

**BOARD OF ASSESSORS
CHATHAM COUNTY, GEORGIA**

Members Present: Terry Tolbert – Chairman
Tommy Boondry – Vice Chairman
James A. Gunter – Secretary
Laura Hegstrom – Member

Others Present: Roderick Conley – Chief Appraiser
Robbin Bowen – Deputy Chief Appraiser
Stephanie Bridges – Recording Secretary
Abda Quillian – Legal Counsel

PERSONNEL RECOGNITION

None

CITIZEN ITEMS

None

DIVISION MANAGER STAFF REPORTS

Corey Gillenwater reported for Quality Control/IT/Mapping – office inventory has been completed, training schedule has been revamped.

Stacey Scott reported for Commercial and Personal Property – MV appeals are 82% done. Personal Property appeals are 81% done and Commercial appeals are 52% done. They are done with 40% of field inspections.

Lisa Lowrimore reported for Residential Division – 3246 appeals, 865 closed. Certifying 459 appeals to BOE today and there are currently 442 BOE hearings scheduled.

Angela Watkins reported for Support Services – For Tax Year 2016 – 4727 Transfers have been processed and we have received 685 Homestead Applications

APPROVAL OF MINUTES

Ms. Hegstrom made a motion to **approve** the following with corrections:

Minutes of the August 6, 2015 Regular Meeting.

Mr. Gunter seconded. The motion passed with a unanimous vote.

OLD ITEMS

None

CONSENT AGENDA – NEW ITEMS

Mr. Boondry made a motion to approve the following:

1. Real and Personal Property Assessment Notices
 - A. Personal Property 30-Day NOAs CY – Submitted for Approval of Recommendation
 - B. Personal Property 45-Day NOAs PY – Submitted for Approval of Recommendation
 - C. Personal Property 45-Day NOAs CY – Submitted for Approval of Recommendation
 - D. Mobile Home 45-Day NOAs PY – Submitted for Approval of Recommendation

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

Mr. Boondry made a motion to approve the following:

2. Real and Personal Property Exemptions
 - A. Rehabilitated Historic – Submitted for Approval of Recommendation
2-0064-12-008 Gallant De Saint Aurin, Lauren/Bertrand Apvd for TY 8/7/15 through 8/7/17

Mr. Gunter seconded. The motion passed with a unanimous vote.

Mr. Boondry made a motion to approve the following:

3. Certification and Approval of Appeal Waivers to the BOE
 - A. Certification of Appeal Waivers to the BOE
 1. Residential – Submitted for Approval
 2. Commercial – Submitted for Approval
 3. Motor Vehicles – Submitted for Approval
 - B. Approval of Appeal Waivers to the BOE
 1. Residential – Submitted for Approval
 2. Commercial – Submitted for Approval
 3. Motor Vehicles – Submitted for Approval

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

Mr. Gunter made a motion to approve the following:

4. Certifications to the Board of Equalization
 - A. Residential – Submitted for Approval
 - B. Commercial – Submitted for Approval
 - C. Personal Property – Submitted for Approval
 - D. Motor Vehicles – Submitted for Approval

Mr. Boondry seconded. The motion passed with a unanimous vote.

Mr. Boondry made a motion to approve the following:

5. Notification Letters – Submitted for Approval of Recommendation

Mr. Gunter seconded. The motion passed with a unanimous vote.

REGULAR AGENDA

1. Chief Appraiser Items

- Mr. Boondry made a motion to approve the following:
Policy Statement: New – Driving Requirements: Safety, Conduct, and Performance
Policy Statement: New – Staff Training: Appraisal Certification
Mr. Gunter seconded. The motion passed with a unanimous vote.

2. Board Member Items

- Budget FY14

3. Chairman Items

- Executive Session

Mr. Boondry made a motion to move **in to** Executive Session at 10:45 AM to discuss Personnel & Litigation items. Ms. Hegstrom seconded. The motion passed with a unanimous vote.

Mr. Boondry made a motion to move **out of** Executive Session at 11:10 AM. Mr. Gunter seconded. The motion passed with a unanimous vote.

- BOE Decisions TY15

4. Attorney Items

Mr. Boondry made a motion to approve the following:

Proposed Consent Judgments

4-0002-24-013

Barbara Pinckney

TY2012

2-0863-01-002

SSF Savannah Properties LLC

TY2014

Mr. Gunter seconded. The motion passed with a unanimous vote.

Mr. Boondry made a motion to amend the contract for the Chief Appraiser, Roderick Conley, with advice of legal staff and human resources. Mr. Gunter seconded. The motion passed with a unanimous vote.

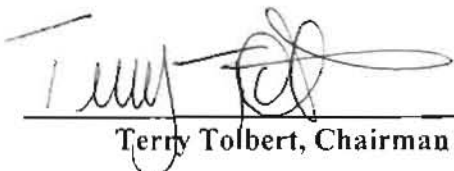
5. For Your Information Items

None

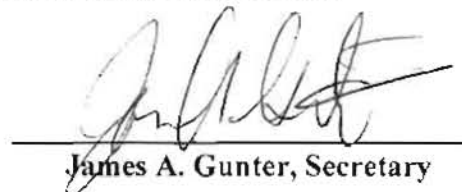
ADJOURNMENT

Ms. Hegstrom made a motion to **adjourn** the meeting at 11:16 AM.

Mr. Boondry seconded. The motion passed with a unanimous vote.



Terry Tolbert, Chairman



James A. Gunter, Secretary