

**BOARD OF ASSESSORS  
CHATHAM COUNTY, GEORGIA**

Members Present: Terry Tolbert - Chairman/Chief Assessor  
Thomas Boondry - Vice-Chairman - Absent  
James A. Gunter – Secretary  
Natalie von Loewenfeldt - Member  
Kathryn Martin – Member

Others Present: Maryellen Burner – Interim Chief Appraiser  
Abda Quillian – Legal Counsel  
Barbara Moorehead – Scribe

**PERSONNEL RECOGNITION**

Letters from Taxpayers  
Vernetta Harvey  
Lynn Newland  
Norma Vincent

**CITIZENS ITEMS**

None

**Minutes of the January 17, 2012 Regular Meeting**

Ms. von Loewenfeldt made a motion to **approve** the following:

**Minutes of the January 17, 2012 Regular Meeting**

Dr. Martin seconded. The motion passed with a unanimous vote.

### OLD ITEMS

None

### CONSENT AGENDA – NEW ITEMS

Mr. Gunter made a motion to **approve** the following:

1. Real and Personal Property Assessment Notices
  - A. Personal Property 45-Day NOAs PY – Submitted for Approval of Recommendation
  - B. Personal Property 30-Day COVs PY – Submitted for Approval of Recommendation
  - C. Non-Homesteaded Mobile Homes – Submitted for Approval of Recommendation

Ms. von Loewenfeldt seconded. The motion passed with a unanimous vote.

Ms. von Loewenfeldt made a motion to **approve** the following:

2. Real and Personal Property Exemptions
  - A. Rehabilitated Historic – Submitted for Approval of Recommendation

Mr. Gunter seconded. The motion passed with a unanimous vote.

Mr. Gunter made a motion to **approve** the following:

3. Freeze Removals – Submitted for Approval of Recommendation

Ms. von Loewenfeldt seconded. The motion passed with a unanimous vote.

Ms. von Loewenfeldt made a motion to **approve** the following:

4. Certifications to the Board of Equalization – Submitted for Approval

Dr. Martin seconded. The motion passed with a unanimous vote.

Mr. Gunter made a motion to **approve** the following:

5. Certifications to Superior Court – Submitted for Approval

Dr. Martin seconded. The motion passed with a unanimous vote.

Ms. von Loewenfeldt made a motion to **approve** the following:

6. Certification of Appeal Waivers to the BOE – Submitted for Approval

Mr. Gunter seconded. The motion passed with a unanimous vote.

Mr. Gunter made a motion to **approve** the following:

7. Timber – Submitted for Approval of Recommendation

Ms. von Loewenfeldt seconded. The motion passed with a unanimous vote.

## REGULAR AGENDA

1. BOE Decisions - Discussion

TY11

2. Chief Appraiser Items

Division Manager Staff Reports  
Approval of Certified Appeal Waivers

Ms. von Loewenfeldt made a motion to **approve** the following:

Approval of Certified Appeal Waivers

Mr. Gunter seconded. The motion passed with a unanimous vote.

3. Board Member Items

Budget FY12 & FY13  
ICS Discussion - Will be discussed at the meeting of February 21, 2012.

4. Chairman Items

Executive Session  
Ikea - Discussion

Ms. von Loewenfeldt made a motion to move **into** Executive Session at 9:00 AM to discuss Litigation & Personnel items. Mr. Gunter seconded. The motion passed with a unanimous vote.

Ms. von Loewenfeldt made a motion to move **out of** Executive session at 9:56 AM. Dr. Martin seconded. The motion passed with a unanimous vote.

5. Attorney Items

Ms. von Loewenfeldt made a motion to **approve** the following:  
BOE Decisions Appealed to Superior Court:

**1-0993 -02-003C                      King George Warehouse, Inc.                      TY2011**

Mr. Gunter seconded. The motion passed with a unanimous vote.

Mr. Gunter made a motion to **approve** the following:

Proposed Consent Judgments

**2-0129 -07-002                      Krispy Chic, Inc.                      TY2011**

**2-0129 -07-002A                      Krispy Chic, Inc.                      TY2011**

**2-0144 -08-007                      Brancato, Anna M.                      TY2011**

**2-0495 -05-027                      Bruner, D. Clyde                      TY2011**

Ms. von Loewenfeldt seconded. The motion passed with a unanimous vote.

6. For Your Information Items

None

**Adjournment**

Mr. Gunter made a motion to **adjourn** the meeting at 10:00 AM.

Ms. von Loewenfeldt seconded. The motion passed with a unanimous vote.

---

Terry Tolbert, Chairman

---

James A. Gunter, Secretary