1-1007 -01-010	Fair & Gay Jean Keller & Edgar T. as Trustee	TY2008
1-1007 -01-011	Fair & Gay Jean Keller & Edgar T. as Trustee	TY2008
1-1007 -01-012	Fair & Gay Jean Keller & Edgar T. as Trustee	TY2008
1-1007 -01-003	Keller, Charles Hubert	TY2007
5-1009 -02-001	Keller, Charles Hubert	TY2008
5-1009 -02-003	Wall, Alice W. Keller	TY2007
1-1007 -01-004	Wall, Alice W. Keller	TY2007
2-0144 -01-002	Courtyard by Marriott Limited	TY2006
2-0144 -01-002	Courtyard by Marriott Limited	TY2008
4-0010 -05-002	Tybee Ventures, LLC	TY2010
7-0908B-13-001	Phillips & Samter Alton J & Matthew A	TY2011

Mr. Gunter seconded. The motion passed with a unanimous vote.

5. For Your Information Items

None

Adjournment

Mr. Boondry made a motion to **adjourn** the meeting at 9:36 AM.
Mr. Gunter seconded. The motion passed with a unanimous vote.

Terry Tolbert, Chairman

Brunette Mitchell-Dixon, Secretary