

**BOARD OF ASSESSORS  
CHATHAM COUNTY, GEORGIA**

Members Present: Thomas Boondry - Vice-Chairman  
James A. Gunter – Secretary  
Laura Hegstrom – Member  
Excused Absence: Terry Tolbert – Chairman  
Dr. Kathryn Martin – Member  
Others Present: Roderick Conley – Chief Appraiser  
Robbin Bowen – Deputy Chief Appraiser  
Abda Quillian – Legal Counsel  
Stephanie Bridges – Recording Secretary

**PERSONNEL RECOGNITION**

1. Staff Training
  - Fawndretta Cain – Appraiser I Exam
  - Vanessa Mitchell – Appraiser II Exam
2. New Employees
  - Kennedy Moreno – Appraiser I
  - Courtney Lavender – Appraiser I

**CITIZENS ITEMS**

None

**DIVISION MANAGER STAFF REPORTS**

Division managers gave reports on status of appeals, transfers, homestead exemptions and new PINs. All commercial and residential appeals have been certified to the board of equalization. Sales reviews are ongoing.

**APPROVAL OF MINUTES**

Mr. Gunter made a motion to **approve** the following:

**Minutes of the October 2, 2014 Regular Meeting.**

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

**OLD ITEMS**

None

### CONSENT AGENDA – NEW ITEMS

Mr. Gunter made a motion to approve the following:

1. Real and Personal Property Assessment Notices
  - A. Personal Property 30-Day NOAs PY – Submitted for Approval of Recommendation
  - B. Personal Property 45-Day NOAs PY – Submitted for Approval of Recommendation
  - C. Residential Property 45-Day NOAs PY – Submitted for Approval of Recommendation
  - D. Motor Vehicle Appeal Values – Submitted for Approval of Recommendation
  - E. Non-Homesteaded Mobile Homes CY – Submitted for Approval of Recommendation

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

Mr. Gunter made a motion to approve the following:

2. Real and Personal Property Exemptions
  - A. Capital Improvement – Submitted for Approval of Recommendation
  - B. Personal Property – Submitted for Approval of Recommendation
  - C. Real Property – Exemption Corrections – Submitted for Approval of Recommendation
  - D. Tax Exempt Properties – Submitted for Approval of Recommendation

Change in Exempt Status

**4-0006-11-004**      **City of Tybee Island, GA**      **Corrected for TY14**

Removal of Property Tax Exemption

**2-0648-05-005**      **Southside Communities Fire Protection**      **Removal for TY14**

After discussion as to why we were recommending that tax exempt status be removed for all properties listed in the report due to audit results, it was decided to remove tax exempt status from the following:

**1-0365-01-003B**      **Chinese Benevolent Association**      **Removal for TY14**

**6-0009-02-011**      **Frank F Baker Lodge & Gdn City**      **Removal for TY14**

**8-0004-01-026**      **Richard T Turner Lodge**      **Removal for TY14**

Request for Tax Exempt Status

**2-0064-08-011**      **Salvation Temple Holiness Church**      **Approve for TY14**

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

Mr. Gunter made a motion to approve the following:

3. Certification and Approval of Appeal Waivers to the BOE
  - A. Certification of Appeal Waivers to the BOE
    1. Residential – Submitted for Approval
    2. Commercial – Submitted for Approval
  - B. Approval of Certified Appeal Waivers to the BOE
    1. Residential – Submitted for Approval
    2. Commercial – Submitted for Approval

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

Ms. Hegstrom made a motion to approve the following:

4. Certifications to the Board of Equalization
  - A. Residential – Submitted for Approval
  - B. Residential – Exemption Denial – Submitted for Approval
  - C. Personal Property TY12 – Submitted for Approval
  - D. Personal Property TY13 – Submitted for Approval
  - E. Personal Property TY14– Submitted for Approval
  - F. Motor Vehicle – Submitted for Approval
  - G. Non-Homesteaded Mobile Homes – Submitted for Approval

Mr. Gunter seconded. The motion passed with a unanimous vote.

Mr. Gunter made a motion to approve the following:

5. Timber
  - A. TY 14 – Submitted for Approval

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

Mr. Gunter made a motion to approve the following:

6. CUVA
  - A. Release – Submitted for Approval of Recommendation  

<b>8-0006-01-026</b>	<b>Wayne Tipton</b>	<b>Release from CUVA</b>
<b>8-0006-01-027</b>	<b>Wayne Tipton</b>	<b>Release from CUVA</b>

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

Mr. Gunter made a motion to approve the following:

7. Notification Letters
  - A. TY2014 – Submitted for Approval

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

## **REGULAR AGENDA**

### **1. Chief Appraiser Items**

Mr. Gunter made a motion to approve the following:

- Policy Statement: NEW – Real/Personal Property – Changes and/or Corrections to the Digest
- Policy Statement: REMOVAL – Real/Personal Property – Notice of Current Assessment Corrections, Clerical Errors

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

- Digest Submission Update – Mr. Conley received correspondence from the tax commissioner’s office. It seems they will be unable to submit necessary forms by the deadline to submit the digest, and we will have to ask for an extension each year for submitting the digest. The problem is that our computer system doesn’t talk to their computer system.

2. Board Member Items  
Budget FY14

3. Chairman Items

- Executive Session

Ms. Hegstrom made a motion to move **in to** Executive Session at 8:57 AM to discuss Personnel & Litigation items. Mr. Gunter seconded. The motion passed with a unanimous vote.

Ms. Hegstrom made a motion to move **out of** Executive Session at 9:25 AM. Mr. Gunter seconded. The motion passed with a unanimous vote.

- BOE Decisions TY14

Mr. Gunter made a motion to **approve** the following:

Board of Assessors Appeals to Superior Court:

**2-0007-01-004      101 Riverview LLC      TY2014**

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

Ms. Hegstrom made a motion to approve the following:

4. Certifications to Superior Court

A. Taxpayer – Submitted for Approval

**1-0259G-07-016      Paula Jane Tracy      TY2014**

**1-0516-02-018      John B. Saffold      TY2014**

**1-1029-04-002      Vedang S Inc.      TY2014**

**2-0032-51-003      209 East Gaston St LLC      TY2014**

**2-0032-51-004      209 East Gaston St LLC      TY2014**

**2-0739-01-022      Pittman REH LLC      TY2014**

**2-0831-02-014      Pittman Real Estate Holdings      TY2014**

**2-0984-01-061L      Savannah Hospitality Inc.      TY2014**

**5-0987-07-031      Hotel 2345      TY2014**

B. BOA – Submitted for Approval

**2-0007-01-004      101 Riverview LLC      TY2014**

Mr. Gunter seconded. The motion passed with a unanimous vote.

5. Attorney Items

Mr. Gunter made a motion to approve the following proposed consent judgments:

<b>5-0987-07-065</b>	<b>Remington II LLC</b>	<b>TY2012</b>
<b>5-1009G-01-055</b>	<b>Goodman, Allan &amp; Suzanne</b>	<b>TY2013</b>
<b>2-0037-03-016</b>	<b>Marion T Lanier</b>	<b>TY2011</b>
<b>2-0040-19-005A</b>	<b>Marion T Lanier</b>	<b>TY2011</b>
<b>2-0063-31-005</b>	<b>Marion T Lanier</b>	<b>TY2011</b>
<b>5-0002-02-011</b>	<b>Marion T Lanier</b>	<b>TY2011</b>

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

6. For Your Information Items

None

### ADJOURNMENT

Mr. Gunter made a motion to **adjourn** the meeting at 9:30 AM.  
Ms. Hegstrom seconded. The motion passed with a unanimous vote.

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**Tommy Boondry, Vice Chairman**

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**James A. Gunter, Secretary**