

**BOARD OF ASSESSORS
CHATHAM COUNTY, GEORGIA**

Members Present: Terry Tolbert - Chairman/Chief Assessor
Thomas Boondry - Vice-Chairman
James A. Gunter – Secretary
Natalie von Loewenfeldt – Member, Public Relations Representative
Excused Absence
Dr. Kathryn Martin – Member, Excused Absence

Others Present: Roderick Conley - Chief Appraiser
Abda Quillian – Legal Counsel
Barbara Moorehead – Recording Secretary

PERSONNEL RECOGNITION

Appraiser Certification
Daniel Jackson
Heather Rodgers

CITIZENS ITEMS

None

DIVISION MANAGERS STAFF REPORTS

Minutes of the January 22, 2013 Regular Meeting

Mr. Boondry made a motion to **approve** the following:
Minutes of the January 22, 2013 Regular Meeting
Mr. Gunter seconded. The motion passed with a unanimous vote.

OLD ITEMS

None

CONSENT AGENDA – NEW ITEMS

Mr. Boondry made a motion to **approve** the following:

1. Real and Personal Property Assessment Notices
 - A. Personal Property 30-Day Corr. COVs PY – Submitted for Approval of Recommendation
 - B. Personal Property 30-Day NOAs PY – Submitted for Approval of Recommendation
 - C. Personal Property 45-Day Corr. NOAs PY – Submitted for Approval of Recommendation
 - D. Real Property 45-Day Corr. NOAs PY – Submitted for Approval of Recommendation
 - E. Non-Homesteaded Mobile Homes – Submitted for Approval of Recommendation

Mr. Gunter seconded. The motion passed with a unanimous vote.

Mr. Boondry made a motion to **approve** the following with the exception of the following:

2. Real and Personal Property Exemptions
 - A. Personal Property – Submitted for Approval of Recommendation
Pull P G & H Engineering.

Mr. Gunter seconded. The motion passed with a unanimous vote.

Mr. Gunter made a motion to **approve** the following:

3. Certification and Approval of Appeal Waivers to the BOE
 - A. Certification of Appeal Waivers to the BOE – Submitted for Approval
 - B. Approval of Certified Appeal Waivers to the BOE – Submitted for Approval

Mr. Boondry seconded. The motion passed with a unanimous vote.

Mr. Gunter made a motion to **approve** the following:

4. Certifications to Superior Court – Submitted for Approval

Mr. Boondry seconded. The motion passed with a unanimous vote.

Mr. Boondry made a motion to **approve** the following:

5. Freeze Removals – Submitted for Approval of Recommendation

Mr. Gunter seconded. The motion passed with a unanimous vote.

Mr. Boondry made a motion to **approve** the following:

6. FLPA – Submitted for Approval of Recommendation

Mr. Gunter seconded. The motion passed with a unanimous vote.

Mr. Boondry made a motion to **approve** the following:

7. Timber – Submitted for Approval of Recommendation

Mr. Gunter seconded. The motion passed with a unanimous vote.

REGULAR AGENDA

1. Chief Appraiser Items

Sales Ratio/Unqualified Sales Information

Mr. Boondry made a motion to **approve** the following:

Policy Statements:

Changing Real Property Values Established by Appeal in
Prior Years - III – 6

Transfers, Splits, and Combinations – III - 9

Foreign Merchandise in Transit – IV-3

Freeport – IV-4

Goods in Interstate Commerce – IV-5

Property Exempt from Taxation – V-1

Audit Selection Criteria - New

Mr. Gunter seconded. The motion passed with a unanimous vote.

2. Board Member Items

Budget FY13

3. Chairman Items

Executive Session

Board of Equalization Decisions TY11 and TY12

Mr. Boondry made a motion to move **into** Executive Session at 9:03 AM to discuss Personnel & Litigation items. Mr. Gunter seconded. The motion passed with a unanimous vote.

Mr. Boondry made a motion to move **out of** Executive Session at 9:55 AM. Mr. Gunter seconded. The motion passed with a unanimous vote.

Mr. Boondry made a motion to **approve** the following:

Board of Assessors Appeals to Superior Court the following:

2-0530 -09-008 Savannah Dry Wall contracting TY2012

Mr. Gunter seconded. The motion passed with a unanimous vote.

4. Attorney Items

Consent Judgments

Mr. Boondry made a motion to **approve** the following:

Proposed Consent Judgments:

2-0004 -15-006 Phrm Holdings, LLC TY2011

2-0004 -15-008 Phrm Holdings, LLC TY2011

2-0739 -01-015 Phrm Holdings, LLC TY2011

Mr. Gunter seconded. The motion passed with a unanimous vote.

5. For Your Information Items

None

Adjournment

Mr. Boondry made a motion to **adjourn** the meeting at 10:00 AM.

Mr. Gunter seconded. The motion passed with a unanimous vote.

Terry Tolbert, Chairman

James A. Gunter, Secretary