

**BOARD OF ASSESSORS
CHATHAM COUNTY, GEORGIA**

Members Present: Terry Tolbert - Chairman/Chief Assessor
Thomas Boondry - Vice-Chairman
James A. Gunter – Secretary
Natalie von Loewenfeldt – Member
Dr. Kathryn Martin – Member

Others Present: Harold Copeland – Interim Chief Appraiser
Abda Quillian – Legal Counsel
Barbara Moorehead – Scribe

PERSONNEL RECOGNITION

Letters from Taxpayers
Danielle M. Geidel

CITIZENS ITEMS

None

Minutes of the October 16, 2012 Regular Meeting

Mr. Boondry made a motion to **approve** the following:

Minutes of the October 16, 2012 Regular Meeting

Mr. Gunter seconded. The motion passed with a unanimous vote.

Minutes of the October 19, 2012 Special Meeting

Mr. Boondry made a motion to **approve** the following with corrections:

Minutes of the October 19, 2012 Special Meeting

Correction: Mr. Gunter and Dr. Martin were not present at the October 19, 2012 meeting but were monitored by phone conferencing.

Ms. von Loewenfeldt seconded. The motion passed with a unanimous vote.

OLD ITEMS

Imperial Sugar, Capital Improvement Exemption – Tabled (10/09/2012)

CONSENT AGENDA – NEW ITEMS

Ms. von Loewenfeldt made a motion to **approve** the following:

1. Real and Personal Property Assessment Notices
 - A. Personal Property 45-Day Corr. NOAs PY – Submitted for Approval of Recommendation
 - B. Personal Property 30-Day NOAs PY – Submitted for Approval of Recommendation
 - C. Real Property 30-Day NOAs PY – Submitted for Approval of Recommendation
 - D. Real Property 45-Day Corr. NOAs PY – Submitted for Approval of Recommendation
 - E. Non-Homesteaded Mobile Homes – Submitted for Approval of Recommendation

Mr. Boondry seconded. The motion passed with a unanimous vote.

Mr. Gunter made a motion to **approve** the following:

2. Real and Personal Property Exemptions
 - A. Personal Property – Submitted for Approval of Recommendation

Mr. Boondry seconded. The motion passed with a unanimous vote.

Mr. Boondry made a motion to **approve** the following:

3. Real and Personal Property Exemptions
 - A. Conservation Use – Submitted for Approval of Recommendation

Dr. Martin seconded. The motion passed with a unanimous vote.

Dr. Martin made a motion to **approve** the following:

4. Certification and Approval of Appeal Waivers to the BOE
 - A. Certification of Appeal Waivers to the BOE – Submitted for Approval
 - B. Approval of Certified Appeal Waivers to the BOE – Submitted for Approval

Mr. Boondry seconded. The motion passed with a unanimous vote.

Mr. Boondry made a motion to **approve** the following with one exclusion:

5. Certifications to the Board of Equalization – Submitted for Approval
**Exclusion: 1-1009C-02-058 Appeal Withdrawal for
Tim and Mary Beth McGuire TY2012**

Dr. Martin seconded. The motion passed with a unanimous vote.

Mr. Gunter made a motion to **approve** the following:

6. Certifications to Hearing Officer – Submitted for Approval

Ms. von Loewenfeldt seconded. The motion passed with a unanimous vote.

Mr. Boondry made a motion to **approve** the following:

7. Certifications to Superior Court – Submitted for Approval

- A. Taxpayer – Submitted for Approval

Ms. von Loewenfeldt seconded. The motion passed with a unanimous vote.

Mr. Boondry made a motion to **approve** the following:

8. Freeze Removals – Submitted for Approval of Recommendation

Mr. Gunter seconded. The motion passed with a unanimous vote.

Mr. Gunter made a motion to **approve** the following:

9. Non-Homesteaded Mobile Homes Digest TY2013 – Submitted for Approval

Mr. Boondry seconded. The motion passed with a unanimous vote.

REGULAR AGENDA

1. Chief Appraiser Items

- Division Manager Staff Reports
- Imperial Sugar, Capital Improvement Exemption – Discussion
- 2013 BOA Preliminary Meeting Schedule
- Admin Time at Holidays
- December BOA Meeting Schedule
- Freeze Removal Discussion
- James W. Potts, Exemption Denial/Appeal, 1-0260A-01-004.
(Appeal information only)

2. Board Member Items

- Budget FY13

3. Chairman Items

Executive Session
Board of Equalization Decisions TY12

Mr. Boondry made a motion to move **into** Executive Session at 9:15 AM to discuss Personnel and Litigation items. Mr. Gunter seconded. The motion passed with a unanimous vote.

Mr. Boondry made a motion to move **out of** Executive Session at 10:12 AM. Mr. Gunter seconded. The motion passed with a unanimous vote.

Mr. Boondry made a motion to **approve** the following:
BOE Decisions Appealed to Superior Court:

1-0042 -01-021	Shearouse, James M. & Judy S.	TY2012
2-0042 -10-010	Robin, Brian	TY2012
1-0011 -02-011	Smith, Stacye	TY2012

Ms. von Loewenfeldt seconded. The motion passed with a unanimous vote.

4. Attorney Items

Consent Judgments

Mr. Boondry made a motion to **approve** the following:

1-0993 -02-062	Queensborough National Bank & Trust Company	TY2012
1-0993 -02-063	Queensborough National Bank & Trust Company	TY2012
2-0436 -01-004	CWT Savannah Club LLC	TY2011
4-0004 -03-019	Gnall, Adam & Joan	TY2011
4-0020 -01-009	Brown, Jacqueline Bardette	TY2008
5-0017B-01-017	Ghandi, Bharat & Lila	TY2011
6-0015 -07-007A	English Garden City Limited PA	TY2010
6-0015 -07-007A	English Garden City Limited PA	TY2011
To correct a previous value of \$54,500 to \$36,400 for the following:		
8-1019 -01-060	Collins, Geneva Long	TY2011

Mr. Gunter seconded. The motion passed with a unanimous vote.

Mr. Boondry made a motion to **approve** the following:

Recommendation to withdraw the BOA's appeal to Superior Court for the property of Mr. Woodrow W. Dyches Jr., ET AL, 2-0561 -10-001, TY2010.

Mr. Gunter seconded. The motion passed with a unanimous vote.

5. For Your Information Items

None

Adjournment

Dr. Martin made a motion to **adjourn** the meeting at 10:15 AM.

Ms. von Loewenfeldt seconded. The motion passed with a unanimous vote.

Terry Tolbert, Chairman

James A. Gunter, Secretary