

**BOARD OF ASSESSORS
REGULAR MEETING
JANUARY 7, 2016
8:30 A.M.**

I. CALL TO ORDER

II. ELECTION OF BOARD OFFICERS FOR 2016

III. PERSONNEL RECOGNITION

1. Taxpayer Letter – Fawndretta Cain
2. Staff Training:IAAO 101: Fundamentals of Real Property Appraisal
Tobe Northcutt
Kevin Hicks

IV. CITIZEN ITEMS

None

V. DIVISION MANAGER STAFF REPORTS

VI. APPROVAL OF THE MINUTES

Approval of the Minutes of the December 17, 2015 Meeting

VII. OLD ITEMS

Policy Statement: Valuation of Common Area

VIII. CONSENT AGENDA – NEW ITEMS

1. Real and Personal Property Assessment Notices
 - A. Personal Property 30-Day NOAs PY – Submitted for Approval of Recommendation
 - B. Personal Property 30-Day NOAs CY – Submitted for Approval of Recommendation
 - C. Personal Property 45-Day NOAs PY – Submitted for Approval of Recommendation
 - D. Personal Property 45-Day NOAs CY – Submitted for Approval of Recommendation
 - E. Non-Homesteaded Mobile Homes PY– Submitted for Approval of Recommendation
 - F. Non-Homesteaded Mobile Homes CY – Submitted for Approval of Recommendation
 - G. Motor Vehicle Appeal Values – Submitted for Approval of Recommendation
2. Real and Personal Property Exemptions
 - A. Personal Property – Submitted for Approval of Recommendation
 - B. Support Service E&R’s – Submitted for Approval of Recommendation
3. Certification and Approval of Appeal Waivers to the BOE
 - A. Certification of Appeal Waivers to the BOE
 1. Residential –Submitted for Approval
 2. Commercial – Submitted for Approval
 - B. Approval of Certified Appeal Waivers to the BOE
 1. Residential – Submitted for Approval
 2. Commercial– Submitted for Approval

4. Certifications to the Board of Equalization
 - A. Personal Property – Submitted for Approval
 - B. Motor Vehicles – Submitted for Approval
5. Notification Letters – Submitted for Approval of Recommendation

IX. REGULAR AGENDA

1. Chief Appraiser Items
 - Policy Statements: Revised – Appeal Process – Real Property and Personal Property
Revised – Appeal Process – Mobile Homes and Motor Vehicles
 - Website Updates
 - Letterhead Revision
 - City of Savannah Freeport Exemption Resolution
2. Board Member Items
 - Budget FY15
3. Chairman Items
 - Executive Session
 - BOE Decisions TY2015
4. Certifications to Superior Court
 - A. Taxpayer – Submitted for Approval
 - B. Board – Submitted for Approval
5. Attorney Items
 - Proposed Consent Judgments
6. For Your Information Items
 - None

X. ADJOURNMENT