

**BOARD OF ASSESSORS
CHATHAM COUNTY, GEORGIA**

Members Present: Terry Tolbert – Chairman
Tommy Boondry – Vice Chairman
James A. Gunter – Secretary
Laura Hegstrom – Member

Others Present: Roderick Conley – Chief Appraiser
Robbin Bowen – Deputy Chief Appraiser
Abda Quillian – Legal Counsel
Firdaws Saif-al-Din – Substitute Recording Secretary

ELECTION OF BOARD OFFICERS FOR 2016

Elections were led by Abda Quillian. Nominations from the committee were as follows:

Terry Tolbert – Chairman
Tommy Boondry – Vice Chairman
Art Gunter – Secretary
All nominations were approved unanimously.

PERSONNEL RECOGNITION

1. Taxpayer Letter – Fawndretta Cain
2. Staff Training:
IAAO 101: Fundamentals of Real Property Appraisal
Tobe Northcutt
Kevin Hicks
3. Introduction of New Employee – Heidi Harris – Mapping/Support Service Supervisor

CITIZENS ITEMS

None

DIVISION MANAGER STAFF REPORTS

Umung Patel reported for Homestead/Transfers – 9608 transfers, up about 300 over last year. 1549 homestead exemptions, up 95 over last year.

Stacey Scott reported for Commercial & Personal Property – 392 Motor Vehicle appeals have been received, 329 are completed. Commercial division has had 5803 field inspections with only 108 left. 44 out of 209 sales have been reviewed. 522 out of 944 permits are done. Splits are 32% complete.

Lisa Lowrimore reported for Residential. Permits are 86% complete, splits are 43% complete, sales, 50% complete and field reviews are 40% complete.

APPROVAL OF MINUTES

Mr. Gunter made a motion to **approve** the following:

Minutes of the December 17, 2015 Regular Meeting.

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

OLD ITEMS

Policy Statement: Valuation of Common Area – No vote taken today.

CONSENT AGENDA – NEW ITEMS

Ms. Hegstrom made a motion to approve the following:

1. Real and Personal Property Assessment Notices
 - A. Personal Property 30-Day NOAs PY – Submitted for Approval of Recommendation
 - B. Personal Property 30-Day NOAs CY – Submitted for Approval of Recommendation
 - C. Personal Property 45-Day NOAs PY – Submitted for Approval of Recommendation
 - D. Personal Property 45-Day NOAs CY – Submitted for Approval of Recommendation
 - E. Non-Homesteaded Mobile Homes PY- Submitted for Approval of Recommendation
 - F. Non-Homesteaded Mobile Homes – CY – Submitted for Approval of Recommendation
 - G. Motor Vehicle Appeal Values – Submitted for Approval of Recommendation

Mr. Gunter seconded. The motion passed with a unanimous vote.

Mr. Boondry made a motion to approve the following:

2. Real and Personal Property Exemptions
 - A. Personal Property – Submitted for Approval of Recommendation
 - B. Support Service E&Rs – Submitted for Approval of Recommendation

Mr. Gunter seconded. The motion passed with a unanimous vote.

Mr. Boondry made a motion to approve the following:

3. Certification and Approval of Appeal Waivers to the BOE
 - A. Certification of Appeal Waivers to the BOE
 1. Residential – Submitted for Approval
 2. Commercial – Submitted for Approval
 - B. Approval of Certified Appeal Waivers to the BOE
 1. Residential – Submitted for Approval
 2. Commercial – Submitted for Approval

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

Mr. Gunter made a motion to approve the following:

4. Certifications to the Board of Equalization
 - A. Personal Property – Submitted for Approval
 - B. Motor Vehicles – Submitted for Approval

Mr. Boondry seconded. The motion passed with a unanimous vote.

Mr. Boondry made a motion to approve the following:

5. Notification Letters – Submitted for Approval of Recommendation
- Ms. Hegstrom seconded. The motion passed with a unanimous vote.

REGULAR AGENDA

1. Chief Appraiser Items

- Ms. Hegstrom made a motion to approve the following:

Policy Statements: Revised – Appeal Process – Real Property and Personal Property
Revised – Appeal Process – Mobile Homes and Motor Vehicles

Mr. Gunter seconded. The motion passed with a unanimous vote.

There were questions raised about tax reps that wait until the last moment to file online appeals, and then find out that BOE are the only appeals that can be done online. Hearing Officer and Arbitration need to be done manually. We should make known tax reps aware of this.

- Website Updates – Consistency throughout the county. Our new website is now more appealing, has automatic scaling and is compatible with tablets and smartphones. Property sales update section is being worked on. Request some required fields to be removed from the contact screen on the website. Art suggested that the word ‘methodology’ be changed because the general public might not understand it. Rod would like to keep it. Mr. Tolbert wants to make sure that everyone understands what the work ‘methodology’ means. There is a banner referring to HB202. Board members are happy with the way it looks.
- Letterhead Revisions – redesign incorporates our slogan. Ms. Hegstrom would like to be listed as a member instead of public relations.
- City of Savannah Freeport Exemption Resolution – we have received official paperwork from the city regarding adoption of Level I Freeport Exemption. We are waiting on notification from Garden City on the same. A change request has been made by our Quality Control department for changes to be made to our system to accommodate this.

2. Board Member Items

Budget FY15

3. Chairman Items

- Executive Session

Mr. Boondry made a motion to move **in to** Executive Session at 9:06 AM to discuss Personnel & Litigation items. Mr. Gunter seconded. The motion passed with a unanimous vote.

Mr. Boondry made a motion to move **out of** Executive Session at 9:35 AM. Mr. Gunter seconded. The motion passed with a unanimous vote.

- BOE Decisions TY15

Mr. Boondry made a motion to **approve** the following:

Board of Assessors Appeals to Superior Court:

1-1028-01-060	Desai Motel Enterprises LLC	TY2015
2-0005-06-012	Randolph St. Development LLC	TY2015
2-0016-22-010	Shree Maha Laxmi Inc.	TY2015
2-0756-01-021	HC Savannah LLC	TY2015
2-1016-02-124	Paradigm Savannah II Apt. LLC	TY2015
6-0889-01-004	AAA Cooper Transportation	TY2015
6-0889-01-005	AAA Cooper Transportation	TY2015
7-0037-01-003A	SRS Hospitality LLC	TY2015
4-0024-02-004	Tiger Creek Ranch LLC	TY2015
4-0024-02-005	Tiger Creek Ranch LLC	TY2015
4-0024-02-006	Tiger Creek Ranch LLC	TY2015
4-0024-02-007	Tiger Creek Ranch LLC	TY2015
4-0024-02-008	Tiger Creek Ranch LLC	TY2015
4-0024-02-009	Tiger Creek Ranch LLC	TY2015
4-0024-02-010	Tiger Creek Ranch LLC	TY2015
4-0024-02-011	Tiger Creek Ranch LLC	TY2015
4-0024-02-012	Tiger Creek Ranch LLC	TY2015
4-0024-02-013	Tiger Creek Ranch LLC	TY2015
4-0024-02-014	Tiger Creek Ranch LLC	TY2015
4-0024-02-016	Tiger Creek Ranch LLC	TY2015
4-0024-02-017	Tiger Creek Ranch LLC	TY2015
4-0024-02-018	Tiger Creek Ranch LLC	TY2015
4-0024-02-019	Tiger Creek Ranch LLC	TY2015
4-0024-02-020	Tiger Creek Ranch LLC	TY2015
4-0024-02-021	Tiger Creek Ranch LLC	TY2015
4-0024-02-022	Tiger Creek Ranch LLC	TY2015
4-0024-02-023	Tiger Creek Ranch LLC	TY2015
4-0024-02-024	Tiger Creek Ranch LLC	TY2015
4-0024-02-025	Tiger Creek Ranch LLC	TY2015
4-0024-02-026	Tiger Creek Ranch LLC	TY2015
4-0024-02-027	Tiger Creek Ranch LLC	TY2015
4-0024-02-028	Tiger Creek Ranch LLC	TY2015

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

4. Certifications to Superior Court

Mr. Boondry made a motion to approve the following:

A. Taxpayer – Submitted for Approval

171864	Craig Andrews	TY2015
2-0044-04-001	Mansion on Forsyth Park	TY2015
2-0065-04-009	Steve Donald Stafford	TY2015
2-0126-02-002	Tosco/Sav LLC	TY2015
2-0158-04-025	Dyches Construction Company Inc.	TY2015
2-0490-05-055	WWD Enterprises LP	TY2015
2-0495-05-010	Pearl West Hunter	TY2015
2-0535-03-024	Dyches Woodrow Et Al*	TY2015
5-0005-02-011	Chatham Land LLC	TY2015
1-0127-04-010	George Ruel Joyner Jr.	TY2015
2-0144-08-007	Anna M. Brancato	TY2015

B. BOA – Submitted for Approval

1-1028-01-060	Desai Motel Enterprises LLC	TY2015
2-0005-06-012	Randolph St. Development LLC	TY2015
2-0016-22-010	Shree Maha Laxmi Inc.	TY2015
2-0756-01-021	HC Savannah LLC	TY2015
2-1016-02-124	Paradigm Savannah II Apt. LLC	TY2015
6-0889-01-004	AAA Cooper Transportation	TY2015
6-0889-01-005	AAA Cooper Transportation	TY2015
7-0037-01-003A	SRS Hospitality LLC	TY2015
4-0024-02-004	Tiger Creek Ranch LLC	TY2015
4-0024-02-005	Tiger Creek Ranch LLC	TY2015
4-0024-02-006	Tiger Creek Ranch LLC	TY2015
4-0024-02-007	Tiger Creek Ranch LLC	TY2015
4-0024-02-008	Tiger Creek Ranch LLC	TY2015
4-0024-02-009	Tiger Creek Ranch LLC	TY2015
4-0024-02-010	Tiger Creek Ranch LLC	TY2015
4-0024-02-011	Tiger Creek Ranch LLC	TY2015
4-0024-02-012	Tiger Creek Ranch LLC	TY2015
4-0024-02-013	Tiger Creek Ranch LLC	TY2015
4-0024-02-014	Tiger Creek Ranch LLC	TY2015
4-0024-02-016	Tiger Creek Ranch LLC	TY2015
4-0024-02-017	Tiger Creek Ranch LLC	TY2015
4-0024-02-018	Tiger Creek Ranch LLC	TY2015
4-0024-02-019	Tiger Creek Ranch LLC	TY2015
4-0024-02-020	Tiger Creek Ranch LLC	TY2015
4-0024-02-021	Tiger Creek Ranch LLC	TY2015
4-0024-02-022	Tiger Creek Ranch LLC	TY2015
4-0024-02-023	Tiger Creek Ranch LLC	TY2015
4-0024-02-024	Tiger Creek Ranch LLC	TY2015

4-0024-02-025	Tiger Creek Ranch LLC	TY2015
4-0024-02-026	Tiger Creek Ranch LLC	TY2015
4-0024-02-027	Tiger Creek Ranch LLC	TY2015
4-0024-02-028	Tiger Creek Ranch LLC	TY2015

5. Attorney Items

Mr. Boondry made a motion to approve the following:

Proposed Consent Judgments

2-0561-04-002	Seneca Road LLC Et Al	TY2015
2-0561-04-004	Seneca Road LLC Et Al	TY2015
2-0561-04-014	Seneca Road LLC Et Al	TY2015
2-0561-04-003	Seneca Road LLC Et Al	TY2015
8-1043-01-013	Sharon S Johnson	TY2014

Mr. Gunter seconded.


6. For Your Information Items

None

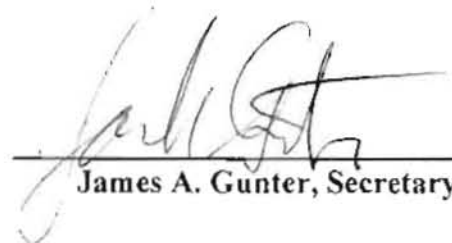
ADJOURNMENT

Ms. Hegstrom made a motion to **adjourn** the meeting at 9:37 AM.

Mr. Gunter seconded. The motion passed with a unanimous vote.



Terry Tolbert, Chairman



James A. Gunter, Secretary