

**BOARD OF ASSESSORS
REGULAR MEETING
SEPTEMBER 17, 2015
8:30 A.M.**

I. CALL TO ORDER

II. PERSONNEL RECOGNITION

1. Taxpayer Letter – Vern Harvey

2. Staff Training –

Course I: Certification for Assessors Ophelia Allen

Georgia Assessment Administration Andrea Wilson

Course III: Valuation of Personal Property Stephanie Bridges
Jonathan Eady
Marsha Lindorme
Julie Marine
Kennedy Moreno
Carol Osborne

Review of Income Approach Leanne Riner
Eddie Porter
Daniel Jackson
Arthur Cummings
Tally Peek
Andy Yonce
Amie Bogle
Andrea Butler

III. CITIZEN ITEMS

None

IV. DIVISION MANAGER STAFF REPORTS

V. APPROVAL OF THE MINUTES

Approval of the Minutes of the September 3, 2015 Meeting

VI. OLD ITEMS

None

VII. CONSENT AGENDA – NEW ITEMS

1. Real and Personal Property Assessment Notices
 - A. Personal Property 30-Day NOAs CY– Submitted for Approval of Recommendation
 - B. Personal Property 45-Day NOAs PY – Submitted for Approval of Recommendation
 - C. Personal Property 45-Day NOAs CY – Submitted for Approval of Recommendation
 - D. Real Property 45-Day NOAs CY – Submitted for Approval of Recommendation
 - E. Support Service 45-Day NOAs CY – Submitted for Approval of Recommendation
 - F. Non-Homesteaded MH 45-Day NOAs PY – Submitted for Approval of Recommendation
 - G. Non-Homesteaded MH 45-Day NOAs CY – Submitted for Approval of Recommendation
 - H. Motor Vehicle Appeal Values – Submitted for Approval of Recommendation

2. Real and Personal Property Exemptions
 - A. Personal Property – Submitted for Approval of Recommendation
 - B. Tax Exempt Properties – Submitted for Approval of Recommendation
 - C. Support Service E&R’s – Submitted for Approval of Recommendation

3. Certification and Approval of Appeal Waivers to the BOE
 - A. Certification of Appeal Waivers to the BOE
 1. Residential –Submitted for Approval
 2. Commercial – Submitted for Approval
 - B. Approval of Certified Appeal Waivers to the BOE
 1. Residential – Submitted for Approval
 2. Commercial– Submitted for Approval

4. Certifications to the Board of Equalization
 - A. Residential – Submitted for Approval
 - B. Commercial – Submitted for Approval
 - C. Personal Property – Submitted for Approval
 - D. Motor Vehicle – Submitted for Approval

5. Certifications to Hearing Officer – Submitted for Approval

6. Notification Letters – Submitted for Approval of Recommendation

VIII. REGULAR AGENDA

1. Chief Appraiser Items
 - Policy Statement: Staff Administration NEW
2. Board Member Items
 - Budget FY15
3. Chairman Items
 - Executive Session
 - BOE Decisions TY2015
4. Certifications to Superior Court
 - A. Taxpayer – Submitted for Approval
 - B. Board – Submitted for Approval
5. Attorney Items
 - Proposed Consent Judgments
6. For Your Information Items
 - None

IX. ADJOURNMENT