

**BOARD OF ASSESSORS
CHATHAM COUNTY, GEORGIA**

Members Present: Terry Tolbert - Chairman/Chief Assessor
Thomas Boondry - Vice-Chairman
James A. Gunter – Secretary
Dr. Kathryn Martin – Member
Laura Hegstrom - Member

Others Present: Roderick Conley – Chief Appraiser
Robbin Bowen – Deputy Chief Appraiser
Abda Quillian – Legal Counsel
Stephanie Bridges – Recording Secretary

Mr. Tolbert recognized Stacey Francis on her move.

PERSONNEL RECOGNITION

1. Staff Training
Stephanie Bridges – Appraiser I
Corey Gillenwater – Appraiser I
Andy Yonce – Appraiser I
Andy Yonce – Appraiser II
Leanne Riner – Appraiser II
Umung Patel – Appraiser III
Kevin Hicks – Appraiser IV

CITIZENS ITEMS

None

DIVISION MANAGER STAFF REPORTS

APPROVAL OF MINUTES

Mr. Gunter made a motion to **approve** the following:

Minutes of the January 7, 2014 Regular Meeting

Mr. Boondry seconded. The motion passed with a unanimous vote.

OLD ITEMS

None

CONSENT AGENDA – NEW ITEMS

Mr. Gunter made a motion to approve the following:

1. Real and Personal Property Assessment Notices
 - A. Personal Property 30-Day NOAs PY – Submitted for Approval of Recommendation
 - B. Personal Property 45-Day NOAs PY – Submitted for Approval of Recommendation
 - C. Real Property 45-Day NOAs PY – Submitted for Approval of Recommendation
 - D. Motor Vehicle Appeal Values – Submitted for Approval of Recommendation
 - E. Non-Homesteaded Mobile Home Values – Submitted for Approval of Recommendation

Dr. Martin seconded. The motion passed with a unanimous vote.

Dr. Martin made a motion to approve the following:

2. Real and Personal Property Exemptions
 - A. Personal Property – Submitted for Approval of Recommendation

Mr. Boondry seconded. The motion passed with a unanimous vote.

Mr. Boondry made a motion to approve the following:

3. Certification and Approval of Appeal Waivers to the BOE
 - A. Certification of Appeal Waivers to the BOE
 1. Residential – Submitted for Approval
 2. Commercial – Submitted for Approval
 - B. Approval of Certified Appeal Waivers to the BOE
 1. Residential – Submitted for Approval
 2. Commercial – Submitted for Approval

Dr. Martin seconded. The motion passed with a unanimous vote.

Mr. Boondry made a motion to approve the following:

4. Certifications to the BOE
 - A. Motor Vehicle – Submitted for Approval

Dr. Martin seconded. The motion passed with a unanimous vote.

Mr. Gunter made a motion to approve the following:

5. Certifications to Superior Court
 - A. Taxpayer – Submitted for Approval
 - B. BOA – Submitted for Approval

Mr. Boondry seconded. The motion passed with a unanimous vote.

Dr. Martin made a motion to approve the following:

6. Notification Letters
 - A. TY 2011 – Submitted for Approval
 - B. TY 2012 – Submitted for Approval
 - C. TY 2013 – Submitted for Approval

Mr. Boondry seconded. The motion passed with a unanimous vote.

Mr. Gunter made a motion to approve the following:

7. 299c Removals – Submitted for Approval of Recommendation

Dr. Martin seconded. The motion passed with a unanimous vote.

REGULAR AGENDA

1. Chief Appraiser Items

– Boise Trip Summary

Mr. Conley said the course was beneficial. He will check into submitting form/info to have IAAO course count for continuing education

Mr. Boondry made a motion to approve the following:

– Policy Statement – Rehabilitated Historic – Total Revision

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

– Budget Goal Session

The county has set Feb. 6 as the date for the Budget Goal Session. Zero based budgeting will be discussed. Change date of BOA Meeting to Feb. 5 in order to allow staff and board members to attend this meeting.

– Comcast

Issues with Personal Property Returns that Comcast has filed. Bryan County is having the same issues. Legal counsel says to NOT take it off the digest.

Comcast wants in-home converter boxes reclassified as computers

– Luncheon Presentation Invite

Ryan Tax Reps invited Mr. Conley to a luncheon in Atlanta on 2/12. Abda Quillian may go in his place

– Senate and House Bill Proposed Legislative Changes

Maryellen Burner gave a brief synopsis on HB 755, HB 757, and SB 293. Concerns about SB293 were discussed.

2. Board Member Items

Budget FY14

