

## **BOARD OF ASSESSORS CHATHAM COUNTY, GEORGIA**

Members Present: Terry Tolbert – Chairman/Chief Assessor  
Thomas Boondry - Vice-Chairman  
James A. Gunter – Secretary  
Laura Hegstrom – Member

Excused Absence: Dr. Kathryn Martin – Member

Others Present: Roderick Conley – Chief Appraiser  
Robbin Bowen – Deputy Chief Appraiser  
Abda Quillian – Legal Counsel  
Stephanie Bridges – Recording Secretary

### **PERSONNEL RECOGNITION**

1. Taxpayer Letters  
Patrick Williams  
Vanessa Mitchell
2. Staff Training  
Appraiser IV Exam: Stacey Scott  
Umung Patel  
Sheryl Swint  
Appraiser III Exam: Ben Geidel  
Course VI: Umung Patel  
Maryellen Burner  
GA Assessment Administration: Andy Yonce
3. Promotions  
Allison Royal – Quality Control Technician
4. Certificate Presentation: Lynn Newland

### **CITIZENS ITEMS**

None

### **DIVISION MANAGER STAFF REPORTS**

Division managers gave reports on status of appeals, transfers, and returns.  
Ben is checking the accuracy of all information in the digest for meeting in a couple of weeks.

### **APPROVAL OF MINUTES**

Mr. Gunter made a motion to **approve** the following:

#### **Minutes of the June 19, 2014 Regular Meeting**

Mr. Boondry seconded. The motion passed with a unanimous vote.

**OLD ITEMS**

None

**CONSENT AGENDA – NEW ITEMS**

Mr. Gunter made a motion to approve the following:

1. Real and Personal Property Assessment Notices
  - A. Personal Property 30-Day NOAs CY – Submitted for Approval of Recommendation
  - B. Personal Property 45-Day NOAs CY – Submitted for Approval of Recommendation
  - C. Personal Property 45-Day NOAs PY – Submitted for Approval of Recommendation
  - D. Residential Property 30-Day NOAs CY – Submitted for Approval of Recommendation
  - E. Residential Property 45-Day NOAs CY – Submitted for Approval of Recommendation
  - F. Real Property 45-Day NOAs CY – Submitted for Approval of Recommendation
  - G. Real Property 45-Day NOAs PY – Submitted for Approval of Recommendation
  - H. Non-Homesteaded Mobile Homes – Submitted for Approval of Recommendation
  - I. Motor Vehicle Appeal Values – Submitted for Approval of Recommendation

Mr. Boondry seconded. The motion passed with a unanimous vote.

Mr. Gunter made a motion to approve the following:

2. Real and Personal Property Exemptions
  - A. Personal Property – Submitted for Approval of Recommendation
  - B. Rehabilitated Historic – Submitted for Approval of Recommendation
  - C. Tax Exempt Properties – Submitted for Approval of Recommendation

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

Mr. Gunter made a motion to approve the following:

3. Timber – Submitted for Approval of Recommendation

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

Mr. Gunter made a motion to approve the following:

4. Certification and Approval of Appeal Waivers to the BOE
  - A. Certification of Appeal Waivers to the BOE
    1. Residential – Submitted for Approval
    2. Commercial – Submitted for Approval
    3. Non-Homesteaded – Submitted for Approval
  - B. Approval of Certified Appeal Waivers to the BOE
    1. Residential – Submitted for Approval
    2. Commercial – Submitted for Approval
    3. Non-Homesteaded – Submitted for Approval

Mr. Boondry seconded. The motion passed with a unanimous vote.

Mr. Gunter made a motion to approve the following:

5. Certifications to the Board of Equalization
  - A. Motor Vehicles – Submitted for Approval
  - B. Mobile Homes – Submitted for Approval

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

Ms. Hegstrom made a motion to approve the following:

- A. Notification Letters – Submitted for Approval

Mr. Gunter seconded. The motion passed with a unanimous vote.

### **REGULAR AGENDA**

#### 1. Chief Appraiser Items

- Land Splits and Combination meeting recap – met with MPC, Building and Regulations and the Health Department. Discussed Buildable PINs versus Taxable PINs.
- County Commission Request – property review – The county commissioners made a request and the issue has been resolved.
- Lexus Nexus – this is a program that will conduct an audit of homestead exemptions. They would be able to evaluate our homestead data and determine how accurate our data is. This product can be used in an ongoing capacity to catch issues going forward. We are still looking into price and feasibility. Abda is looking over contracts.
- Appeal Count – we ended up with 5414 appeals filed. This is 95% of last year's count and 47% of them were filed online.

#### 2. Board Member Items

None

#### 3. Chairman Items

Mr. Boondry made a motion to move **in to** Executive Session at 8:55 AM to discuss Personnel & Litigation items. Ms. Hegstrom seconded. The motion passed with a unanimous vote.

Mr. Boondry made a motion to move **out of** Executive Session at 9:15 AM. Mr. Gunter seconded. The motion passed with a unanimous vote.

Mr. Boondry made a motion to move **back in to** Executive Session at 9:15 AM. Mr. Gunter seconded. The motion passed with a unanimous vote.

Mr. Boondry made a motion to move **out of** Executive Session at 9:20 AM. Ms. Hegstrom seconded. The motion passed with a unanimous vote.

4. Attorney Items

Mr. Boondry made a motion to approve the following consent judgments. Mr. Gunter seconded. The motion passed with a unanimous vote.

<b>1-0536-01-001</b>	<b>Great Dane Limited Partnership</b>
<b>2-0032-56-009</b>	<b>Edward F Thaney</b>
<b>2-0133-03-002A</b>	<b>Lynn E Moses</b>
<b>2-0145-10-012</b>	<b>Lynn E Moses</b>
<b>2-0144-08-007</b>	<b>Anna M Brancato</b>
<b>4-0007-03-022</b>	<b>Coastal Enterprises LP</b>

5. For Your Information Items

None

**ADJOURNMENT**

Ms. Hegstrom made a motion to **adjourn** the meeting at 9:22 AM.  
Mr. Gunter seconded. The motion passed with a unanimous vote.

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**Terry Tolbert, Chairman**

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**James A. Gunter, Secretary**