

**BOARD OF ASSESSORS
CHATHAM COUNTY, GEORGIA**

Members Present: Terry Tolbert – Chairman
Tommy Boondry – Vice Chairman
James A. Gunter – Secretary
Laura Hegstrom – Member
Dr. Kathryn Martin – Member

Others Present: Roderick Conley – Chief Appraiser
Robbin Bowen – Deputy Chief Appraiser
Abda Quillian – Legal Counsel
Stephanie Bridges – Recording Secretary

Mr. Boondry made a motion to add the following under chief appraiser items:
2016 Budget Update
Mr. Gunter seconded. The motion passed with a unanimous vote.

PERSONNEL RECOGNITION

Staff Training

Course I: Certification for Assessors
Joseph Bell
Kennedy Moreno
Courtney Lavendar
Jonathan Eady

IAAO Course 400: Assessment Administration
Andrea Butler
Kevin Hicks

CITIZENS ITEMS

Warren Mills attended the Board meeting to speak about his property at 412 Macon Street, Savannah, PIN # 2-0014-20-002. Mr. Mills feels his property is valued too high compared to the other homes in his neighborhood. He wants to know if anything can be done about his Stephens-Day value since he filed a return in 2000 that was never processed by the assessor's office. He is dissatisfied with the lack of response he has received from staff members (i.e.: responding to emails and letters). The BOA attorney, Abda Quillian, will get information on Stephens-Day and send it to Mr. Mills. She will find out if there is anything the board can do within the parameters of the law to help Mr. Mills.

DIVISION MANAGER STAFF REPORTS

Division managers gave reports on status of appeals, transfers, homestead exemptions and new PINs. All commercial and residential appeals have been certified to the board of equalization. Sales reviews are ongoing. Permits are being worked. For residential revaluations there are 375 neighborhoods that have a good median. 216 neighborhoods do not have enough sales data to warrant a change in the market. There are 117 neighborhoods that indicated a change in the market, 29 will decrease and 88 will increase. Commercial has done a review of vacant land in the downtown corridor due to an increase in sales. There is a potential increase in the downtown area due to market sales and lease rates.

APPROVAL OF MINUTES

Mr. Gunter made a motion to **approve** the following:

Minutes of the February 19, 2015 Regular Meeting.

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

OLD ITEMS

Homestead Review Letter revision – Ms. Hegstrom is concerned that sending the letter might create more problems than not. She also feels the staff may be overwhelmed. The Assessor's office will publish the information from the letter on our website and in the County Connection. The letter WILL NOT be mailed to taxpayers.

CONSENT AGENDA – NEW ITEMS

Mr. Gunter made a motion to approve the following:

- I. Real and Personal Property Assessment Notices
 - A. Personal Property 30-Day NOAs PY – Submitted for Approval of Recommendation
 - B. Personal Property 45-Day NOAs PY – Submitted for Approval of Recommendation
 - C. Support Service 45-Day NOAs PY – Submitted for Approval of Recommendation
 - D. Non-Homesteaded Mobile Homes PY – Submitted for Approval of Recommendation
 - E. Non-Homesteaded Mobile Homes CY – Submitted for Approval of Recommendation
 - F. Motor Vehicle Appeal Values – Submitted for Approval of Recommendation

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

Dr. Martin made a motion to approve the following:

2. Real and Personal Property Exemptions

A. Tax Exempt Properties – Submitted for Approval of Recommendation

2-0588-01-003C	The Living Vine, Inc.	Approve for TY2015
7-1017-01-018	Southeastern Trust for Parks & Land Inc.	Approve for TY2015
1-0358-04-003	Isle of Hope UMC	Approve for TY2015
8-0010J-09-010	Lighthouse Baptist Church	Approve for TY2015
8-0010J-09-011	Lighthouse Baptist Church	Approve for TY2015
6-0887-01-003	Freedom Mission Deliverance Center	Approve for TY2015

B. Personal Property – Submitted for Approval of Recommendation

C. Real Property – Property Owner Corrections – Submitted for Approval of Recommendation

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

Ms. Hegstrom made a motion to approve the following:

3. Certifications to the Board of Equalization

A. Mobile Homes TY2015- Submitted for Approval

B. Motor Vehicles TY2014 – Submitted for Approval

Dr. Martin seconded. The motion passed with a unanimous vote.

Dr. Martin made a motion to approve the following:

4. 299c Removals – Submitted for Approval of Recommendation

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

Ms. Hegstrom made a motion to approve the following:

5. Timber – Submitted for Approval of Recommendation

Earl & Ravinell Davis	\$ 87,516.78	Approved
Harold Desnoyers	\$232,663.68	Approved
Mary Garrett	\$ 79,027.10	Approved

Dr. Martin seconded. The motion passed with a unanimous vote.

Dr. Martin made a motion to approve the following:

6. CUVA

A. Applications – Submitted for Approval of Recommendation

5-1009-04-021	Earl & Ravinell Davis	Renewal Approved for TY2015
1-1027-01-005	Paul Grizzard	Renewal Approved for TY2015
5-0987-01-014	William J Hunter	Renewal Approved for TY2015
5-0987-01-015	William J Hunter	Renewal Approved for TY2015
5-0987-01-029	William J Hunter	Renewal Approved for TY2015

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

REGULAR AGENDA

1. Chief Appraiser Items

- Tax Rep Meeting – we held meetings with the tax reps again this year so we could get LOAs prior to notices being mailed. This allows the reps to get notices sooner so appeals can be filed before the last minute.
- Tyler Update – this is on the agenda at the County Commissioners meeting for tomorrow. Joey Bell is the head Subject Matter Expert (SME). Meeting was held with SMEs to make them aware of the timeline for our conversion.
- Legislative Update – Maryellen Burner gave an update on where the current bills are in the legislative process. Nothing is final yet.
- 2016 Budget Update – we have received the final recommended budget. Car repair continues to be an issue, however this amount is set by fleet.

2. Board Member Items Budget FY14

3. Chairman Items

- 2015 GIS/CAMA Technology Conference – Mr. Tolbert and Mr. Boondry attended this conference last week. Mr. Tolbert was very pleased that he was able to have some hand-on time when learning about mapping. There was a lot of focus on challenges faced by assessors. Both are impressed with the amount and scope of the available software to aid in appraising property. The conference will be held in Savannah next year and Mr. Boondry has been asked to be on the planning committee.
- Executive Session
Mr. Boondry made a motion to move in to Executive Session at 10:07 AM to discuss Personnel & Litigation items. Mr. Gunter seconded. The motion passed with a unanimous vote.
Mr. Boondry made a motion to move out of Executive Session at 10:30AM. Mr. Gunter seconded. The motion passed with a unanimous vote.
- BOE Decisions TY14

4. Certifications to Superior Court

Mr. Boondry made a motion to approve the following:

Taxpayer – Submitted for Approval

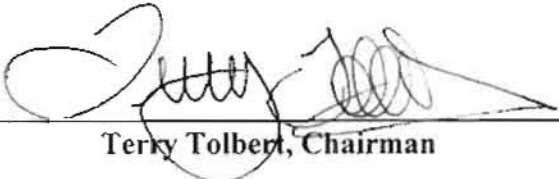
2-0630-01-001 LTI Properties, LLC & Roy Hamrick TY2014

Dr. Martin seconded. The motion passed with a unanimous vote.

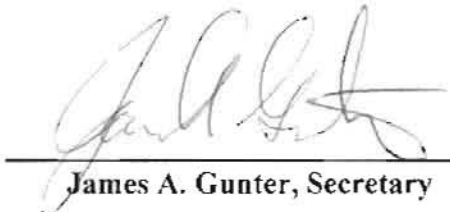
5. Attorney Items
Proposed Consent Judgments
Mr. Boondry made a motion to approve the following:
2-0004-19-005 Chisholm & Chisholm-Sadler, Elsie TY2014
Mr. Gunter seconded. The motion passed with a unanimous vote.
6. For Your Information Items
None

ADJOURNMENT

Dr. Martin made a motion to **adjourn** the meeting at 10:32 AM.
Mr. Boondry seconded. The motion passed with a unanimous vote.



Terry Tolbert, Chairman



James A. Gunter, Secretary