

**BOARD OF ASSESSORS
CHATHAM COUNTY, GEORGIA**

Members Present: Terry Tolbert – Chairman
Tommy Boondry – Vice Chairman
James A. Gunter – Secretary
Laura Hegstrom – Member
Dr. Kathryn Martin – Member

Others Present: Roderick Conley – Chief Appraiser
Robbin Bowen – Deputy Chief Appraiser
Abda Quillian – Legal Counsel
Stephanie Bridges – Recording Secretary

Mr. Boondry made a motion to add Sales Update to Chief Appraiser Items. Ms. Hegstrom seconded. The motion passed with a unanimous vote.

PERSONNEL RECOGNITION

Staff Training:

Course V: Cost Approach to Value

Joey Bell

Sheryl Swint

Marsha Lindorme

Corey Gillenwater

Julie Marine was introduced as the new Residential Supervisor

CITIZEN ITEMS

None

DIVISION MANAGER STAFF REPORTS

Division managers reported on the status of appeals received and processed, transfers, and new PINs. Market analysis testing is underway.

APPROVAL OF MINUTES

Mr. Gunter made a motion to **approve** the following:

Minutes of the May 14, 2015 Regular Meeting.

Mr. Boondry seconded. The motion passed with a unanimous vote.

OLD ITEMS

None

CONSENT AGENDA – NEW ITEMS

Mr. Boondry made a motion to approve the following:

1. Real and Personal Property Assessment Notices
 - A. Personal Property 45-Day NOAs PY – Submitted for Approval of Recommendation
 - B. Personal Property 45-Day NOAs CY – Submitted for Approval of Recommendation
 - C. Support Services 45-Day NOAs CY – Submitted for Approval of Recommendation
 - D. Non-Homesteaded Mobile Homes PY – Submitted for Approval of Recommendation
 - E. Non-Homesteaded Mobile Homes CY – Submitted for Approval of Recommendation
 - F. Motor Vehicle Appeal Values – Submitted for Approval of Recommendation

Dr. Martin seconded. The motion passed with a unanimous vote.

Mr. Gunter made a motion to approve the following:

2. Real and Personal Property Exemptions
 - A. Personal Property – Submitted for Approval of Recommendation
 - B. Rehabilitated Historic – Submitted for Approval of Recommendation
2-0065-29-004 2217 Owner LLC Approval for tax years 5/11/15 thru 5/11/17
 - C. Tax Exempt Properties – Submitted for Approval of Recommendation
 - 2-0844-02-001A Grace Deliverance Church Approval for TY2015**
 - 2-1047-03-036 South Newington Baptist Church Approval for TY2015**
 - 2-1047-03-037 South Newington Baptist Church Approval for TY2015**
 - D. Real Property E&Rs – Submitted for Approval of Recommendation
 - E. Support Services E&Rs – Submitted for Approval of Recommendation

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

Dr. Martin made a motion to approve the following:

3. Timber – Submitted for Approval of Recommendation

Mr. Boondry seconded. The motion passed with a unanimous vote.

Ms. Hegstrom made a motion to approve the following:

4. Certification and Approval of Appeal Waivers to the BOE
 - A. Certification of Appeal Waivers to the BOE
 1. Residential TY2014 – Submitted for Approval
 2. Residential TY2015 – Submitted for Approval
 - B. Approval of Appeal Waivers to the BOE
 1. Residential TY2014 – Submitted for Approval
 2. Residential TY2015 – Submitted for Approval

Mr. Boondry seconded. The motion passed with a unanimous vote.

Mr. Gunter made a motion to approve the following:

5. Certifications to the Board of Equalization
 - A. Mobile Homes – Submitted for Approval
 - B. Motor Vehicles – Submitted for Approval

Mr. Boondry seconded. The motion passed with a unanimous vote.

Dr. Martin made a motion to approve the following:

6. Notification Letters – Submitted for Approval of Recommendation

Mr. Boondry seconded. The motion passed with a unanimous vote.

REGULAR AGENDA

1. Chief Appraiser Items

- Appeal Status – as of yesterday afternoon we have 1648 total appeals, 63% have been filed online. 1256 residential, 270 commercial, 122 personal property
- Sales Update – All of our indicators are within acceptable ranges
- Mr. Tolbert asked about the budget – as of right now there are no final numbers

2. Board Member Items

- Several board members shared some news from CAVEAT. Mentioned that there will be changes to some laws going into effect regarding appeals next year.
- Budget FY14

3. Chairman Items

- Executive Session

Mr. Boondry made a motion to move in to Executive Session at 8:47 AM to discuss Personnel & Litigation items. Dr. Martin seconded. The motion passed with a unanimous vote.

Mr. Boondry made a motion to move out of Executive Session at 9:27 AM. Dr. Martin seconded. The motion passed with a unanimous vote.

4. Attorney Items

Mr. Boondry made a motion to approve the following
Proposed Consent Judgments

4-0005-05-005	Kronowitz Bailee T et al	TY2011
1-0747-05-006	Highlands at Brandlewood	TY2014
2-0032-11-007	422 Habersham Street LLC	TY2014
2-0594-04-002	C.M.E. Cubed LLC	TY2012


Dr. Martin seconded. The motion passed with a unanimous vote.

5. For Your Information Items


None

ADJOURNMENT

Dr. Martin made a motion to **adjourn** the meeting at 9:25 AM.
Mr. Boondry seconded. The motion passed with a unanimous vote.



Terry Tolbert, Chairman



James A. Gunter, Secretary