

BOARD OF ASSESSORS CHATHAM COUNTY, GEORGIA

Members Present: Terry Tolbert - Chairman/Chief Assessor
Thomas Boondry - Vice-Chairman
James A. Gunter – Secretary
Dr. Kathryn Martin – Member
Laura Hegstrom - Member

Others Present: Roderick Conley – Chief Appraiser
Robbin Bowen – Deputy Chief Appraiser
Abda Quillian – Legal Counsel
Stephanie Bridges – Recording Secretary

ELECTION OF BOARD OFFICERS FOR 2014

Mr. Boondry made a motion to **approve** the following:

Terry Tolbert - Chairman/Chief Assessor

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

Mr. Tolbert made a motion to **approve** the following:

Thomas Boondry - Vice-Chairman

Dr. Martin seconded. The motion passed with a unanimous vote.

Dr. Martin made a motion to **approve** the following:

James A. Gunter – Secretary

Mr. Boondry seconded. The motion passed with a unanimous vote.

PERSONNEL RECOGNITION

1. Staff Training

Roderick Conley – Appraiser Math/Deed Research

Tommy Boondry – Appraiser Math/Deed Research

Laura Hegstrom – Exempt Properties

– Specialized Assessment

Robbin Bowen – Course III: Personal Property

Stacey Scott – Course VI: Management Development

Course I: Certification for Assessors – Corey Gillenwater

- Angela Watkins

- Petrina Andrews

- Heather Rodgers

- Selena Staley

- Carol Osborne

- Course IV: Valuation of Urban Land – Umung Patel
 - Patrick Miller
- Georgia Assessment Administration – Ben Geidel
 - Stephen (Corky) Corcoran
 - Jay Boan
 - Kevin Hicks

CITIZENS ITEMS

None

DIVISION MANAGER STAFF REPORTS

APPROVAL OF MINUTES

Mr. Gunter made a motion to **approve** the following:

Minutes of the December 12, 2013 Regular Meeting

Mr. Boondry seconded. The motion passed with a unanimous vote.

OLD ITEMS

None

CONSENT AGENDA – NEW ITEMS

Mr. Gunter made a motion to approve the following:

1. Real and Personal Property Assessment Notices
 - A. Personal Property 45-Day NOAs PY – Submitted for Approval of Recommendation
 - B. Motor Vehicle Appeal Values – Submitted for Approval of Recommendation
 - C. Non-Homesteaded Mobile Homes – Submitted for Approval of Recommendation

Dr. Martin seconded. The motion passed with a unanimous vote.

Mr. Boondry made a motion to approve the following:

2. Real and Personal Property Exemptions
 - A. Personal Property – Submitted for Approval of Recommendation
 - B. Capital Improvement – Submitted for Approval of Recommendation

Mr. Gunter seconded. The motion passed with a unanimous vote.

Mr. Boondry made a motion to approve the following:

3. Certification and Approval of Appeal Waivers to the BOE
 - A. Certification of Appeal Waivers to the BOE
 1. Residential – Submitted for Approval
 2. Commercial – Submitted for Approval
 - B. Approval of Certified Appeal Waivers to the BOE
 1. Residential – Submitted for Approval
 2. Commercial – Submitted for Approval

Dr. Martin seconded. The motion passed with a unanimous vote.

Mr. Boondry made a motion to approve the following:

4. Certifications to the BOE
 - A. Personal Property – Submitted for Approval
 - B. Motor Vehicle – Submitted for Approval

Mr. Gunter seconded. The motion passed with a unanimous vote.

Mr. Gunter made a motion to approve the following:

5. Certifications to Superior Court
 - A. Taxpayer – Submitted for Approval

Mr. Boondry seconded. The motion passed with a unanimous vote.

REGULAR AGENDA

1. Chief Appraiser Items

- Chamber of Commerce Luncheon
- Website Updates
- 2014 NOAs: - Revisions to form
 - Mailing of NOAs/combined mailing

Mr. Boondry made a motion to approve the following:

- Policy Statements – “Marshall and Swift” Cost Table Updates – Removal

Dr. Martin seconded. The motion passed with a unanimous vote.

2. Board Member Items

Budget FY14

3. Chairman Items

Executive Session

Board of Equalization Decisions TY13

Mr. Boondry made a motion to move **in to** Executive Session at 9:04 AM to discuss Personnel & Litigation items. Dr. Martin seconded. The motion passed with a unanimous vote.

Mr. Boondry made a motion to move **out of** Executive Session at 9:54 AM. Mr. Gunter seconded. The motion passed with a unanimous vote.

Mr. Boondry made a motion to **approve** the following:

Board of Assessors Appeals to Superior Court:

6-0883-01-019	CENTERPOINT GARDEN CITY LLC	TY2013
6-0883-01-023	CENTERPOINT GARDEN CITY LLC	TY2013
1-0127-01-024	STUCKEY, KELLI FORAN	TY2013
7-0906-04-052	CHATHAM LAND INVESTORS LLC	TY2013
7-0906-04-041	CHATHAM LAND INVESTORS LLC	TY2013
7-0906-04-054	SAVANNAH LAND INVESTORS LLC	TY2013
7-0906-04-020	BLS DEVELOPMENT INC	TY2013
7-0906-04-042	CHATHAM LAND INVESTORS LLC	TY2013
7-0906-04-063	SAVANNAH LAND INVESTORS LLC	TY2013
7-0906-04-019	WENTWORTH LAND INVESTORS LLC	TY2013

Dr. Martin seconded. The motion passed with a unanimous vote.

4. Attorney Items

Mr. Boondry made a motion to approve the following:

Proposed Consent Judgments

NICHOLS, NICHOLAS J & VIRGINIA **6-0989-01-068**

Discussed possible consideration of paying part of attorney's fees.

Dr. Martin seconded. The motion passed with a unanimous vote.

5. For Your Information Items

None

ADJOURNMENT

Mr. Boondry made a motion to **adjourn** the meeting at 10:00 AM.

Dr. Martin seconded. The motion passed with a unanimous vote.

Terry Tolbert, Chairman

James A. Gunter, Secretary