

**BOARD OF ASSESSORS  
CHATHAM COUNTY, GEORGIA**

Members Present: Terry Tolbert - Chairman/Chief Assessor  
Thomas Boondry - Vice-Chairman  
James A. Gunter – Secretary  
Laura Hegstrom - Member  
Members Absent: Dr. Kathryn Martin – Member - Excused  
Others Present: Roderick Conley – Chief Appraiser  
Robbin Bowen – Deputy Chief Appraiser  
Abda Quillian – Legal Counsel  
Stephanie Bridges – Recording Secretary

Mr. Boondry made a motion to accept the addition an addition to Personnel Recognition items.  
Ms. Hegstrom seconded. The motion passed with a unanimous vote.

**PERSONNEL RECOGNITION**

Staff Training:  
Vicki McCuen – Course III: Valuation of Personal Property

Amie Bogle has been promoted from Personal Property Appraiser to Personal Property Auditor.

**CITIZENS ITEMS**

None

**DIVISION MANAGER STAFF REPORTS**

Meeting/information session with the Chatham County School Board will be held on March 5, 2014 at 1:00 at the Whitney complex.

Carol Osborne explained to the Board members that Timber documents are confidential and will be found in the blue envelope in the future.

**APPROVAL OF MINUTES**

Mr. Boondry made a motion to **approve** the following:  
**Minutes of the February 5, 2014 Regular Meeting**  
Ms. Hegstrom seconded. The motion passed with a unanimous vote.

**OLD ITEMS**

None

**CONSENT AGENDA – NEW ITEMS**

Mr. Boondry made a motion to approve the following:

1. Real and Personal Property Assessment Notices
  - A. Personal Property 45-Day NOAs PY – Submitted for Approval of Recommendation
  - B. Motor Vehicle Appeal Values – Submitted for Approval of Recommendation
  - C. Non-Homesteaded Mobile Home Values – Submitted for Approval of Recommendation

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

Mr. Boondry made a motion to approve the following:

2. Real and Personal Property Exemptions
  - A. Tax Exempt Properties – Submitted for Approval of Recommendation

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

Mr. Boondry made a motion to approve the following:

3. Certification and Approval of Appeal Waivers to the BOE
  - A. Certification of Appeal Waivers to the BOE
    1. Residential – Submitted for Approval
    2. Commercial – Submitted for Approval
  - B. Approval of Certified Appeal Waivers to the BOE
    1. Residential – Submitted for Approval
    2. Commercial – Submitted for Approval

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

Mr. Boondry made a motion to approve the following:

4. Certifications to the Board of Equalization
  - A. Motor Vehicle – Submitted for Approval

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

Mr. Boondry made a motion to approve the following:

5. Certifications to Superior Court
  - A. Taxpayer – Submitted for Approval

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

Mr. Boondry made a motion to approve the following:

6. 299c Removals – Submitted for Approval of Recommendation

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

Mr. Boondry made a motion to approve the following:

7. Timber – Submitted for Approval of Recommendation

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

Mr. Boondry made a motion to approve the following:

8. Notification Letters
  - A. TY11 – Submitted for Approval
  - B. TY12 – Submitted for Approval
  - C. TY13 – Submitted for Approval

Mr. Gunter seconded. The motion passed with a unanimous vote.

## **REGULAR AGENDA**

### 1. Chief Appraiser Items

- GIS/CAMA Technology Conference in Jacksonville –Rod, Robbin, Ben and Mr. Boondry will be attending next week.
- Savannah Chatham Day has been rescheduled. It will be held on March 6. The board meeting scheduled for that day will be held on Tuesday March 4, 2014 at 8:30 AM. Rod, Robbin, Mr. Tolbert and Dr. Martin will be attending.
- Budget Session Summary – meeting went well. Mr. Conley was asked to speak on the Digest submission and informed those present that he was not in a position to give numbers, but that things are moving along.
- Departmental Budget – our budget was submitted on time. We asked for a 4.5% increase over last year. Increases were in areas of travel, dues & fees and training, as well as other equipment.
- Tax Representative Meetings – went well. The tax reps seemed to like the idea of getting NOAs for their clients in order to speed up the appeal process

### 2. Board Member Items

Budget FY14

### 3. Chairman Items

Executive Session

Board of Equalization Decisions TY13

Mr. Boondry made a motion to move **in to** Executive Session at 9:00 AM to discuss Personnel & Litigation items. Ms. Hegstrom seconded. The motion passed with a unanimous vote.

Mr. Boondry made a motion to move **out of** Executive Session at 10:05 AM. Mr. Gunter seconded. The motion passed with a unanimous vote.

4. Attorney Items

Mr. Boondry made a motion to approve the following:

Proposed Consent Judgments

<b>1-1006-02-003</b>	<b>DYCHES CONSTRUCTION CO., INC.</b>	<b>TY2010</b>
<b>1-1006-02-003</b>	<b>DYCHES CONSTRUCTIONCO., INC.</b>	<b>TY2012</b>

5. For Your Information Items

None

**ADJOURNMENT**

Mr. Boondry made a motion to **adjourn** the meeting at 10:13 AM.  
Ms. Hegstrom seconded. The motion passed with a unanimous vote.

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**Terry Tolbert, Chairman**

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**James A. Gunter, Secretary**