

**BOARD OF ASSESSORS
REGULAR MEETING
JANUARY 7, 2014
8:30 A.M.**

I. CALL TO ORDER

II. ELECTION OF BOARD OFFICERS FOR 2014

III. PERSONNEL RECOGNITION

1. Staff Training

Roderick Conley – Appraiser Math/Deed Research

Laura Hegstrom – Exempt Properties

– Specialized Assessment

Robbin Bowen – Course III: Personal Property

Stacey Scott – Course VI: Management Development

Course I: Certification for Assessors – Corey Gillenwater

- Angela Watkins

- Petrina Andrews

- Heather Rodgers

- Selena Staley

- Carol Osborne

Course IV: Valuation of Urban Land – Umung Patel

- Patrick Miller

Georgia Assessment Administration – Ben Geidel

- Stephen (Corky) Corcoran

- Jay Boan

- Kevin Hicks

IV. CITIZEN ITEMS

None

V. DIVISION MANAGER STAFF REPORTS

VI. APPROVAL OF THE MINUTES

Approval of the Minutes of the December 12, 2013 Meeting

VII. OLD ITEMS

None

VIII. CONSENT AGENDA– NEW ITEMS

1. Real and Personal Property Assessment Notices

A. Personal Property 45-Day NOAs PY – Submitted for Approval of Recommendation

B. Real Property 45-Day NOAs PY – Submitted for Approval of Recommendation

C. Motor Vehicle Appeal Values – Submitted for Approval of Recommendation

D. Non-Homesteaded Mobile Home Values – Submitted for Approval of Recommendation

2. Real and Personal Property Exemptions
 - A. Personal Property – Submitted for Approval of Recommendation
 - B. Capital Improvement – Submitted for Approval of Recommendation

3. Certification and Approval of Appeal Waivers to the BOE
 - A. Certification of Appeal Waivers to the BOE
 1. Residential – Submitted for Approval
 2. Commercial – Submitted for Approval
 - B. Approval of Certified Appeal Waivers to the BOE
 1. Residential – Submitted for Approval
 2. Commercial – Submitted for Approval

4. Certifications to the BOE
 - A. Personal Property – Submitted for Approval
 - B. Motor Vehicle – Submitted for Approval

5. Certifications to Superior Court
 - A. Taxpayer – Submitted for Approval
 - B. BOA – Submitted for Approval

IX. REGULAR AGENDA

1. Chief Appraiser Items
 - Chamber of Commerce Luncheon
 - Website Updates
 - 2014 NOAs : - Revisions to form
Mailing of NOAs/combined mailing
 - Policy Statements – “Marshall and Swift” Cost Table Updates - Removal
 - Rehabilitated Historic Property Preferential Assessment

2. Board Member Items
 - Budget FY14

3. Chairman Items
 - Executive Session
 - Board of Equalization Decisions TY13

4. Attorney Items
 - Consent Judgments

5. For Your Information Items
 - None

X. ADJOURNMENT