

**BOARD OF ASSESSORS  
CHATHAM COUNTY, GEORGIA**

Members Present: Thomas Boondry - Vice-Chairman  
James A. Gunter – Secretary  
Laura Hegstrom – Member  
Excused Absence: Terry Tolbert - Chairman/Chief Assessor  
Dr. Kathryn Martin - Member  
Others Present: Roderick Conley – Chief Appraiser  
Robbin Bowen – Deputy Chief Appraiser  
Abda Quillian – Legal Counsel  
Stephanie Bridges – Recording Secretary

**PERSONNEL RECOGNITION**

None

**CITIZENS ITEMS**

None

**DIVISION MANAGER STAFF REPORTS**

Division managers gave reports on status of appeals, transfers, and returns. All are in final stages of checking information for digest submission.

**APPROVAL OF MINUTES**

Mr. Gunter made a motion to **approve** the following:

**Minutes of the April 3, 2014 Regular Meeting**

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

**OLD ITEMS**

None

**CONSENT AGENDA – NEW ITEMS**

Mr. Gunter made a motion to approve the following:

1. Real and Personal Property Assessment Notices
  - A. Personal Property 45-Day NOAs PY – Submitted for Approval of Recommendation
  - B. Residential Property 45-Day NOAs PY – Submitted for Approval of Recommendation
  - C. Motor Vehicle Appeal Values – Submitted for Approval of Recommendation
  - D. Non-Homesteaded Mobile Home Values – Submitted for Approval of Recommendation

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

Mr. Gunter made a motion to approve the following:

2. Real and Personal Property Exemptions
  - A. Personal Property – Submitted for Approval of Recommendation
  - B. Tax Exempt – Submitted for Approval of Recommendation

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

Mr. Gunter made a motion to approve the following:

3. Certifications to the BOE
  - A. Personal Property – Submitted for Approval of Recommendation
  - B. Residential Property – Submitted for Approval of Recommendation
  - C. Hearing Officer – Submitted for Approval of Recommendation
  - D. Mobile Homes – Submitted for Approval of Recommendation
  - E. Motor Vehicles – Submitted for Approval of Recommendation

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

Mr. Gunter made a motion to approve the following:

4. Certification and Approval of Appeal Waivers to the BOE
  - A. Certification of Appeal Waivers to the BOE
    1. Mobile Home – Submitted for Approval
  - B. Approval of Certified Appeal Waivers to the BOE

Mobile Home – Submitted for Approval

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

Mr. Gunter made a motion to approve the following:

5. CUVA
  - A. Applications – Submitted for Approval of Recommendation
  - B. Notice of Intent to Breach – Submitted for Approval of Recommendation

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

Mr. Gunter made a motion to approve the following:

6. Residential Transitional – Submitted for Approval of Recommendation

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

Mr. Gunter made a motion to approve the following:

7. 299c Removals – Submitted for Approval of Recommendation

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

## REGULAR AGENDA

### 1. Chief Appraiser Items

- Online Appeals – ICS gave us a demonstration on the online appeal process at the beginning of the meeting. It has been tested by employees and supervisors and seems to work very well. Mr. Conley recommends that we implement the process for the upcoming appeal season. Mr. Gunter says if we feel confident then we should go ahead. Abda Quillian is concerned about taxpayers and tax reps that wait until the last minute knowing that the online appeals are ONLY for BOE appeals not Hearing Officer. It was mentioned that we can send an email to the tax reps to this effect.
- TY14 Return Value Report – Real Property – report is attached
- Homestead Review – Two counties in Georgia have used a company by the name of TMA to have a Homestead Audit/Review done in their counties. The process will help tell us which homestead exemptions should be removed. The first step is having a non-disclosure agreement signed between TMA and Chatham County. This would have to be an agenda item at a commission meeting. Thoughts are that we could go back 1 or 2 years. Stephen's Day exemptions might be an issue. If this is the case we could start from current year and move forward.

### 2. Board Member Items

None

### 3. Chairman Items

Executive Session

Board of Equalization Decisions TY13

Mr. Gunter made a motion to move **in to** Executive Session at 8:57 AM to discuss Personnel & Litigation items. Ms. Hegstrom seconded. The motion passed with a unanimous vote.

Ms. Hegstrom made a motion to move **out of** Executive Session at 9:14 AM. Mr. Gunter seconded. The motion passed with a unanimous vote.

### 4. Attorney Items

None

### 5. For Your Information Items

None

**ADJOURNMENT**

Ms. Hegstrom made a motion to **adjourn** the meeting at 9:16 AM.  
Mr. Gunter seconded. The motion passed with a unanimous vote.

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**Tommy Boondry, Vice-Chairman**

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**James A. Gunter, Secretary**