

**BOARD OF ASSESSORS
CHATHAM COUNTY, GEORGIA**

Members Present: Terry Tolbert - Chairman/Chief Assessor
Thomas Boondry - Vice-Chairman
James A. Gunter – Secretary
Natalie von Loewenfeldt – Member
Dr. Kathryn Martin – Member

Others Present: Roderick Conley - Chief Appraiser
Abda Quillian – Legal Counsel
Barbara Moorehead – Recording Secretary

ELECTION OF BOARD OFFICERS FOR 2013

Mr. Boondry made a motion to **approve** the following:

Terry Tolbert - Chairman/Chief Assessor

Mr. Gunter seconded. The motion passed with a unanimous vote.

Ms. von Loewenfeldt made a motion to **approve** the following:

Thomas Boondry - Vice-Chairman

Mr. Tolbert seconded. The motion passed with a unanimous vote.

Dr. Martin made a motion to **approve** the following:

James A. Gunter – Secretary

Ms. von Loewenfeldt seconded. The motion passed with a unanimous vote.

Mr. Tolbert appointed Natalie von Loewenfeldt as our Public Relations Representative.

Mr. Tolbert appointed Dr. Kathryn Martin to work with staff and budget.

PERSONNEL RECOGNITION

None

CITIZENS ITEMS

None

DIVISION MANAGERS STAFF REPORTS

Minutes of the December 18, 2012 Regular Meeting

Ms. von Loewenfeldt made a motion to **approve** the following:

Minutes of the December 18, 2012 Regular Meeting

Mr. Boondry seconded. The motion passed with a unanimous vote.

OLD ITEMS

1. Imperial Sugar, Capital Improvement Exemption – Tabled (10/09/2012)

CONSENT AGENDA – NEW ITEMS

Mr. Gunter made a motion to **approve** the following:

1. Real and Personal Property Assessment Notices
 - A. Personal Property 30-Day NOAs PY – Submitted for Approval of Recommendation
 - B. Personal Property 45-Day Corr. NOAs PY – Submitted for Approval of Recommendation
 - C. Real Property 30-Day Corr. COVs PY – Submitted for Approval of Recommendation
 - D. Real Property 45-Day Corr. NOAs PY – Submitted for Approval of Recommendation

Mr. Boondry seconded. The motion passed with a unanimous vote.

Mr. Boondry made a motion to **approve** the following:

2. Real and Personal Property Exemptions
 - A. Rehabilitated Historic – Submitted for Approval of Recommendation

Dr. Martin seconded. The motion passed with a unanimous vote.

Mr. Boondry made a motion to **approve** the following:

3. Certification and Approval of Appeal Waivers to the BOE
 - A. Certification of Appeal Waivers to the BOE – Submitted for Approval
 - B. Approval of Certified Appeal Waivers to the BOE – Submitted for Approval

Ms. von Loewenfeldt seconded. The motion passed with a unanimous vote.

Ms. von Loewenfeldt made a motion to **approve** the following:

4. Certifications to the Board of Equalization – Submitted for Approval

Mr. Gunter seconded. The motion passed with a unanimous vote.

Mr. Gunter made a motion to **approve** the following:

5. Certifications to Superior Court – Submitted for Approval

Ms. von Loewenfeldt seconded. The motion passed with a unanimous vote.

Mr. Gunter made a motion to **approve** the following:

6. Freeze Removals – Submitted for Approval of Recommendation

Mr. Boondry seconded. The motion passed with a unanimous vote.

REGULAR AGENDA

1. Chief Appraiser Items

County Fund Policy
Sales Ratio/Unqualified Sales Information
Policy Statements:
Rice Hope – Discussion

Mr. Boondry made a motion to **approve** the following:

The Chief Appraiser to send a letter to Forest City Gun Club.

Ms. von Loewenfeldt seconded. The motion passed with a unanimous vote.

Mr. Boondry made a motion to **table** the following Policy Statements until the next meeting:

1. Real Property, Changing Real Property Values Established by Appeal In Prior Years
– III-6, Pgs. 14-15;

2. Property Exempt from Taxation – V-1, Pg. 1

Mr. Gunter seconded. The motion passed with a unanimous vote.

2. Board Member Items

Budget FY13

3. Chairman Items

Executive Session
Board of Equalization Decisions TY12

Mr. Gunter ask that the title scribe be changed to Recording Secretary.

Mr. Boondry made a motion to move **into** Executive Session at 9:48 AM to discuss Personnel & Litigation items. Ms. von Loewenfeldt seconded. The motion passed with a unanimous vote.

Mr. Boondry made a motion to move **out of** Executive Session at 10:47AM. Ms. von Loewenfeldt seconded. The motion passed with a unanimous vote.

Mr. Boondry made a motion to **approve** the following:

Board of Assessors Appeals to Superior Court the following:

1-0509 -02-005 Sapp Alan L/T & June TY2012

Ms. von Loewenfeldt seconded. The motion passed with a unanimous vote.

4. Attorney Items

Consent Judgments

Wilmington Island Plantation – Appeals

Mr. Boondry made a motion to **approve** the following:

Proposed Consent Judgments:

1-0145B-03-010	Hair, Billy B	TY2012
1-0268 -01-015	Williams, Charles W. SR	TY2012
1-0268 -01-016	Williams, Charles W. SR	TY2012
2-0045 -15-003	Walter O Evans Living Trust	TY2012
2-0045 -15-004	Walter O Evans Living Trust	TY2012
2-0045 -20-001	Walter O Evans Living Trust	TY2012
2-0045 -20-002	Walter O Evans Living Trust	TY2012
2-0045 -21-004	Walter O Evans Living Trust	TY2012
2-0045 -21-010	Walter O Evans Living Trust	TY2012
2-0045 -21-012	Walter O Evans Living Trust	TY2012
2-0004 -38-003	Joyner George R. SR & Sarah	TY2012
2-0045 -21-002	West Broad Development Co. LLC	TY2012
2-0045 -21-003	West Broad Development Co. LLC	TY2012
2-0074 -11-002	BIGWAD Properties, LLC	TY2011
2-0649 -01-006	Spanish Villa Limited Partners	TY2011
2-0984 -01-060L	Airport Hospitality LLC DBA	TY2012
2-1016 -02-023	Godley Station Enterprises LLC	TY2011
2-1016 -02-026	Harmony Partners	TY2012
2-1016 -02-055	North Godley Developers Inc.	TY2011
2-1016 -02-062	Godley Station Enterprises LLC	TY2011

2-1030F-01-028	HRW Developers LLC	TY2012
4-0004 -20-098	C & R Equities LLC	TY2008
4-0004 -20-100	C & R Equities LLC	TY2008
6-0011 -03-001	Alare Hotels Inc	TY2011

Mr. Gunter seconded. The motion passed with a unanimous vote.

5. For Your Information Items

None

Adjournment

Mr. Boondry made a motion to **adjourn** the meeting at 10:50 AM.

Mr. Gunter seconded. The motion passed with a unanimous vote.

Terry Tolbert, Chairman

James A. Gunter, Secretary