

**BOARD OF ASSESSORS
CHATHAM COUNTY, GEORGIA**

Members Present: Terry Tolbert - Chairman/Chief Assessor
Thomas Boondry - Vice-Chairman
James A. Gunter – Secretary
Natalie von Loewenfeldt – Member, Public Relations Representative
Dr. Kathryn Martin – Member, excused absence

Others Present: Roderick Conley - Chief Appraiser
Abda Quillian – Legal Counsel
Barbara Moorehead – Recording Secretary

PERSONNEL RECOGNITION

Letters from Taxpayers
Vernetta Harvey
Appraiser Certification
Tobe Northcutt

CITIZENS ITEMS

None

DIVISION MANAGERS STAFF REPORTS

Minutes of the January 8, 2013 Regular Meeting

Mr. Boondry made a motion to **approve** the following with the addition of the following:
Minutes of the January 8, 2013 Regular Meeting
Mr. Gunter, Secretary elected to change the title of Scribe to Recording Secretary.
Ms. von Loewenfeldt seconded. The motion passed with a unanimous vote.

OLD ITEMS

None

CONSENT AGENDA – NEW ITEMS

Mr. Gunter made a motion to **approve** the following:

1. Real and Personal Property Assessment Notices
 - A. Personal Property 30-Day NOAs PY – Submitted for Approval of Recommendation
 - B. Personal Property 45-Day Corr. NOAs PY – Submitted for Approval of Recommendation
 - C. Real Property 45-Day Corr. NOAs PY – Submitted for Approval of Recommendation
 - D. Non-Homesteaded Mobile Homes – Submitted for Approval of Recommendation

Mr. Boondry seconded. The motion passed with a unanimous vote.

Mr. Boondry made a motion to **approve** the following:

2. Real and Personal Property Exemptions
 - A. Personal Property – Submitted for Approval of Recommendation
 - B. Rehabilitated Historic – Submitted for Approval of Recommendation

Ms. von Loewenfeldt seconded. The motion passed with a unanimous vote.

Mr. Boondry made a motion to **approve** the following:

3. Certification and Approval of Appeal Waivers to the BOE
 - A. Certification of Appeal Waivers to the BOE – Submitted for Approval
 - B. Approval of Certified Appeal Waivers to the BOE – Submitted for Approval

Mr. Gunter seconded. The motion passed with a unanimous vote.

Ms. von Loewenfeldt made a motion to **approve** the following:

4. Certifications to the Board of Equalization – Submitted for Approval

Mr. Boondry seconded. The motion passed with a unanimous vote.

Mr. Boondry made a motion to **approve** the following:

5. Certifications to Superior Court – Submitted for Approval

Mr. Gunter seconded. The motion passed with a unanimous vote.

Ms. von Loewenfeldt made a motion to **approve** the following:

6. Freeze Removals – Submitted for Approval of Recommendation

Mr. Boondry seconded. The motion passed with a unanimous vote.

REGULAR AGENDA

1. Chief Appraiser Items

Sales Ratio/Unqualified Sales Information

Policy Statements:

Real Property, Changing Real Property Values Established by Appeal In Prior
Years – III-6, Pgs. 14-15;

Mr. Boondry made a motion to **table** the following Policy Statement:

Property Exempt from Taxation – V-1, Pg. 1

Ms. von Loewenfeldt seconded. The motion passed with a unanimous vote.

2. Board Member Items

Budget FY13

New Building - Discussion – Natalie von Loewenfeldt

3. Chairman Items

Executive Session

Board of Equalization Decisions TY12

Mr. Boondry made a motion to move **into** Executive Session at 9:40 AM to discuss Personnel & Litigation items. Ms. von Loewenfeldt seconded. The motion passed with a unanimous vote.

Mr. Boondry made a motion to move **out of** Executive Session at 10:30AM. Ms. von Loewenfeldt seconded. The motion passed with a unanimous vote.

Mr. Boondry made a motion to move **into** Executive Session at 10:35AM to discuss Litigation items. Mr. Gunter seconded. The motion passed with a unanimous vote.

Mr. Boondry made a motion to move **out of** Executive Session at 10:47AM. Mr. Gunter seconded. The motion passed with a unanimous vote.

Mr. Boondry made a motion to **approve** the following:

Board of Assessors Appeals to Superior Court the following:

2-0714 -01-003

NDS Warehousing, LLC

TY2012

Ms. von Loewenfeldt seconded. The motion passed with a unanimous vote.

4. Attorney Items

Consent Judgments

Wilmington Island Plantation – Appeals

Mr. Boondry made a motion to **approve** the following:

Proposed Consent Judgments:

2-0005 -05-001

Savannah Investors

TY2006

5-0987 -07-045

Livingood Holdings of Pooler, LLC

TY2012

Mr. Gunter seconded. The motion passed with a unanimous vote.

5. For Your Information Items

None

Adjournment

Mr. Boondry made a motion to **adjourn** the meeting at 10:50 AM.

Mr. Gunter seconded. The motion passed with a unanimous vote.

Terry Tolbert, Chairman

James A. Gunter, Secretary