

**BOARD OF ASSESSORS
CHATHAM COUNTY, GEORGIA**

Members Present: Terry Tolbert – Chairman
Thomas Boondry - Vice-Chairman
James A. Gunter – Secretary
Laura Hegstrom – Member
Excused Absence: Dr. Kathryn Martin – Member
Others Present: Roderick Conley – Chief Appraiser
Robbin Bowen – Deputy Chief Appraiser
Abda Quillian – Legal Counsel
Stephanie Bridges – Recording Secretary

It was moved and seconded to add the following items to the agenda under Chief Appraiser Items:

Digest Submission
United Way

The motion passed with a unanimous vote.

PERSONNEL RECOGNITION

1. Staff Training
 - IAAO 101 – Fundamentals of Real Property Appraisal
 - Maryellen Burner
 - Danielle Geidel
 - Lisa Lowrimore
 - GAAO – Course II – Income Approach to Value
 - Andy Yonce
 - Amie Bogle
 - Daniel Jackson
 - Leanne Riner
 - Eddie Porter

Mr. Tolbert asked about the opportunity for clerical staff to take courses.

CITIZENS ITEMS

None

DIVISION MANAGER STAFF REPORTS

Division managers gave reports on status of appeals, transfers, homestead exemptions and new PINs. All commercial and residential appeals have been certified to the board of equalization. Sales reviews are ongoing. Permits are being worked.

APPROVAL OF MINUTES

Mr. Gunter made a motion to **approve** the following:

Minutes of the October 16, 2014 Regular Meeting.

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

OLD ITEMS

None

CONSENT AGENDA – NEW ITEMS

Mr. Gunter made a motion to approve the following:

1. Real and Personal Property Assessment Notices
 - A. Personal Property 30-Day NOAs PY – Submitted for Approval of Recommendation
 - B. Personal Property 45-Day NOAs PY – Submitted for Approval of Recommendation
 - C. Commercial Property 45-Day NOAs PY – Submitted for Approval of Recommendation
 - D. Residential Property 45-Day NOAs PY – Submitted for Approval of Recommendation
 - E. Support Service 45-Day NOAs PY – Submitted for Approval of Recommendation
 - F. Non-Homesteaded Mobile Homes CY – Submitted for Approval of Recommendation

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

Ms. Hegstrom made a motion to approve the following:

2. Real and Personal Property Exemptions
 - A. Personal Property – Submitted for Approval of Recommendation
 - B. Tax Exempt Properties –Submitted for Approval of Recommendation
 - Change in Exempt Status
2-0026-13-008 Mayor & Alderman of Savannah Approved for TY14
 - Request for Tax Exemption
2-0074-04-001 Old Savannah City Mission Approved for TY14
 - C. Rehabilitated Historic – Submitted for Approval of Recommendation
 - Final Certification
2-0044-14-001 Michael Winston Approved 1/1/14 thru 1/1/22
2-0044-18-005 120 West Waldburg LLC Approved 1/1/15 thru 1/1/23
 - Preliminary Certification
2-0016-22-002 109 MLK Street LLC Approved for 10/14/16 thru 10/14/16

Mr. Gunter seconded. The motion passed with a unanimous vote.

Mr. Gunter made a motion to approve the following:

3. Certification and Approval of Appeal Waivers to the BOE
 - A. Certification of Appeal Waivers to the BOE
 1. Residential – Submitted for Approval
 2. Commercial – Submitted for Approval
 3. Tax Exempt – Submitted for Approval
 - B. Approval of Certified Appeal Waivers to the BOE
 1. Residential – Submitted for Approval
 2. Commercial – Submitted for Approval
 3. Tax Exempt – Submitted for Approval

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

Mr. Gunter made a motion to approve the following:

4. Certifications to the Board of Equalization
 - A. Residential – Submitted for Approval
 - B. Personal Property – Submitted for Approval
 - C. Motor Vehicle – Submitted for Approval

M. Hegstrom seconded. The motion passed with a unanimous vote.

Mr. Gunter made a motion to approve the following:

5. Notification Letters
 - A. TY2014 Submitted for Approval

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

Mr. Gunter made a motion to approve the following:

6. Timber – Submitted for Approval

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

Mr. Hegstrom made a motion to approve the following:

7. Mobile Home Digest – Submitted for Approval

Mr. Boondry questioned drop in number of mobile homes and drop in assessed value.

Stacey Scott explained that there are 24 fewer mobile homes than last year, and that the value has gone down approximately \$1,000,000 due to cost table index.

Mr. Gunter seconded. The motion passed with a unanimous vote.

REGULAR AGENDA

1. Chief Appraiser Items

Mr. Gunter made a motion to approve the following:

- CAMA/Digest Submission – meeting was held last week with several county departments. The Tax Commissioner is in need of a new system, proposal will be on commission agenda for Nov. 21. They are hoping to have the system in place for the 2015 tax bills. This will benefit our office because we will be better able to make sure the digest is submitted in a timely manner. The new system should give us more time to prepare the digest. Our conversion should be able to be completed within two years. The new system has more built-in features. Having the TC office and the BOA office on the same system will be beneficial to both.
- Mr. Boondry made a motion to approve the following:
Policy Statement: Vehicle Inspections Policy – Revision
Ms. Hegstrom seconded. The motion passed with a unanimous vote.
- United Way – Our office raised \$5,634 (\$634 over our goal). 25% increase over last year.

2. Board Member Items

Budget FY14

3. Chairman Items

- Executive Session

Mr. Boondry made a motion to move **in to** Executive Session at 9:05 AM to discuss Personnel & Litigation items. Ms. Hegstrom seconded. The motion passed with a unanimous vote.

Mr. Boondry made a motion to move **out of** Executive Session at 10:12 AM. Mr. Gunter seconded. The motion passed with a unanimous vote.

- BOE Decisions TY14

Mr. Boondry made a motion to **approve** the following:

Board of Assessors Appeals to Superior Court:

4-0001-02-017	Tony Petrea & Daley Brown	TY2014
4-0001-02-016	Tony Petrea & Daley Brown	TY2014
3-0006-21-004	James Kearns	TY2014
2-0157-02-001	Turbo-Clean Inc,	TY2014
2-0003-15-003	Heart of Savannah Motel	TY2014
2-0003-15-002	Union Society of Savannah	TY2014
2-0044-32-005	Savannah Post No. 135	TY2014
1-1048-05-001	PK Water Systems	TY2014
8-1043-01-013	Sharon S. Johnson	TY2014

Mr. Gunter seconded. The motion passed with a unanimous vote.

Mr. Boondry made a motion to approve the following:

4. Certifications to Superior Court

A. BOA – Submitted for Approval

4-0001-02-017	Tony Petrea & Daley Brown	TY2014
4-0001-02-016	Tony Petrea & Daley Brown	TY2014
3-0006-21-004	James Kearns	TY2014
2-0157-02-001	Turbo-Clean Inc,	TY2014
2-0003-15-003	Heart of Savannah Motel	TY2014
2-0003-15-002	Union Society of Savannah	TY2014
2-0044-32-005	Savannah Post No. 135	TY2014
1-1048-05-001	PK Water Systems	TY2014
8-1043-01-013	Sharon S. Johnson	TY2014

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

5. Attorney Items

Mr. Boondry made a motion to approve the following proposed consent judgments:

2-0563-05-055	Teresa Middleton	TY2013
7-0037-01-001A	Tri-River Foods LP	TY2013
2-0074-44-004	Acropolis Remodeling & Construction	TY2014
2-0004-40-003	210 East Broughton Street LLC	TY2013
7-0037-01-034	Coldbrook Station LLC	TY2012
7-0037-01-035	Coldbrook Station LLC	TY2012
7-0037-01-012	Coldbrook Station LLC	TY2012
2-0013-06-005	Ronald R. Waters	TY2007 WD
1-0993-02-009	Brassler USA LP	TY2004 WD
5-0015-01-021	Holly Young	TY2003 WD
5-0015-01-022	Holly Young	TY2003 WD
5-0015-01-010	Holly Young	TY2003 WD
2-0561-02-028	107 East Fairmont Ave Trust	TY2010 WD
2-0075-26-001	Omega Properties	TY2007 WD
7-0906-04-052	Chatham Land Investors LLC	TY2013 WD
7-0906-04-041	Chatham Land Investors LLC	TY2013 WD
7-0906-04-042	Chatham Land Investors LLC	TY2013 WD
7-0906-04-019	Wentworth Land Investors LLC	TY2013 WD
7-0906-04-063	Savannah Land Investors LLC	TY2013 WD
7-0906-04-054	Savannah Land Investors LLC	TY2013 WD

Mr. Gunter seconded. The motion passed with a unanimous vote.

6. For Your Information Items

None

ADJOURNMENT

Ms. Hegstrom made a motion to **adjourn** the meeting at 10:18 AM.
Mr. Gunter seconded. The motion passed with a unanimous vote.

Terry Tolbert, Chairman

James A. Gunter, Secretary