

**BOARD OF ASSESSORS
CHATHAM COUNTY, GEORGIA**

Members Present: Terry Tolbert - Chairman/Chief Assessor
Thomas Boondry - Vice-Chairman
James A. Gunter – Secretary – Excused Absence
Natalie von Loewenfeldt – Member, Public Relations Representative
Dr. Kathryn Martin – Member

Others Present: Roderick Conley, Chief Appraiser
Robbin Bowen – Deputy Chief Appraiser
Abda Quillian – Legal Counsel
Stephanie Bridges – Recording Secretary

PERSONNEL RECOGNITION

Letters from Taxpayers

Andrea Butler
Victoria Schaffer

CITIZENS ITEMS

None

DIVISION MANAGERS STAFF REPORTS

APPROVAL OF MINUTES

Natalie von Loewenfeldt made a motion to **approve** the following:

Minutes of the July 18, 2013 Regular Meeting

Tommy Boondry seconded. The motion passed with a unanimous vote.

OLD ITEMS

None

CONSENT AGENDA – NEW ITEMS

Dr. Kathryn Martin made a motion to **approve** the following:

1. Real and Personal Property Assessment Notices
 - A. Personal Property 30-Day NOAs CY – Submitted for Approval of Recommendation
 - B. Personal Property 45-Day NOAs CY – Submitted for Approval of Recommendation
 - C. Personal Property 45-Day NOAs PY – Submitted for Approval of Recommendation
 - D. Residential 30-Day NOAs CY – Submitted for Approval of Recommendation
 - E. Ownership & Address Changes 45-Day NOAs CY – Submitted for Approval of Recommendation
 - F. Ownership & Address Changes 45-Day NOAs PY – Submitted for Approval of Recommendation
 - G. Commercial 45-Day NOAs PY – Submitted for Approval of Recommendation
 - H. Motor Vehicle Appeal Values – Submitted for Approval of Recommendation

Natalie von Loewenfeldt seconded. The motion passed with a unanimous vote.

Natalie von Loewenfeldt made a motion to **approve** the following.

2. Real and Personal Property Exemptions
 - A. Personal Property – Submitted for Approval of Recommendation
 - B. Rehabilitated Historic – Submitted for Approval of Recommendation
 - C. Exempt Properties – Submitted for Approval of Recommendation

Tommy Boondry seconded. The motion passed with a unanimous vote.

Tommy Boondry made a motion to **approve** the following:

3. Certification and Approval of Appeal Waivers to the BOE
 - A. Certification of Appeal Waivers to the BOE
 1. Residential – Submitted for Approval
 2. Commercial – Submitted for Approval
 - B. Approval of Certified Appeal Waivers to the BOE
 1. Residential – Submitted for Approval
 2. Commercial – Submitted for Approval

Dr. Kathryn Martin seconded. The motion passed with a unanimous vote.

Dr. Kathryn Martin made a motion to **approve** the following:

4. Certifications to Hearing Officer
 - A. Commercial – Submitted for Approval

Natalie von Loewenfeldt seconded. The motion passed with a unanimous vote.

REGULAR AGENDA

1. Chief Appraiser Items

Presentation of Certificates to Board Members
IAAO Conference – Robbin Bowen
GAAO Nomination to Southeast District Executive Board
Fair & Equitable Magazine Article

2. Board Member Items

Budget FY14

3. Chairman Items

Executive Session

Natalie von Loewenfeldt made a motion to move **into** Executive Session at 9:10AM to discuss Personnel & Litigation items. Mr. Boondry seconded. The motion passed with a unanimous vote.

Dr. Kathryn Martin made a motion to move **out of** Executive Session at 9:40 AM. Natalie von Loewenfeldt seconded. The motion passed with a unanimous vote.

4. Attorney Items

Consent Judgments

Natalie von Loewenfeldt made a motion to **approve** the following:

Proposed Consent Judgments:

2-0533-03-013	Oglethorpe Square	TY2010
7-0978-05-011	Stop N Stor III LLC	TY2012

Dr. Kathryn Martin seconded. The motion passed with a unanimous vote.

5. For Your Information Items

None

ADJOURNMENT

Dr. Kathryn Martin made a motion to **adjourn** the meeting at 9:42 AM.
Natalie von Loewenfeldt seconded. The motion passed with a unanimous vote.

Terry Tolbert, Chairman

James A. Gunter, Secretary