

**BOARD OF ASSESSORS
REGULAR MEETING
NOVEMBER 5, 2015
8:30 A.M.**

I. CALL TO ORDER

II. PERSONNEL RECOGNITION

1. Taxpayer Letters: Nancy VanGorp

2. Staff Training: Course II: Income Approach to Value
 - Stephanie Bridges
 - Heather Goode-Rennells
 - Marsha Lindorme
 - Ashleigh Vandine
 - Jill StuderCourse V: Cost Approach to Value
 - Petrina Andrews
 - Arthur Cummings
 - Courtney LavenderIAAO #331: Mass Appraisal Practices and Procedures
 - Daniel Geidel
 - Lisa Lowrimore
 - Stacey Scott

III. CITIZEN ITEMS

None

IV. DIVISION MANAGER STAFF REPORTS

V. APPROVAL OF THE MINUTES

Approval of the Minutes of the October 15, 2015 Meeting

VI. OLD ITEMS

None

VII. CONSENT AGENDA – NEW ITEMS

1. Real and Personal Property Assessment Notices
 - A. Personal Property 30-Day NOAs CY– Submitted for Approval of Recommendation
 - B. Personal Property 45-Day NOAs PY – Submitted for Approval of Recommendation
 - C. Personal Property 45-Day NOAs CY – Submitted for Approval of Recommendation
 - D. Support Services 45-Day NOAs PY – Submitted for Approval of Recommendation
 - E. Support Services 45-Day NOAs CY – Submitted for Approval of Recommendation
 - F. Non-Homesteaded MH 45-Day NOAs PY – Submitted for Approval of Recommendation
 - G. Non-Homesteaded MH 45-Day NOAs CY – Submitted for Approval of Recommendation
 - H. Motor Vehicle Appeal Values – Submitted for Approval of Recommendation

2. Real and Personal Property Exemptions
 - A. Capital Improvements – Submitted for Approval of Recommendation
 - B. Personal Property – Submitted for Approval of Recommendation
 - C. Tax Exempt Properties – Submitted for Approval of Recommendation
 - D. Support Service E&R Listing – Submitted for Approval of Recommendation
3. Certification and Approval of Appeal Waivers to the BOE
 - A. Certification of Appeal Waivers to the BOE
 1. Residential –Submitted for Approval
 2. Commercial – Submitted for Approval
 - B. Approval of Certified Appeal Waivers to the BOE
 1. Residential – Submitted for Approval
 2. Commercial– Submitted for Approval
4. Certifications to the Board of Equalization
 - A. Support Service – Submitted for Approval
 - B. Personal Property – Submitted for Approval
 - C. Motor Vehicle – Submitted for Approval
5. Notification Letters – Submitted for Approval of Recommendation

VIII. REGULAR AGENDA

1. Chief Appraiser Items
 - Policy Statement Book review
 - Departmental Budget CPI Request
 - Unlisted PIN request
 - GAAO Director of Legislative Affairs inquiry – Steve Swindell of Cherokee County (on behalf of Clint Mueller of ACCG)
2. Board Member Items
 - Budget FY15
 - URISA – Washington trip
3. Chairman Items
 - Executive Session
 - BOE Decisions TY2015
4. Certifications to Superior Court
 - A. Taxpayer – Submitted for Approval
 - B. Board – Submitted for Approval
5. Attorney Items
 - Dismissals
 - Proposed Consent Judgments
 - Final Order – 404 E. 39th Street
6. For Your Information Items
 - None

IX. ADJOURNMENT