

**BOARD OF ASSESSORS
CHATHAM COUNTY, GEORGIA**

Members Present: Terry Tolbert – Chairman
Thomas Boondry - Vice-Chairman
James A. Gunter – Secretary
Dr. Kathryn Martin – Member

Excused Absence: Laura Hegstrom – Member

Others Present: Roderick Conley – Chief Appraiser
Robbin Bowen – Deputy Chief Appraiser
Abda Quillian – Legal Counsel
Stephanie Bridges – Recording Secretary
Joshua Walker - Attorney

PERSONNEL RECOGNITION

1. Personnel Recognition
 - Victoria Schaffer
 - Vernetta Harvey
 - Tally Peek
 - Vanessa Mitchell
 - Patrick Williams
 - Mark Thomas
 - Tony Sanders
 - Dan Wiglesworth
2. Staff Training
 - Course III: Valuation of Personal Property
 - Arthur Cummings
 - Dan Wiglesworth
 - Andrea Butler
 - Exempt Properties:
 - Stephanie Bridges
 - IAAO – Income Approach to Value
 - Tobe Northcutt
 - Jay Boan
 - Kevin Hicks
 - IAAO – Appraisal of Land
 - Robbin Bowen

CITIZENS ITEMS

Joshua Walker

Mr. Walker sent a letter to the Board asking to resolve some issues concerning real estate closings and title search and transfers. Mr. Walker stated that he has been doing real estate closings for fifteen years. Part of his work is making sure his clients have clear title to the property they are purchasing. The dispute he has, is that he has been told by our office that some deeds cannot be transferred because the title isn't clear and that we cannot change the property owner name. There also problems with properties in probate and transferring title. Mr. Walker has offered to send us his Title Opinion Letter or Title Certificate so that we have reason to transfer a title. This will be sent to Abda Quillian, board attorney, and forwarded to Angela Watkins, homestead supervisor. We will be able to keep this in our records. This seems to satisfy both parties.

DIVISION MANAGER STAFF REPORTS

Division managers gave reports on status of appeals, transfers, homestead exemptions and new PINs.

APPROVAL OF MINUTES

Mr. Gunter made a motion to **approve** the following:

Minutes of the September 4, 2014 Regular Meeting.

Mr. Boondry seconded. The motion passed with a unanimous vote.

OLD ITEMS

None

CONSENT AGENDA – NEW ITEMS

Dr. Martin made a motion to approve the following:

1. Real and Personal Property Assessment Notices
 - A. Personal Property 30-Day NOAs CY – Submitted for Approval of Recommendation
 - B. Personal Property 45-Day NOAs CY – Submitted for Approval of Recommendation
 - C. Personal Property 45-Day NOAs PY – Submitted for Approval of Recommendation
 - D. Motor Vehicle Appeal Values – Submitted for Approval of Recommendation
 - E. Non-Homesteaded Mobile Homes CY – Submitted for Approval of Recommendation

Mr. Boondry seconded. The motion passed with a unanimous vote.

Dr. Martin made a motion to approve the following:

2. Real and Personal Property Exemptions
 - A. Personal Property – Submitted for Approval of Recommendation
 - B. Tax Exempt Properties – Submitted for Approval of Recommendation
 - C. Rehabilitated Historic – Submitted for Approval of Recommendation

Mr. Boondry seconded. The motion passed with a unanimous vote.

Mr. Gunter made a motion to approve the following:

3. Certification and Approval of Appeal Waivers to the BOE
 - A. Certification of Appeal Waivers to the BOE
 1. Residential – Submitted for Approval
 2. Commercial – Submitted for Approval
 - B. Approval of Certified Appeal Waivers to the BOE
 1. Residential – Submitted for Approval
 2. Commercial – Submitted for Approval

Dr. Martin seconded. The motion passed with a unanimous vote.

Mr. Boondry made a motion to approve the following:

4. Certifications to the Board of Equalization
 - A. Residential – Submitted for Approval
 - B. Commercial – Submitted for Approval
 - C. Personal Property – Submitted for Approval

Dr. Martin seconded. The motion passed with a unanimous vote.

Dr. Martin made a motion to approve the following:

5. Timber – Submitted for Approval

Mr. Boondry seconded. The motion passed with a unanimous vote.

Dr. Martin made a motion to approve the following:

6. Notification Letters
 - A. TY2012 – Submitted for Approval
 - B. TY2013 – Submitted for Approval
 - C. TY2014 – Submitted for Approval

Mr. Boondry seconded. The motion passed with a unanimous vote.

REGULAR AGENDA

1. Chief Appraiser Items

- Publix
 - Publix has filed for a refund of taxes for the last three years on the basis that they want rebate values removed from their returns. There are similar cases in other counties. We denied the request and Publix has sent a letter to the County Commission. Abda Quillian feels that this issue will not be resolve outside of court
- Proposed Disclaimer for Website and PRC
 - The disclaimer below will be posted on our website and Property Record Cards

Disclaimer for Website:

The Chatham County Board of Assessors makes every effort to produce the most accurate information possible. Information contained herein is provided for informational purposes only. The user hereby acknowledges that the information contained on this site is subject to change and cannot be guaranteed. The Chatham County Board of Assessors makes no warranty, expressed or implied, and assumes no legal liability or responsibility for the ability of users to fulfill their intended purposes in accessing or using information; or for omissions in content regarding such information. Independent verification of all information contained herein should be obtained by users of the information.

Disclaimer for Property Record Card:

Information is deemed reliable but not guaranteed.

- Supervisor/Staff Field Reviews
 - From October through December, Rod will be going out in the field with supervisors to view all areas of the county.
 - Slogan Contest
 - Slogans from teams in the office have been submitted and one will be chosen by board members during executive session
2. Board Member Items
Budget FY14
3. Chairman Items
Mr. Boondry made a motion to move **in to** Executive Session at 9:30 AM to discuss Personnel & Litigation items. Mr. Gunter seconded. The motion passed with a unanimous vote.
Mr. Gunter made a motion to move **out of** Executive Session at 9:23 AM. Dr. Martin seconded. The motion passed with a unanimous vote.

Mr. Boondry made a motion to **approve** the following:

Board of Assessors Appeals to Superior Court:

2-0074-44-004 ACROPOLIS REMODELING & CONST. INC. TY2014

Dr. Martin seconded. The motion passed with a unanimous vote.

The slogan chosen by the Board was ONE GOAL, ONE VALUE...CUSTOMER SERVICE

Mr. Boondry made a motion to approve the following:

4. Certifications to Superior Court
 - A. Taxpayer – Submitted for Approval
 - B. BOA – Submitted for Approval

Dr. Martin seconded. The motion passed with a unanimous vote.

5. Attorney Items

Mr. Boondry made a motion to approve the following consent judgments.

1-0990-01-010	Herbert & Dianne Brannen
5-0004-10-013	Marion Lanier III
2-0036-18-002	Marion Lanier III
2-0062-14-003	Marion Lanier III
2-0834-01-014	Hendrix & Company

Mr. Gunter seconded. The motion passed with a unanimous vote.

6. For Your Information Items

None

ADJOURNMENT

Dr. Martin made a motion to **adjourn** the meeting at 10:28 AM.
Mr. Boondry seconded. The motion passed with a unanimous vote.

Terry Tolbert, Chairman

James A. Gunter, Secretary