

**BOARD OF ASSESSORS
CHATHAM COUNTY, GEORGIA**

Members Present: Terry Tolbert - Chairman/Chief Assessor
Thomas Boondry - Vice-Chairman
James A. Gunter – Secretary
Natalie von Loewenfeldt – Member
Dr. Kathryn Martin – Member

Others Present: Harold Copeland – Interim Chief Appraiser
Abda Quillian – Legal Counsel
Michael Kaigler – Assistant County Manager/H.R. Services Director
Van Johnson – Employee Services/Training Manager
Barbara Moorehead – Scribe

Mr. Boondry made a motion to move **into** Executive Session at 8:33 AM to discuss Personnel items. Mr. Gunter seconded. The motion passed with a unanimous vote.

Mr. Boondry made a motion to move **out of** Executive Session at 9:05 AM. Ms. von Loewenfeldt seconded. The motion passed with a unanimous vote.

PERSONNEL RECOGNITION

Presentation of Certificates

CITIZENS ITEMS

None

Minutes of the October 9, 2012 Regular Meeting

Mr. Boondry made a motion to **approve** the following:

Minutes of the October 9, 2012 Regular Meeting

Mr. Gunter seconded. The motion passed with a unanimous vote.

OLD ITEMS

1. Imperial Sugar, Capital Improvement Exemption – Tabled (10/09/2012)

CONSENT AGENDA – NEW ITEMS

Mr. Boondry made a motion to **approve** the following:

1. Real and Personal Property Assessment Notices
 - A. Personal Property 45-Day Corr. NOAs PY – Submitted for Approval of Recommendation
 - B. Personal Property 30-Day NOAs PY – Submitted for Approval of Recommendation
 - C. Real Property 30-Day NOAs PY – Submitted for Approval of Recommendation
 - D. Real Property 45-Day Corr. NOAs PY – Submitted for Approval of Recommendation
 - E. Non-Homesteaded Mobile Homes – Submitted for Approval of Recommendation

Mr. Gunter seconded. The motion passed with a unanimous vote.

Mr. Boondry made a motion to **approve** the following:

2. Real and Personal Property Exemptions
 - A. Personal Property – Submitted for Approval of Recommendation
 - B. Rehabilitated Historic – Submitted for Approval of Recommendation

Ms. von Loewenfeldt seconded. The motion passed with a unanimous vote.

Mr. Boondry made a motion to **approve** the following:

3. Certification and Approval of Appeal Waivers to the BOE
 - A. Certification of Appeal Waivers to the BOE – Submitted for Approval
 - B. Approval of Certified Appeal Waivers to the BOE – Submitted for Approval

Ms. von Loewenfeldt seconded. The motion passed with a unanimous vote.

Mr. Boondry made a motion to **approve** the following:

4. Certifications to the Board of Equalization – Submitted for Approval

Ms. von Loewenfeldt seconded. The motion passed with a unanimous vote.

Mr. Boondry made a motion to **approve** the following:

5. Certifications to Superior Court – Submitted for Approval

Mr. Gunter seconded. The motion passed with a unanimous vote.

Mr. Boondry made a motion to **approve** the following:

6. Conservation Use – Submitted for Approval of Recommendation
Dr. Martin seconded. The motion passed with a unanimous vote.

Mr. Boondry made a motion to **approve** the following:

7. Freeze Removals – Submitted for Approval of Recommendation
Dr. Martin seconded. The motion passed with a unanimous vote.

REGULAR AGENDA

1. Chief Appraiser Items

Division Manager Staff Reports

2. Board Member Items

Budget FY13

Mr. Boondry made a motion to move **into** Executive Session at 9:25 AM to discuss Personnel & Litigation items. Mr. Gunter seconded. The motion passed with a unanimous vote.

Mr. Boondry made a motion to move **out of** Executive Session at 11:00 AM. Ms. von Loewenfeldt seconded. The motion passed with a unanimous vote.

Mr. Boondry made a motion to **Recessed** until 2:00 PM.
Ms. von Loewenfeldt seconded. The motion passed with a unanimous vote.

Mr. Boondry made a motion to **reconvene** at 2:00 PM.
Ms. von Loewenfeldt seconded. The motion passed with a unanimous vote.

3. Chairman Items

Executive Session
Board of Equalization Decisions TY12

Mr. Gunter and Dr. Martin communicated via phone at 2:00 PM.

Mr. Boondry made a motion to move **into** Executive Session at 2:01 PM to discuss Personnel items. Ms. von Loewenfeldt seconded. The motion passed with a unanimous vote.

Mr. Boondry made a motion to move **out of** Executive Session at 2:22 PM. Ms. von Loewenfeldt seconded. The motion passed with a unanimous vote.

4. Attorney Items

Consent Judgments

Mr. Boondry made a motion to **approve** the following:

Proposed Consent Judgments:

5-0017B-01-017 Gandhi Bharat & Lila TY2011

Mr. Gunter seconded. The motion passed with a unanimous vote.

5. For Your Information Items

None

Adjournment

Ms. von Loewenfeldt made a motion to **adjourn** the meeting at 2:25 PM.

Mr. Boondry seconded. The motion passed with a unanimous vote.

Terry Tolbert, Chairman

James A. Gunter, Secretary