

**BOARD OF ASSESSORS
CHATHAM COUNTY, GEORGIA**

Members Present: Terry Tolbert - Chairman/Chief Assessor
Thomas Boondry - Vice-Chairman
James A. Gunter – Secretary
Natalie von Loewenfeldt – Member, Public Relations Representative
Dr. Kathryn Martin – Member

Others Present: Roderick Conley - Chief Appraiser
Abda Quillian – Legal Counsel
Barbara Moorehead – Recording Secretary

PERSONNEL RECOGNITION

Letters from Taxpayers

Stephanie Bridges
Andrea Butler
Vernetta Harvey

New Employees

Selena Staley

CITIZENS ITEMS

None

DIVISION MANAGERS STAFF REPORTS

Minutes of the May 16, 2013 Regular Meeting

Ms. von Loewenfeldt made a motion to **approve** the following:

Minutes of the May 16, 2013 Regular Meeting

Mr. Boondry seconded. The motion passed with a unanimous vote.

OLD ITEMS

None

CONSENT AGENDA – NEW ITEMS

Ms. von Loewenfeldt made a motion to **approve** the following:

1. Real and Personal Property Assessment Notices
 - A. Personal Property 30-Day COVs PY – Submitted for Approval of Recommendation
 - B. Personal Property 45-Day NOAs CY – Submitted for Approval of Recommendation
 - C. Personal Property 45-Day NOAs PY – Submitted for Approval of Recommendation
 - D. Non-Homesteaded Mobile Homes – Submitted for Approval of Recommendation
 - E. Motor Vehicle Appeal Values – Submitted for Approval of Recommendation

Dr. Martin seconded. The motion passed with a unanimous vote.

Ms. von Loewenfeldt made a motion to **approve** the following:

2. Real and Personal Property Exemptions
 - A. Personal Property – Submitted for Approval of Recommendation
 - B. Exempt Properties – Submitted for Approval of Recommendation
 - C. Rehabilitated Historic – Submitted for Approval of Recommendation

Dr. Martin seconded. The motion passed with a unanimous vote.

Mr. Boondry made a motion to **approve** the following:

3. Timber – Submitted for Approval of Recommendation

Ms. von Loewenfeldt seconded. The motion passed with a unanimous vote.

Mr. Boondry made a motion to **approve** the following:

4. Certifications to the Board of Equalization – Submitted for Approval

Mr. Gunter seconded. The motion passed with a unanimous vote.

REGULAR AGENDA

Mr. Boondry made a motion to **approve** the following:

1. TY2013 Notices of Assessment of Property Value (NOAs)

Ms. von Loewenfeldt seconded. The motion passed with a unanimous vote.

2. Chief Appraiser Items

Discussions for TMA Audit and qPublic
Summary of Meeting with County Attorney – Robbin Bowen
Discussion – Land Splits “Health Department”

The Board **tabled** the following:

Policy Statement: Changing Real Property Values Established by Appeal
in Prior Years.

Mr. Boondry made a motion to **approve** the following:

Updated Appeal Waiver Form

Mr. Gunter seconded. The motion passed with a unanimous vote.

3. Board Member Items

Budget FY13

4. Chairman Items

Executive Session

Board of Equalization Decisions TY12 and TY13

Mr. Boondry made a motion to move **into** Executive Session at 9:50AM to discuss Personnel & Litigation items. Mr. Gunter seconded. The motion passed with a unanimous vote.

Mr. Boondry made a motion to move **out of** Executive Session at 10:28 AM. Ms. von Loewenfeldt seconded. The motion passed with a unanimous vote.

5. Attorney Items

Consent Judgments

Ms. von Loewenfeldt made a motion to **approve** the following:

1-0115 -02-010 **Jerry C. Wardlaw Construction, Inc**
4-0021 -16-047 **Stoeffler Trust**

TY2011

TY2012

Mr. Boondry seconded. The motion passed with a unanimous vote.

6. For Your Information Items

None

Adjournment

Dr. Martin made a motion to **adjourn** the meeting at 10:34 AM.

Ms. von Loewenfeldt seconded. The motion passed with a unanimous vote.

Terry Tolbert, Chairman

James A. Gunter, Secretary