

**BOARD OF ASSESSORS
REGULAR MEETING
DECEMBER 17, 2015
10:00 A.M.**

I. CALL TO ORDER

II. PERSONNEL RECOGNITION

1. Staff Training: Appeal Procedures – Stephanie Bridges
Specialized Assessments – Robbin Bowen
Exempt Properties – Carol Osborne
2. Tom Austin House Fundraiser

III. CITIZEN ITEMS

None

IV. DIVISION MANAGER STAFF REPORTS

V. APPROVAL OF THE MINUTES

Approval of the Minutes of the December 3, 2015 Meeting

VI. OLD ITEMS

None

VII. CONSENT AGENDA – NEW ITEMS

1. Real and Personal Property Assessment Notices
 - A. Personal Property 30-Day NOAs PY – Submitted for Approval of Recommendation
 - B. Personal Property 30-Day NOAs CY – Submitted for Approval of Recommendation
 - C. Personal Property 45-Day NOAs PY – Submitted for Approval of Recommendation
 - D. Personal Property 45-Day NOAs CY – Submitted for Approval of Recommendation
2. Real and Personal Property Exemptions
 - A. Tax Exempt Properties – Submitted for Approval of Recommendation
 - B. Support Service E&Rs – Submitted for Approval of Recommendation
3. Certification and Approval of Appeal Waivers to the BOE
 - A. Certification of Appeal Waivers to the BOE
 1. Residential –Submitted for Approval
 2. Commercial – Submitted for Approval
 - B. Approval of Certified Appeal Waivers to the BOE
 1. Residential – Submitted for Approval
 2. Commercial– Submitted for Approval
4. Certifications to the Board of Equalization
 - A. Motor Vehicles – Submitted for Approval
5. Notification Letters – Submitted for Approval of Recommendation
6. Timber – Submitted for Approval of Recommendation

7. 299c Removals – Submitted for Approval of Recommendation

VIII. REGULAR AGENDA

1. Chief Appraiser Items

- Calendar Year 2016 BOA Meeting Dates Approval
- Public Utility – CSX Transportation 2014
- Policy Statements:
 - Revised: Appeals Process – Mobile Homes and Motor Vehicles
Changes and/or Corrections to Records of Staff
Exemption of In-Transit Inventory
Homestead Exemptions
Stephens-Day Exemption
Tax Map Maintenance
Taxpayer’s Brochure
Valuation of Common Area
Wetlands Determination
 - Removal: Assessment of Property Rights Other Than Fee
Simple When Exempt Interest Exists

2. Board Member Items

- Budget FY15

3. Chairman Items

- Executive Session
- BOE Decisions TY2015

4. Certifications to Superior Court

- A. Taxpayer – Submitted for Approval
- B. Board – Submitted for Approval

5. Attorney Items

- Proposed Consent Judgments
- Dismissals

6. For Your Information Items

- None

IX. ADJOURNMENT