

**BOARD OF ASSESSORS  
CHATHAM COUNTY, GEORGIA**

Members Present: Terry Tolbert – Chairman/Chief Assessor  
Thomas Boondry - Vice-Chairman  
James A. Gunter – Secretary  
Laura Hegstrom – Member  
Excused Absence: Dr. Kathryn Martin - Member  
Others Present: Roderick Conley – Chief Appraiser  
Robbin Bowen – Deputy Chief Appraiser  
Abda Quillian – Legal Counsel  
Stephanie Bridges – Recording Secretary

**PERSONNEL RECOGNITION**

Advanced Income – Steve Corcoran  
Victoria McCuen  
Yourlinda Harris  
Jay Boan  
Laura Womack  
Umung Patel

**CITIZENS ITEMS**

None

**DIVISION MANAGER STAFF REPORTS**

Division managers gave reports on status of appeals, transfers, and returns.  
Personal Property Audit Letters for TY14 will be mailed on Monday.

**APPROVAL OF MINUTES**

Mr. Gunter made a motion to **approve** the following:

**Minutes of the May 1, 2014 Regular Meeting**

Mr. Boondry seconded. The motion passed with a unanimous vote.

**OLD ITEMS**

None

**CONSENT AGENDA – NEW ITEMS**

Mr. Boondry made a motion to approve the following:

1. Real and Personal Property Assessment Notices
  - A. Motor Vehicle Appeal Values – Submitted for Approval of Recommendation

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

Mr. Boondry made a motion to approve the following:

2. Certification and Approval of Appeal Waivers to the BOE
  - A. Certification of Appeal Waivers to the BOE
    1. Mobile Home – Submitted for Approval
    2. Motor Vehicles – Submitted for Approval
  - B. Approval of Certified Appeal Waivers to the BOE
    1. Mobile Home – Submitted for Approval
    2. Motor Vehicles – Submitted for Approval

Mr. Gunter seconded. The motion passed with a unanimous vote.

**REGULAR AGENDA**

1. Chief Appraiser Items

- Tax Commissioners Homestead Exemption Request – a taxpayer spoke to the Tax Commissioners office about their Homestead Exemption being removed. It was done because of a change of address. We are looking into the matter. The taxpayer would like for us to reinstate the homestead exemption.
- BOE meeting recap – staff members did a presentation for the BOE member to show them what the appraisers will be presenting at hearings. They asked that we also include price/square foot. They will have two sessions each day, one in the morning and one in the afternoon. Taxpayers will have 30 minutes to sign in and will be called in the order they signed in. We will be receiving email notification of BOE hearings that are scheduled.
- Tax Commissioner meeting recap – Debbie and Danny requested that we add MV to Homestead Exemption info because of home address

2. Board Member Items

None

3. Chairman Items

Executive Session will be held after the Work Session

Mr. Boondry made a motion to move **in to** Executive Session at 9:32 AM to discuss Personnel & Litigation items. Mr. Gunter seconded. The motion passed with a unanimous vote.

Mr. Boondry made a motion to move **out of** Executive Session at 10:25 AM. Ms. Hegstrom seconded. The motion passed with a unanimous vote.

4. Attorney Items  
None

5. For Your Information Items  
None

#### **WORK SESSION**

Power Point presentation by various staff members was given. Information presented dealt with status of 2014 goals and what the plan is for 2015.

Mr. Conley will email a copy of the presentation to board members.

#### **ADJOURNMENT**

Mr. Gunter made a motion to **adjourn** the meeting at 10:28 AM.  
Ms. Hegstrom seconded. The motion passed with a unanimous vote.

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**Terry Tolbert, Chairman**

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**James A. Gunter, Secretary**