

**BOARD OF ASSESSORS
CHATHAM COUNTY, GEORGIA**

Members Present: Terry Tolbert - Chairman/Chief Assessor
Thomas Boondry - Vice-Chairman
James A. Gunter – Secretary
Natalie von Loewenfeldt – Member, Public Relations Representative
Dr. Kathryn Martin – Member

Others Present: Roderick Conley - Chief Appraiser
Abda Quillian – Legal Counsel
Barbara Moorehead – Recording Secretary

PERSONNEL RECOGNITION

Letters from Taxpayers
Victoria Schaffer
Robbin Bowen

CITIZENS ITEMS

None

DIVISION MANAGERS STAFF REPORTS

Exempt Review Status

Minutes of the April 18, 2013 Regular Meeting

Ms. von Loewenfeldt made a motion to **approve** the following:

Minutes of the April 18, 2013 Regular Meeting

Mr. Gunter seconded. The motion passed with a unanimous vote.

OLD ITEMS

None

CONSENT AGENDA – NEW ITEMS

Mr. Gunter made a motion to **approve** the following:

1. Real and Personal Property Assessment Notices
 - A. Personal Property 45-Day NOAs PY – Submitted for Approval of Recommendation
 - B. Personal Property 30-Day COV PY – Submitted for Approval of Recommendation
 - C. Real Property 45-Day Corr. NOAs PY – Submitted for Approval of Recommendation
 - D. Non-Homesteaded Mobile Homes – Submitted for Approval of Recommendation
 - E. Motor Vehicle Appeal Exemptions – Submitted for Approval of Recommendation

Dr. Martin seconded. The motion passed with a unanimous vote.

Ms. von Loewenfeldt made a motion to **approve** the following:

2. Real and Personal Property Exemptions
 - A. Personal Property – Submitted for Approval of Recommendation
 - B. Exempt Properties – Submitted for Approval of Recommendation

Mr. Gunter seconded. The motion passed with a unanimous vote.

Dr. Martin made a motion to **approve** the following:

3.
 - A. Certification of Appeal Waivers to the BOE – Submitted for Approval
 - B. Approval of Certified Appeal Waivers to the BOE – Submitted for Approval

Mr. Boondry seconded. The motion passed with a unanimous vote.

Mr. Gunter made a motion to **approve** the following:

4. Freeze Removals – Submitted for Approval of Recommendation

Mr. Boondry seconded. The motion passed with a unanimous vote.

REGULAR AGENDA

Mr. Boondry made a motion to **approve** the following:

TY2013 Notices of Assessment of Property Value (NOAs)

Ms. von Loewenfeldt seconded. The motion passed with a unanimous vote.

1. Chief Appraiser Items

Summary of Digest Team Meeting

Summary of Garden City Meeting

Summary of County Manager Meeting

Summary of Tax Commissioner Meeting (Post Office Cards)

Summary of qPublic Meeting

Ms. von Loewenfeldt made a motion to **approve** the following:

Policy Statements:

Vehicle Inspections (New)

Procedures for Copier Cash (New)

Mr. Gunter seconded. The motion passed with a unanimous vote.

Request for Data

2. Board Member Items

Budget FY13

3. Chairman Items

Executive Session

Mr. Boondry made a motion to move **into** Executive Session at 9:52 AM to discuss Personnel & Litigation items. Ms. von Loewenfeldt seconded. The motion passed with a unanimous vote.

Ms. von Loewenfeldt made a motion to move **out of** Executive Session at 10:10 AM. Mr. Boondry seconded. The motion passed with a unanimous vote.

4. Attorney Items

Consent Judgments

Mr. Boondry made a motion to **approve** the following:

Proposed Consent Judgments:

1-0282 -01-002	Sandfly Associates, LLP ET AL	TY2011
1-1028 -01-052	Sheth Mukesh B & Gemini M	TY2012
5-1009 -01-009	Woodyard Holdings, LLC	TY2012
5-1009 -01-029	Woodyard Holdings, LLC	TY2012

Ms. von Loewenfeldt seconded. The motion passed with a unanimous vote.

5. For Your Information Items

None

Adjournment

Ms. von Loewenfeldt made a motion to **adjourn** the meeting at 10:14 AM.

Mr. Gunter seconded. The motion passed with a unanimous vote.

Terry Tolbert, Chairman

James A. Gunter, Secretary