

**BOARD OF ASSESSORS  
CHATHAM COUNTY, GEORGIA**

Members Present: Terry Tolbert - Chairman/Chief Assessor  
Thomas Boondry - Vice-Chairman  
James A. Gunter – Secretary  
Natalie von Loewenfeldt - Member  
Dr. Kathryn Martin – Member - Absent

Others Present: Maryellen Burner – Interim Chief Appraiser  
Abda Quillian – Legal Counsel  
Barbara Moorehead – Scribe

**PERSONNEL RECOGNITION**

Letters from Taxpayers  
Linda Harris  
Victoria Schaffer

**CITIZENS ITEMS**

None

**Minutes of the September 6, 2011 Meetings**

Mr. Gunter made a motion to **approve** the following:

Approval of the Minutes of the **September 6, 2011** Meeting.

Ms. Von Loewenfeldt seconded. The motion passed with a unanimous vote.

### OLD ITEMS

Gulfstream Aerospace – Tabled (8/02/2011)  
Policy Statement - Properties Exempt from Taxation – Tabled (9/06/2011)

### CONSENT AGENDA – NEW ITEMS

Mr. Boondry made a motion to **approve** the following:

1. Real and Personal Property Assessment Notices
  - A. Personal Property 30-Day NOAs PY – Submitted for Approval of Recommendation
  - B. Personal Property 45-Day NOAs PY – Submitted for Approval of Recommendation
  - C. Real Property 30-Day NOAs PY – Submitted for Approval of Recommendation
  - D. Real Property 45-Day Corr. NOAs PY – Submitted for Approval of Recommendation
  - E. Real Property 30-Day Corr. COVs PY – Submitted for Approval of Recommendation
  - F. Non-Homesteaded Mobile Homes – Submitted for Approval of Recommendation

Ms. Von Loewenfeldt seconded. The motion passed with a unanimous vote.

Mr. Boondry made a motion to **approve** the following with the exception of the Coastal Empire Montessori Community Organization:

2. Real and Personal Property Exemptions
  - A. Rehabilitated Historic – Submitted for Approval of Recommendation
  - B. Other – Submitted for Approval of Recommendation

Mr. Gunter seconded. The motion passed with a unanimous vote.

Ms. Von Loewenfeldt abstained from **Coastal Empire Montessori Community Organization.**

Mr. Boondry made a motion to **approve** the following:

#### **Coastal Empire Montessori Community Organization**

Mr. Gunter seconded. The motion passed with a unanimous vote.

Mr. Boondry made a motion to **approve** the following:

3. Conservation Use – Submitted for Approval of Recommendation

Mr. Gunter seconded. The motion passed with a unanimous vote.

Mr. Boondry made a motion to **approve** the following:

4. Certifications to the Board of Equalization – Submitted for Approval

Ms. Von Loewenfeldt seconded. The motion passed with a unanimous vote.

Mr. Gunter made a motion to **approve** the following:

**5.** Certifications to Superior Court – Submitted for Approval

Mr. Boondry made a motion to **approve** the following:

Mr. Boondry made a motion to **approve** the following:

**6.** Certifications to Superior Court Arbitration – Submitted for Approval

Ms. Von Loewenfeldt seconded. The motion passed with a unanimous vote.

Mr. Boondry made a motion to **approve** the following:

**7.** Certification of Appeal Waivers to the BOE – Submitted for Approval

Ms. Von Loewenfeldt seconded. The motion passed with a unanimous vote.

## **REGULAR AGENDA**

**1.** BOE Decisions - Discussion  
TY11

**2.** Chief Appraiser Items

Division Manager Staff Reports  
Approval of Certified Appeal Waivers

**3.** Board Member Items

Budget FY12

**4.** Chairman Items

Executive Session

Mr. Boondry made a motion to move **into** Executive Session at 9:19 AM to discuss Litigation & Personnel items. Ms. Von Loewenfeldt seconded. The motion passed with a unanimous vote.

Mr. Boondry made a motion to move **out of** Executive session at 10:10 AM. Ms. Von Loewenfeldt seconded. The motion passed with a unanimous vote.

**5. Attorney Items**

Consent Judgments

Mr. Boondry made a motion to approve the following Proposed Consent Judgments submitted for Approval of Recommendation:

<b>2-0015 -33-001A</b>	<b>Small Business Assistance</b>	<b>TY2009</b>
<b>1-0143 -02-004</b>	<b>Edenfield B. Avant &amp; Melvis B.</b>	<b>TY2007</b>

Ms. Loewenfeldt seconded. The motion passed with a unanimous vote.

Ms. Loewenfeldt made a motion to **approve** the following:

**Reissuing subpoenas for Wal-Mart and JIT.**

Mr. Gunter seconded. The motion passed with a unanimous vote.

**6. For Your Information Items**

None

**Adjournment**

Mr. Boondry made a motion to **adjourn** the meeting at 10:15 AM.

Ms. Von Loewenfeldt seconded. The motion passed with a unanimous vote.

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Terry Tolbert, Chairman

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James A. Gunter, Secretary