

**BOARD OF ASSESSORS
CHATHAM COUNTY, GEORGIA**

Members Present: Terry Tolbert – Chairman
James A. Gunter – Secretary
Laura Hegstrom – Member
Dr. Kathryn Martin – Member
Members Absent: Tommy Boondry – Vice Chairman
Others Present: Roderick Conley – Chief Appraiser
Robbin Bowen – Deputy Chief Appraiser
Abda Quillian – Legal Counsel
Stephanie Bridges – Recording Secretary

PERSONNEL RECOGNITION

1. Certificate Presentation
Yourlinda Harris -- original agenda date 10/2/14

CITIZENS ITEMS

None

DIVISION MANAGER STAFF REPORTS

Division managers gave reports on status of appeals, transfers, homestead exemptions and new PINs. All commercial and residential appeals have been certified to the board of equalization. Sales reviews are ongoing. Permits are being worked.

APPROVAL OF MINUTES

Mr. Gunter made a motion to approve the following:

Minutes of the January 8, 2015 Regular Meeting.

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

OLD ITEMS

None

CONSENT AGENDA – NEW ITEMS

Mr. Gunter made a motion to approve the following:

1. Real and Personal Property Assessment Notices
 - A. Personal Property 30-Day NOAs PY – Submitted for Approval of Recommendation
 - B. Personal Property 45-Day NOAs PY – Submitted for Approval of Recommendation
 - C. Non-Homesteaded Mobile Homes PY – Submitted for Approval of Recommendation
 - D. Non-Homesteaded Mobile Homes CY – Submitted for Approval of Recommendation
 - E. Motor Vehicle Appeals – Submitted for Approval of Recommendation

Dr. Martin seconded. The motion passed with a unanimous vote.

Dr. Martin made a motion to approve the following:

2. Real and Personal Property Exemptions
 - A. Personal Property – Submitted for Approval of Recommendation
 - B. Real Property – Homestead Listing – Submitted for Approval of Recommendation

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

Mr. Gunter made a motion to approve the following:

3. Certification and Approval of Appeal Waivers to the BOE
 - A. Certification of Appeal Waivers to the BOE
 1. Residential – Submitted for Approval
 2. Commercial – Submitted for Approval
 - B. Approval of Certified Appeal Waivers to the BOE
 1. Residential – Submitted for Approval
 2. Commercial – Submitted for Approval

Dr. Martin seconded. The motion passed with a unanimous vote.

Ms. Hegstrom made a motion to approve the following:

4. Certifications to the Board of Equalization
 - A. Personal Property TY2012 – Submitted for Approval
 - B. Personal Property TY2013 – Submitted for Approval
 - C. Personal Property TY2014 – Submitted for Approval
 - D. Commercial Property TY2014 – Submitted for Approval
 - E. Motor Vehicle – Submitted for Approval

Dr. Martin seconded. The motion passed with a unanimous vote.

Dr. Martin made a motion to approve the following:

5. 299c Removals – Submitted for Approval of Recommendation

Mr. Gunter seconded. The motion passed with a unanimous vote.

Mr. Conley explained the situation with Ms. Forrester and her car tags.
Dr. Martin made a motion to approve the following:

6. Notification Letters
 - A. TY2014 – Submitted for Approval

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

REGULAR AGENDA

1. Chief Appraiser Items

- Lexis Nexis Update – Homestead Review – a productive meeting was held with the new county manager. He made several requests. He wants to see all agreement options, is concerned with the price, wants us to seek other vendors who provide the same service and would like for us to gather feedback from other counties regarding homestead audits. Question was raised about whether or not the county would make any money because of the Stephens-Day Exemption. Mr. Conley suggested a PR campaign – send a letter with notices to let taxpayers know that we will be conducting a homestead audit. It will give taxpayers a chance to clean up any problems on their own.
- Online Homestead Application Status – this was on our 2015 goals list. We have decided to defer this project because of the upcoming conversion of the CAMA system.
- Training Request of Tax Commissioner and IT Task Assignments – The tax commissioner has agreed to allow Ben to come help us run reports. Maryellen is taking the lead on this.
- Tyler Update – proceeding – the issue has not been before the County Commissioner. There will be a kickoff meeting in February.

2. Board Member Items

Budget FY14

3. Chairman Items

- Executive Session
Mr. Gunter made a motion to move in to Executive Session at 9:03 AM to discuss Personnel & Litigation items. Ms. Hegstrom seconded. The motion passed with a unanimous vote.
Mr. Gunter made a motion to move out of Executive Session at 9:24 AM. Ms. Hegstrom seconded. The motion passed with a unanimous vote.

- BOE Decisions TY14

Dr. Martin made a motion to appeal the following to Superior Court:

1-1005-05-016	Barbara J Hines	TY2014
1-1005-05-015A	Barbara J Hines	TY2014
1-1005-05-015	Barbara J Hines	TY2014
1-1003-01-032	Canpartners IV Vallambrosa LLC	TY2014
2-1003-01-002	Canpartners IV Vallambrosa LLC	TY2014
2-1003-01-055	Canpartners IV Vallambrosa LLC	TY2014
1-1002-01-004	Canpartners IV Vallambrosa LLC	TY2014
2-0984-01-041L	Apple Eight SPE Savannah Inc.	TY2014
Multiple Pins	DB Aster LLC	TY2014

(list attached to end of minutes)

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

4. Certifications to Superior Court

Mr. Gunter made a motion to approve the following:

A. BOA – Submitted for Approval

1-1005-05-016	Barbara J Hines	TY2014
1-1005-05-015A	Barbara J Hines	TY2014
1-1005-05-015	Barbara J Hines	TY2014
1-1003-01-032	Canpartners IV Vallambrosa LLC	TY2014
2-1003-01-002	Canpartners IV Vallambrosa LLC	TY2014
2-1003-01-055	Canpartners IV Vallambrosa LLC	TY2014
1-1002-01-004	Canpartners IV Vallambrosa LLC	TY2014
2-0984-01-041L	Apple Eight SPE Savannah Inc.	TY2014
Multiple Pins	DB Aster LLC	TY2014

(list attached to end of minutes)

B. Taxpayer – Submitted for Approval

1-0121-01-001	Southern Energy	TY2014
7-0037-01-040	Morar, Inc.	TY2014
S510860	Southern LNG, Inc.	TY2014

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

5. Attorney Items

Mr. Gunter made a motion to approve the following:

Proposed Consent Judgments:

2-0075-24-007	Karadeniz Mustafa & Carol	TY2013
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Dr. Martin seconded. The motion passed with a unanimous vote

6. For Your Information Items


None

ADJOURNMENT

Dr. Martin made a motion to **adjourn** the meeting at 9:26 AM.
Mr. Gunter seconded. The motion passed with a unanimous vote.



Terry Tolbert, Chairman



James A. Gunter, Secretary