

**BOARD OF ASSESSORS
CHATHAM COUNTY, GEORGIA**

Members Present: Terry Tolbert - Chairman/Chief Assessor
Thomas Boondry - Vice-Chairman – Excused Absence
James A. Gunter – Secretary
Natalie von Loewenfeldt – Member, Public Relations Representative
Dr. Kathryn Martin – Member

Others Present: Roderick Conley, Chief Appraiser
Robbin Bowen – Deputy Chief Appraiser
Abda Quillian – Legal Counsel
Stephanie Bridges – Recording Secretary

PERSONNEL RECOGNITION

None

CITIZENS ITEMS

None

DIVISION MANAGER STAFF REPORTS

APPROVAL OF MINUTES

Natalie von Loewenfeldt made a motion to **approve** the following:
Minutes of the August 1, 2013 Regular Meeting
Dr. Kathryn Martin seconded. The motion passed with a unanimous vote.

OLD ITEMS

None

CONSENT AGENDA – NEW ITEMS

Natalie von Loewenfeldt made a motion to **approve** the following:

1. Real and Personal Property Assessment Notices
 - A. Personal Property 30-Day NOAs PY – Submitted for Approval of Recommendation
 - B. Personal Property 45-Day NOAs PY – Submitted for Approval of Recommendation
 - C. Residential 30-Day NOAs PY – Submitted for Approval of Recommendation
 - D. Residential 45-Day NOAs PY – Submitted for Approval of Recommendation
 - E. Ownership & Address Changes 45-Day NOAs PY – Submitted for Approval of Recommendation
 - F. Commercial and SEDA 45-Day NOAs PY – Submitted for Approval of Recommendation
 - G. Motor Vehicle Appeal Values – Submitted for Approval of Recommendation
 - H. Non-Homesteaded Mobile Homes – Submitted for Approval of Recommendation

Dr. Kathryn Martin seconded. The motion passed with a unanimous vote.

Natalie von Loewenfeldt made a motion to **approve** the following:

2. Real and Personal Property Exemptions
 - A. Personal Property – Submitted for Approval of Recommendation
 - B. Rehabilitated Historic – Submitted for Approval of Recommendation

Dr. Kathryn Martin seconded. The motion passed with a unanimous vote.

Dr. Kathryn Martin made a motion to **approve** the following:

3. Conservation Use – Submitted for Approval of Recommendation

Natalie von Loewenfeldt seconded. The motion passed with a unanimous vote.

Mr. Gunter made a motion to **approve** the following:

4. Certification and Approval of Appeal Waivers to the BOE
 - A. Certification of Appeal Waivers to the BOE
 1. Residential – Submitted for Approval
 2. Commercial – Submitted for Approval
 - B. Approval of Certified Appeal Waivers to the BOE
 1. Residential – Submitted for Approval
 2. Commercial – Submitted for Approval

Natalie von Loewenfeldt seconded. The motion passed with a unanimous vote.

Dr. Kathryn Martin made a motion to **approve** the following:

5. Certifications to Hearing Officer
 - A. Commercial – Submitted for Approval

Mr. Gunter seconded. The motion passed with a unanimous vote.

Natalie von Loewenfeldt made a motion to **approve** the following:

6. Certifications to the BOE
 - A. Personal Property – Submitted for Approval
 - B. Residential – Submitted for Approval
 - C. Commercial – Submitted for Approval
 - D. Mobile Homes – Submitted for Approval
 - E. Motor Vehicles – Submitted for Approval

Mr. Gunter seconded. The motion passed with a unanimous vote.

Natalie von Loewenfeldt made a motion to **approve** the following:

7. Certifications to Superior Court – Arbitration
 - A. Residential – Submitted for Approval

Dr. Kathryn Martin seconded. The motion passed with a unanimous vote.

Mr. Gunter made a motion to **approve** the following:

8. Timber – Submitted for Approval of Recommendation

Natalie von Loewenfeldt seconded. The motion passed with a unanimous vote.

REGULAR AGENDA

1. Chief Appraiser Items

Board Training Request – Robbin Bowen
Savannah Chamber of Commerce Event – Robbin Bowen
Meeting Summary with the Tax Commissioner’s Office
Addition – Listing for undeliverable NOAs is ready, will be posted and taxpayers have 30 days to appeal.

2. Board Member Items

Budget FY14

3. Chairman Items

Executive Session

Natalie von Loewenfeldt made a motion to move **into** Executive Session at 10:30 AM to discuss Personnel & Litigation items. Mr. Gunter seconded. The motion passed with a unanimous vote.

Natalie von Loewenfeldt made a motion to move **out of** Executive Session at 11:00 AM.
Mr. Gunter seconded. The motion passed with a unanimous vote.

4. Attorney Items
Consent Judgments

Mr. Gunter made a motion to **approve** the following:

Proposed Consent Judgments:

2-0004-07-022	Riverside Resorts	TY2012
6-0737-03-001A	BJH Rentals LP	TY2012
6-0988-02-016	Comeragh Corp.	TY2012
6-0988-02-016	Comeragh Corp.	TY2012

Natalie von Loewenfeldt seconded. The motion passed with a unanimous vote.

5. For Your Information Item
None

ADJOURNMENT

Natalie von Loewenfeldt made a motion to **adjourn** the meeting at 11:05 AM.

Mr. Gunter seconded. The motion passed with a unanimous vote.

Terry Tolbert, Chairman

James A. Gunter, Secretary