

**BOARD OF ASSESSORS  
CHATHAM COUNTY, GEORGIA**

Members Present: Terry Tolbert – Chairman  
James A. Gunter – Secretary  
Laura Hegstrom – Member  
Tommy Boondry – Vice Chairman  
Dr. Kathryn Martin – Member

Others Present: Roderick Conley – Chief Appraiser  
Robbin Bowen – Deputy Chief Appraiser  
Abda Quillian – Legal Counsel  
Stephanie Bridges – Recording Secretary

Mr. Boondry made a motion to approve the following changes to the agenda:  
Addition of ICS Tech Support Request to Chief Appraiser Items  
Mr. Gunter seconded. The motion passed with a unanimous vote.

**ELECTION OF BOARD OFFICERS FOR 2015**

Elections were led by Abda Quillian. Nominations from the committee were as follows:

Terry Tolbert – Chairman  
Tommy Boondry – Vice Chairman  
Art Gunter – Secretary  
All nominations were approved unanimously.

**PERSONNEL RECOGNITION**

1. Staff Training  
Tommy Boondry – Verification of Personal Property
2. Certificate Presentation  
Yourlinda Harris – original agenda date 10/2/14

**CITIZENS ITEMS**

None

**DIVISION MANAGER STAFF REPORTS**

Division managers gave reports on status of appeals, transfers, homestead exemptions and new PINs. All commercial and residential appeals have been certified to the board of equalization. Sales reviews are ongoing. Permits are being worked. Meetings with the tax representatives will be held again this year.

### APPROVAL OF MINUTES

Mr. Gunter made a motion to **approve** the following:

**Minutes of the December 18, 2014 Regular Meeting.**

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

### OLD ITEMS

None

### CONSENT AGENDA – NEW ITEMS

Dr. Martin made a motion to approve the following:

1. Real and Personal Property Assessment Notices
  - A. Personal Property 30-Day NOAs PY – Submitted for Approval of Recommendation
  - B. Personal Property 45-Day NOAs PY – Submitted for Approval of Recommendation
  - C. RP Support Services 45-Day NOAs PY – Submitted for Approval of Recommendation

Mr. Gunter seconded. The motion passed with a unanimous vote.

Dr. Martin made a motion to approve the following:

2. Real and Personal Property Exemptions
  - A. Real Property – Exemption Corrections – Submitted for Approval of Recommendation

Mr. Boondry seconded. The motion passed with a unanimous vote.

Mr. Gunter made a motion to approve the following:

3. Certification and Approval of Appeal Waivers to the BOE
  - A. Certification of Appeal Waivers to the BOE
    1. Residential – Submitted for Approval
    2. Commercial – Submitted for Approval
  - B. Approval of Certified Appeal Waivers to the BOE
    1. Residential – Submitted for Approval
    2. Commercial – Submitted for Approval

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

Ms. Hegstrom made a motion to approve the following:

4. Certifications to the Board of Equalization
  - A. Residential TY2012 – Submitted for Approval
  - B. Residential TY2013 – Submitted for Approval
  - C. Residential TY2014 – Submitted for Approval

Mr. Boondry seconded. The motion passed with a unanimous vote.

Mr. Gunter made a motion to approve the following:

5. Notification Letters
  - A. TY2014 – Submitted for Approval

Dr. Martin seconded. The motion passed with a unanimous vote.

## REGULAR AGENDA

### 1. Chief Appraiser Items

- ITOS – Information Technology Outreach Services – this is a project with SAGIS and the MPC that was started in 2008 that has to do with parcel layers and making sure the parcel lines are accurate. It should be done sometime this year. We will need to look at the information and review it
- Lexis Nexis Update – Rod will be talking to the county manager this afternoon about what would be the best way to do the funding.
- ICS Tech Support request - formal request has been made to ICS as to how much access to leave Ben with during the transition. More technical support from ICS has been made

### 2. Board Member Items

Budget FY14

### 3. Chairman Items

- Executive Session

Mr. Boondry made a motion to move **in to** Executive Session at 8:55 AM to discuss Personnel & Litigation items. Mr. Gunter seconded. The motion passed with a unanimous vote.

Mr. Boondry made a motion to move **out of** Executive Session at 9:40 AM. Ms. Hegstrom seconded. The motion passed with a unanimous vote.

- BOE Decisions TY14

### 4. Certifications to Superior Court

Mr. Gunter made a motion to approve the following:

#### A. Taxpayer – Submitted for Approval

1-0048-02-032	Karen A. Culp	TY2014
1-0993-02-021	A-C Financing	TY2014
2-0004-15-011	Inman Park Properties of Savannah	TY2014
2-0004-15-011A	21-23 East Bay Street LLC	TY2014
2-0004-15-011B	15 East Bay Street LLC	TY2014
2-0015-01-003	225 East President Street LLC	TY2014
2-0032-11-007	422 Habersham Street LLC	TY2014
2-0588-02-001	World Wholesale, Inc.	TY2014
2-0646-02-041	World Wholesale, Inc.	TY2014
2-0740-01-014	Pace-Bartell, Inc.	TY2014
4-0004-03-022	Keith Gay & Charles Cox	TY2014

Dr. Martin seconded. The motion passed with a unanimous vote.

5. Attorney Items  
None

6. For Your Information Items  
None

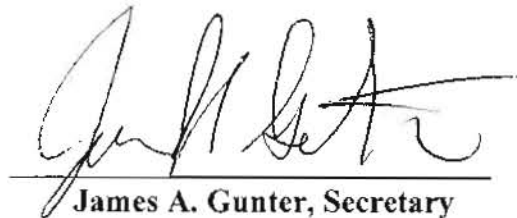
**ADJOURNMENT**

Dr. Martin made a motion to **adjourn** the meeting at 9:48 AM.  
Mr. Boondry seconded. The motion passed with a unanimous vote.



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Terry Folbert, Chairman



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James A. Gunter, Secretary