

**BOARD OF ASSESSORS
CHATHAM COUNTY, GEORGIA**

Members Present: Thomas Boondry - Vice-Chairman
James A. Gunter – Secretary
Laura Hegstrom – Member
Excused Absence: Terry Tolbert - Chairman
Dr. Kathryn Martin – Member
Others Present: Roderick Conley – Chief Appraiser
Robbin Bowen – Deputy Chief Appraiser
Abda Quillian – Legal Counsel
Marsha Lindorme – Recording Secretary (substitute)

PERSONNEL RECOGNITION

1. Staff Training
 - Appraiser Math/Deed Research – Terry Tolbert
Laura Hegstrom
 - Exempt Properties Workshop – Kathryn Martin
 - Public Utilities Refresher – Roderick Conley
Robbin Bowen
Martha Farr
2. Promotions/New Hires
 - Marsha Lindorme to Appraiser I
 - Joseph Bell – Hired as Senior Quality Control Technician

CITIZENS ITEMS

None

DIVISION MANAGER STAFF REPORTS

Division managers gave reports on status of appeals, transfers, homestead exemptions and new PINs.

APPROVAL OF MINUTES

Ms. Hegstrom made a motion to **approve** the following:

Minutes of the August 7, 2014 Regular Meeting

Mr. Gunter seconded. The motion passed with a unanimous vote.

OLD ITEMS

None

CONSENT AGENDA – NEW ITEMS

Mr. Gunter made a motion to approve the following:

1. Real and Personal Property Assessment Notices
 - A. Personal Property 30-Day NOAs CY – Submitted for Approval of Recommendation
 - B. Personal Property 30-Day NOAs PY – Submitted for Approval of Recommendation
 - C. Personal Property 45-Day NOAs CY – Submitted for Approval of Recommendation
 - D. Personal Property 45-Day NOAs PY – Submitted for Approval of Recommendation
 - E. Motor Vehicle Appeal Values – Submitted for Approval of Recommendation

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

Ms. Hegstrom made a motion to approve the following:

2. Real and Personal Property Exemptions
 - A. Personal Property – Submitted for Approval of Recommendation

Mr. Gunter seconded. The motion passed with a unanimous vote.

3. Certification and Approval of Appeal Waivers to the BOE

Ms. Hegstrom made a motion to approve the following:

- A. Certification of Appeal Waivers to the BOE
 1. Residential – Submitted for Approval
 2. Commercial – Submitted for Approval

Mr. Gunter seconded. The motion passed with a unanimous vote.

Ms. Hegstrom made a motion to approve the following:

- B. Approval of Certified Appeal Waivers to the BOE
 1. Residential – Submitted for Approval
 2. Commercial – Submitted for Approval

Mr. Gunter seconded. The motion passed with a unanimous vote.

Mr. Gunter made a motion to approve the following:

4. Certifications to the Board of Equalization
 - A. Residential – Submitted for Approval
 - B. Commercial – Submitted for Approval
 - C. Personal Property – Submitted for Approval
 - D. Non-Homesteaded – Submitted for Approval
 - E. Motor Vehicles – Submitted for Approval

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

Mr. Gunter made a motion to approve the following:

5. Certifications to Superior Court
 - A. Applications – Submitted for Approval of Recommendation

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

REGULAR AGENDA

1. Chief Appraiser Items

- Adopted Budget – \$30,000 was cut from the proposed budget. The adopted budget represents a \$60,000 reduction. Robbin will monitor expenses weekly to ensure budget requirements are met.
- Digest Submission – Rod received a memo from the county attorney regarding temporary order/extension. Continuing to work with Danny Powers, Tax Commissioner. Temporary order is not an acceptable option and will not be explored.
- Savannah Now New Article – Seckinger Editorial was discussed. Senator Jackson's property article was discussed. 100 highest blight properties article was discussed.
- Website Request (from County Manager) – Rod will offer his contact info per request.
- HR to visit September 3 - HR will visit September 3rd to discuss any issues with personnel.
- LexisNexis DNA – project was discussed.

2. Board Member Items Budget FY14

3. Chairman Items

Mr. Gunter made a motion to move **in to** Executive Session at 10:55 AM to discuss Personnel & Litigation items. Ms. Hegstrom seconded. The motion passed with a unanimous vote.

Ms. Hegstrom made a motion to move **out of** Executive Session at 11:15 AM. Mr. Gunter seconded. The motion passed with a unanimous vote.

4. Attorney Items

Ms. Hegstrom made a motion to approve the following:
School Tax Disability Exemptions

Mr. Gunter seconded. The motion passed with a unanimous vote.

Mr. Gunter made a motion to approve the following consent judgments. Ms. Hegstrom seconded. The motion passed with a unanimous vote.

2-0531-01-032E Atlantic Southern Bank

5. For Your Information Items None

ADJOURNMENT

Ms. Hegstrom made a motion to **adjourn** the meeting at 11:25 AM.
Mr. Gunter seconded. The motion passed with a unanimous vote.

Tommy Boondry, Vice Chairman

James A. Gunter, Secretary