

**BOARD OF ASSESSORS  
CHATHAM COUNTY, GEORGIA**

Members Present: Terry Tolbert – Chairman  
Tommy Boondry – Vice Chairman  
James A. Gunter – Secretary  
Laura Hegstrom – Member  
Others Present: Roderick Conley – Chief Appraiser  
Robbin Bowen – Deputy Chief Appraiser  
Stephanie Bridges – Recording Secretary  
Abda Quillian – Legal Counsel

**PERSONNEL RECOGNITION**

Staff Training:  
Taxpayer Letter: Victoria Schaffer

**CITIZEN ITEMS**

None

**DIVISION MANAGER STAFF REPORTS**

Angela Watkins reported for Support Services – For Tax Year 2016 – 3950 Transfers have been processed and we have received 626 Homestead Applications

Corey Gillenwater reported for Quality Control/IT/Mapping – he has been running reports. Him and Stephanie Bridges had a meeting with the BOE staff and they are ready to go.

Stacey Scott reported for Commercial and Personal Property – MV appeals are 72% done. Personal Property appeals are 73% done and Commercial appeals are 41% done.

Stacey also reported on the success of the fundraiser for the Tom Austin House. We were able to buy a uniform and all school supplies the children at the house needed, along with extra supplies for the house.

Lisa Lowrimore reported for Residential Division – 3246 appeals, 654 closed, 46% done. Certifying 638 appeals to BOE today.

**APPROVAL OF MINUTES**

Mr. Gunter made a motion to **approve** the following with corrections:

**Minutes of the July 16, 2015 Regular Meeting.**

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

**OLD ITEMS**

None

### CONSENT AGENDA – NEW ITEMS

Mr. Gunter made a motion to approve the following with the removal of the following:  
Personal Property 45-Day NOAs PY - C272945 for TY2013 and TY2014

1. Real and Personal Property Assessment Notices
  - A. Personal Property 30-Day NOAs CY – Submitted for Approval of Recommendation
  - B. Personal Property 45-Day NOAs PY – Submitted for Approval of Recommendation
  - C. Personal Property 45-Day NOAs CY – Submitted for Approval of Recommendation
  - D. Support Services 45-Day NOAs PY – Submitted for Approval of Recommendation
  - E. Support Services 45-Day NOAs CY – Submitted for Approval of Recommendation
  - F. Non-Homesteaded Mobile Homes PY – Submitted for Approval of Recommendation
  - G. Non-Homesteaded Mobile Homes CY – Submitted for Approval of Recommendation

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

Mr. Gunter made a motion to approve the following:

2. Real and Personal Property Exemptions
  - A. Personal Property Exemptions – Submitted for Approval of Recommendation
  - B. Rehabilitated Historic – Submitted for Approval of Recommendation  
**2-0066-27-015 Southern Hope Restorations Apvd for TY 7/7/15 through 7/7/17**
  - C. Real Property Stephens-Day E&R's – Submitted for Approval of Recommendation
  - D. Support Service E&R's – Submitted for Approval of Recommendation

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

Ms. Hegstrom made a motion to approve the following:

3. Certification and Approval of Appeal Waivers to the BOE
  - A. Certification of Appeal Waivers to the BOE
    1. Residential – Submitted for Approval
    2. Commercial – Submitted for Approval
    3. Mobile Homes – Submitted for Approval
  - B. Approval of Appeal Waivers to the BOE
    1. Residential – Submitted for Approval
    2. Commercial – Submitted for Approval
    3. Mobile Homes – Submitted for Approval

Mr. Gunter seconded. The motion passed with a unanimous vote.

Mr. Gunter made a motion to approve the following:

4. Certifications to the Board of Equalization
  - A. Residential – Submitted for Approval
  - B. Commercial – Submitted for Approval

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

## REGULAR AGENDA

1. Chief Appraiser Items
  - Digest Submission Report – DOR was very complimentary and we have received our order to bill and collect.
  - Mr. Boondry made a motion to approve the following”  
Policy Statement: New – Board of Equalization – Notification of Hearings  
Mr. Gunter seconded. The motion passed with a unanimous vote.
  - Annual Report is ready and will be given to the commissioners for their next meeting
  - Our next BOA meeting, to be held on August 20, 2015 will begin at 10:30 with the digest luncheon to follow.
  
2. Board Member Items
  - Budget FY14
  
3. Chairman Items
  - Executive Session  
Mr. Boondry made a motion to move in to Executive Session at 8:51 AM to discuss Personnel & Litigation items. Mr. Gunter seconded. The motion passed with a unanimous vote.  
Mr. Boondry made a motion to move out of Executive Session at 9:25 AM. Ms. Hegstrom seconded. The motion passed with a unanimous vote.
  - BOE Decisions TY15
  
4. Certifications to Superior Court.  
Mr. Boondry made a motion to approve the following:
  - Taxpayer – Submitted for Approval  
**Darwin K. Morgan                      Mobile Home Appeals – 11 PINs      TY2015**Ms. Hegstrom seconded. The motion passed with a unanimous vote.
  
5. Attorney Items  
Mr. Boondry made a motion to approve the following:  
Proposed Consent Judgments
  - 2-0032-43-008                      Armstrong House Trust                      TY2014**
  - 2-0032-13-008                      Caldwell, Charles G & Debra H              TY2014**Mr. Gunter seconded. The motion passed with a unanimous vote.

6. For Your Information Items  
None


**ADJOURNMENT**

Ms. Hegstrom made a motion to **adjourn** the meeting at 9:29 AM.  
Mr. Gunter seconded. The motion passed with a unanimous vote.



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Terry Tolbert, Chairman



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James A. Gunter, Secretary