

**BOARD OF ASSESSORS
CHATHAM COUNTY, GEORGIA**

Members Present: Terry Tolbert - Chairman/Chief Assessor
Thomas Boondry - Vice-Chairman
James A. Gunter – Secretary
Natalie von Loewenfeldt – Member, Public Relations Representative
Dr. Kathryn Martin – Member

Others Present: Roderick Conley, Chief Appraiser
Robbin Bowen – Deputy Chief Appraiser
Abda Quillian – Legal Counsel
Stephanie Bridges – Recording Secretary
Marcus Howard – press
Charles Davis - Taxpayer

PERSONNEL RECOGNITION

Presentation of Certificates

Robbin Bowen
Stephanie Bridges
Andrea Butler
Carol Osborne
Victoria Schaffer

New Employees

Andy Yonce

CITIZENS ITEMS

Charles Davis – Mr. Davis had questions about the process used to value mobile homes.

DIVISION MANAGERS STAFF REPORTS

APPROVAL OF MINUTES

Thomas Boondry made a motion to **approve** the following:

Minutes of the June 20, 2013 Regular Meeting

Natalie von Loewenfeldt seconded. The motion passed with a unanimous vote..

OLD ITEMS

None

CONSENT AGENDA – NEW ITEMS

Dr. Kathryn Martin made a motion to **approve** the following:

1. Real and Personal Property Assessment Notices
 - A. Personal Property 30-Day NOAs CY – Submitted for Approval of Recommendation
 - B. Personal Property 45-Day NOAs CY – Submitted for Approval of Recommendation
 - C. Personal Property 45-Day NOAs PY – Submitted for Approval of Recommendation
 - D. Residential 30-Day NOAs CY – Submitted for Approval of Recommendation
 - E. Residential 45-Day NOAs CY – Submitted for Approval of Recommendation
 - F. Residential 45-Day NOAs PY – Submitted for Approval of Recommendation
 - G. Non-Homesteaded Mobile Homes – Submitted for Approval of Recommendation
 - H. Motor Vehicle Appeal Values – Submitted for Approval of Recommendation

Natalie von Loewenfeldt seconded. The motion passed with a unanimous vote..

Natalie von Loewenfeldt made a motion to remove the Request for Property Exemption made by the Economic Opportunity Authority from the below list.

James A. Gunter seconded. The motion passed with a unanimous vote.

Natalie von Loewenfeldt made a motion to **approve** the following, with the above change.

2. Real and Personal Property Exemptions
 - A. Personal Property – Submitted for Approval of Recommendation
 - B. Rehabilitated Historic – Submitted for Approval of Recommendation
 - C. Exempt Properties – Submitted for Approval of Recommendation
 - D. Capital Improvements – Submitted for Approval of Recommendation

Dr. Kathryn Martin seconded. The motion passed with a unanimous vote.

Natalie von Loewenfeldt made a motion to **approve** 2.C for the EOA.

Chairman Terry Tolbert recused himself from voting on this issue.

James Gunter seconded. The motion passed with a unanimous vote.

Natalie von Loewenfeldt made a motion to **approve** the following:

3. Conservation Use – Submitted for Approval of Recommendation
Dr. Kathryn Martin seconded. The motion passed with a unanimous vote.

Thomas Boondry made a motion to **approve** the following:

4. Certification and Approval of Appeal Waivers to the BOE
 - A. Certification of Appeal Waivers to the BOE
 1. Residential – Submitted for Approval
 2. Commercial – Submitted for Approval
 - B. Approval of Certified Appeal Waivers to the BOE
 1. Residential – Submitted for Approval
 2. Commercial – Submitted for Approval

Natalie von Loewenfeldt seconded. The motion passed with a unanimous vote.

James Gunter made a motion to **approve** the following:

5. Certifications to the Board of Equalization
 - A. Motor Vehicles – Submitted for Approval
- Natalie von Loewenfeldt seconded. The motion passed with a unanimous vote.

Natalie von Loewenfeldt made a motion to **approve** the following:

6. Certifications to Superior Court
 - A. Taxpayer – Submitted for Approval

James Gunter seconded. The motion passed with a unanimous vote.

REGULAR AGENDA

Thomas Boondry made a motion to **approve** the following:

1. TY13 Notices of Assessment of Property Value (NOAs)

Natalie von Loewenfeldt seconded. The motion passed with a unanimous vote.

2. Chief Appraiser Items

Discussion about qPublic Update
Discussion about upcoming IAAO Conference
Summary of Dry Trash Fee Meeting 7/09/13 – Robbin Bowen
2012 Sales Ratio results are in, we received a 38.54
It was decided to change the time of 8/15/13 BOA meeting to 10 AM.

Natalie von Loewenfeldt made a motion to **approve** the following:
Proposed Letterhead
James Gunter seconded. The motion passed with a unanimous vote.

3. Board Member Items
Budget FY14

4. Chairman Items

Executive Session
TY13 BOE Decisions

Mr. Boondry made a motion to move **into** Executive Session at 9:25 AM to discuss Personnel & Litigation items. Mr. Gunter seconded. The motion passed with a unanimous vote.

Mr. Boondry made a motion to move **out of** Executive Session at 10:33 AM. Mr. Gunter seconded. The motion passed with a unanimous vote.

5. Attorney Items

Consent Judgments

Mr. Boondry made a motion to **approve** the following:

Proposed Consent Judgments:

1-0063-01-001	Wilcrest Woods Apartments LTD	TY2012
1-0223-02-001	James Hildreth	TY2008
1-1004G-01-020A	Kings Colony Apartments LTD	TY2012
1-1005-07-014	Jean Keller Fair & Edgar Gay	TY2012
1-1005-07-015	Jean Keller Fair & Edgar Gay	TY2012
1-1005-07-016	Jean Keller Fair & Edgar Gay	TY2012
1-1005-08-001	Charles Hubert Keller	TY2012
1-1007-01-009	Jean Keller Fair	TY2012
1-1007-01-013	Jean Keller Fair	TY2008
1-1007-01-013	Jean Keller Fair	TY2012
1-1007-01-014	Jean Keller Fair & Edgar Gay	TY2012
2-0011-08-026	Erik Puljung	TY2012
2-0490-05-020C	Stillwater Apartments LTD	TY2012
2-0495-05-010	Pearl West Hunter	TY2012
2-0533-03-013	Oglethorpe Square LTD	TY2009
2-0533-03-013	Oglethorpe Square LTD	TY2011
3-0006-15-004	James Dubberly	TY2012
3-0006-15-005	James Dubberly	TY2012

Natalie von Loewenfeldt seconded. The motion passed with a unanimous vote.

6. For Your Information Items

None

ADJOURNMENT

Natalie von Loewenfeldt made a motion to **adjourn** the meeting at 10:40 AM.
Dr. Kathryn Martin seconded. The motion passed with a unanimous vote.

Terry Tolbert, Chairman

James A. Gunter, Secretary