

**BOARD OF ASSESSORS
CHATHAM COUNTY, GEORGIA**

Members Present: Terry Tolbert – Chairman
Tommy Boondry – Vice Chairman
James A. Gunter – Secretary
Laura Hegstrom – Member
Dr. Kathryn Martin – Member
Others Present: Roderick Conley – Chief Appraiser
Robbin Bowen – Deputy Chief Appraiser
Abda Quillian – Legal Counsel
Stephanie Bridges – Recording Secretary

PERSONNEL RECOGNITION

Staff Training

Course 1A: Assessment Fundamentals of Appraisers

Ophelia Allen
Kennedy Moreno
Courtney Lavendar
Jonathan Eady

Course VI: Management Development Program

Andrea Butler
Arthur Cummings
Tally Peek
Andy Yonce

CITIZENS ITEMS

None

DIVISION MANAGER STAFF REPORTS

- TY15 NOAs is up 4% from last year, this includes exempt properties for TY15. Personal Property NOAs are down 6% over last year because of the suppression of Freeport Accounts. Homesteads are up slightly over last year. Returns are down approximately 55%. Overall, transfers are down for TY2105 and Residential permits are up 23% overall over TY2014.
- Residential Property Division – Residential market adjustments – 758 residential neighborhoods needed no adjustments. 143 neighborhoods needed Market Adjustments. 103 were adjusted up and 40 were adjusted down. Residential Cost Tables were updated
- Commercial Property Division – commercial & industrial permits are down 2% overall from last year. Commercial areas of re-val – all hospitality, all community and neighborhood shopping centers, class A Apartment Complexes and Quads, Downtown Corridor,

Warehouse and Offices over 6000 square feet. There was a large increase to all areas, mostly to Hospitality. Ms. Quillian says that there will be a lot of phone calls and appeals on commercial property, particularly hotels/motels. She has checked our values against the city hotel/motel tax report and our numbers are in line with the numbers the hotels report.

- Personal Property – Marine Accounts Re-Vals has been completed. There were 3,451 personal property returns filed online this year. Overall there was a 5% increase in the number of personal property returns. All homesteaded and non-homesteaded mobile homes have been transferred to Personal Property.

APPROVAL OF MINUTES

Mr. Gunter made a motion to **approve** the following:

Minutes of the April 16, 2015 Regular Meeting.

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

OLD ITEMS

None

CONSENT AGENDA – NEW ITEMS

Mr. Gunter made a motion to approve the following:

1. Real and Personal Property Assessment Notices
 - A. Personal Property 45-Day NOAs PY – Submitted for Approval of Recommendation
 - B. Residential Prop. 45-Day NOAs PY – Submitted for Approval of Recommendation
 - C. Support Services 45-Day NOAs PY – Submitted for Approval of Recommendation

Dr. Martin seconded. The motion passed with a unanimous vote.

Ms. Hegstrom made a motion to approve the following:

2. Real and Personal Property Exemptions
 - A. Personal Property – Submitted for Approval of Recommendation
 - B. Real Property – Prop Owner Corrections – Submitted for Approval of Recommendation
 - C. Rehabilitated Historic – Submitted for Approval of Recommendation
 - 2-0042-14-008 Lonnie Coulter Approval for tax years 4/17/15 thru 4/17/17
 - 2-0044-16-008 Powers Property Approval for tax years 1/1/15 thru 1/1/23
 - 2-0044-16-009 Powers Property Approval for tax years 1/1/15 thru 1/1/23
 - D. Homestead Exemptions – Submitted for Approval

Mr. Boondry seconded. The motion passed with a unanimous vote.

Dr. Martin made a motion to approve the following:

3. Certifications to the Board of Equalization
 - A. Motor Vehicles – Submitted for Approval
 - B. Personal Property – Submitted for Approval

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

Ms. Hegstrom made a motion to approve the following:

4. CUVA
 - Applications – Submitted for Approval of Recommendation

1-0992-01-012	M.B. Lane Trust	Renewal Approved for TY2015
1-0992-01-013	M.B. Lane Trust	Renewal Approved for TY2015
1-0992-01-014	M.B. Lane Trust	Renewal Approved for TY2015
1-0992-01-015	M.B. Lane Trust	Renewal Approved for TY2015
1-0992-01-016	M.B. Lane Trust	Renewal Approved for TY2015
1-0992-01-017	M.B. Lane Trust	Renewal Approved for TY2015
1-0992-01-018	M.B. Lane Trust	Renewal Approved for TY2015
1-0992-01-019	M.B. Lane Trust	Renewal Approved for TY2015
1-0992-01-020	M.B. Lane Trust	Renewal Approved for TY2015
1-1007-01-010	Hopeton South Land Trust	Continuation Approved for TY2015
1-1007-01-011	Hopeton South Land Trust	Continuation Approved for TY2015

Mr. Boondry seconded. The motion passed with a unanimous vote.

Mr. Gunter made a motion to approve the following:

5. Notification Letters – Submitted for Approval of Recommendation

Mr. Boondry seconded. The motion passed with a unanimous vote.

REGULAR AGENDA


1. Chief Appraiser Items
 - Homestead Review update – Mr. Conley is scheduled to present at the budget workshop this afternoon. We need to identify funding and see if this is something the commission we want to move forward with. Due to tax commissioners software we will only be able to back two years. Currently working on a new quote.
2. TY2015 Notices of Assessment of Property Value (NOAs)

Mr. Boondry made a motion to approve the NOAs as prepared. Dr. Martin seconded and the motion passed with a unanimous vote.
3. Board Member Items
 - Budget FY14


4. Chairman Items
 - Executive Session
Mr. Boondry made a motion to move **in** to Executive Session at 8:55 AM to discuss Personnel & Litigation items. Mr. Gunter seconded. The motion passed with a unanimous vote.
Mr. Boondry made a motion to move **out of** Executive Session at 9:27 AM. Mr. Gunter seconded. The motion passed with a unanimous vote.
5. Attorney Items
Mr. Boondry made a motion to approve the following
Proposed Consent Judgment – 4-0002-20-017
Mr. Gunter seconded. The motion passed with a unanimous vote.
6. For Your Information Items
None

ADJOURNMENT

Mr. Boondry made a motion to **adjourn** the meeting at 9:31 AM.
Dr. Martin seconded. The motion passed with a unanimous vote.



Terry Tolbert, Chairman



James A. Gunter, Secretary