

**BOARD OF ASSESSORS  
CHATHAM COUNTY, GEORGIA**

Members Present: Terry Tolbert – Chairman  
Thomas Boondry - Vice-Chairman  
James A. Gunter – Secretary  
Laura Hegstrom – Member  
Excused Absence: Dr. Kathryn Martin – Member  
Others Present: Roderick Conley – Chief Appraiser  
Robbin Bowen – Deputy Chief Appraiser  
Abda Quillian – Legal Counsel  
Stephanie Bridges – Recording Secretary

**PERSONNEL RECOGNITION**

1. Taxpayer Letters  
Linda Harris  
Vernetta Harvey

**CITIZENS ITEMS**

As of today, we have not received any title opinion letters from Joshua Walker, per the discussion at the last board meeting.

**DIVISION MANAGER STAFF REPORTS**

Division managers gave reports on status of appeals, transfers, homestead exemptions and new PINs. Ben, Stacey and Robbin attended a South Data user's conference. It was educational and there were several other districts that talked to Ben about how things are working for us in Chatham County.

**APPROVAL OF MINUTES**

Mr. Gunter made a motion to **approve** the following:

**Minutes of the September 18, 2014 Regular Meeting.**

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

**OLD ITEMS**

None

### CONSENT AGENDA – NEW ITEMS

Mr. Boondry made a motion to approve the following:

1. Real and Personal Property Exemptions
  - A. Capital Improvement – Submitted for Approval of Recommendation  
Mr. Boondry had a few questions about Gulfstream. Stacey Scott explained that Personal Property has put the Gulfstream projects on different PP accounts, so that when one project is done, it can come off. Also when new projects are started, separate accounts will not cause the calendar for all projects to restart.
  - B. Personal Property – Submitted for Approval of Recommendation  
Stacey Scott clarified Personal Property exemptions
  - C. Tax Exempt Properties – Submitted for Approval of Recommendation  
**1-1029-02-025 Canebrake Community Property Removal for TY14**  
This was result of the exemption audit, there is an active lease to the county. Wooded lot, not cleared, should not be exempt.
  - D. Rehabilitated Historic – Submitted for Approval of Recommendation  
**2-0055-05-002 Final Certification for Rehabilitated Historic Property**

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

Ms. Hegstrom made a motion to approve the following:

2. Real and Personal Property Assessment Notices
  - A. Personal Property 30-Day NOAs PY – Submitted for Approval of Recommendation
  - B. Personal Property 45-Day NOAs PY – Submitted for Approval of Recommendation
  - C. Commercial Property 45-Day NOAs PY – Submitted for Approval of Recommendation
  - D. Residential Property 45-Day NOAs PY – Submitted for Approval of Recommendation
  - E. Motor Vehicle Appeal Values – Submitted for Approval of Recommendation
  - F. Non-Homesteaded Mobile Homes CY – Submitted for Approval of Recommendation

Mr. Gunter seconded. The motion passed with a unanimous vote.

Mr. Gunter made a motion to approve the following:

3. Certification and Approval of Appeal Waivers to the BOE
  - A. Certification of Appeal Waivers to the BOE
    1. Residential – Submitted for Approval
    2. Commercial – Submitted for Approval
  - B. Approval of Certified Appeal Waivers to the BOE
    1. Residential – Submitted for Approval
    2. Commercial – Submitted for Approval

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

Mr. Gunter made a motion to approve the following:

4. Certifications to the Board of Equalization
  - A. Residential – Submitted for Approval
  - B. Commercial TY13 – Submitted for Approval
  - C. Commercial TY14 – Submitted for Approval
  - D. Personal Property – Submitted for Approval
  - E. Motor Vehicle – Submitted for Approval
  - F. Non-Homesteaded Mobile Homes – Submitted for Approval

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

## REGULAR AGENDA

### 1. Chief Appraiser Items

- Appeal Status
  - Mr. Conley informed board of progress on appeals that were filed for TY14
- Policy Statement: Record Room Funds Procedure - Removal
  - This is an old policy that is now duplicated in an updated policy.
  - Mr. Boondry made a motion to remove the above mentioned policy statement. Mr. Gunter seconded. The motion passed with a unanimous vote.

### 2. Board Member Items Budget FY14

### 3. Chairman Items

Mr. Boondry made a motion to move **in to** Executive Session at 8:58 AM to discuss Personnel & Litigation items. Ms. Hegstrom seconded. The motion passed with a unanimous vote.

Mr. Boondry made a motion to move **out of** Executive Session at 9:40 AM. Mr. Gunter seconded. The motion passed with a unanimous vote.

Mr. Boondry made a motion to **approve** the following:

Board of Assessors Appeals to Superior Court:

**2-0044-32-003 SAVANNAH POST NO 135 INC. TY2014**

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

Mr. Boondry made a motion to approve the following:

4. Certifications to Superior Court

A. Taxpayer – Submitted for Approval

**1-1005-02-001A O. Raymond Gaster**

**8-0005-01-005 O. Raymond Gaster**

B. BOA – Submitted for Approval

**2-0044-32-003 Savannah Post No. 135 Inc.**

Dr. Martin seconded. The motion passed with a unanimous vote.

5. Attorney Items

Mr. Boondry made a motion to approve the following consent judgments.

**2-0112-11-008 Marion Lanier III**

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

6. For Your Information Items

None

### ADJOURNMENT

Ms. Hegstrom made a motion to **adjourn** the meeting at 9:45 AM.

Mr. Gunter seconded. The motion passed with a unanimous vote.

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**Terry Tolbert, Chairman**

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**James A. Gunter, Secretary**