

Regular Meeting - March 3, 2016 - 8:30 AM

Page 1

Members Present: Terry Tolbert – Chairman
Tommy Boondry – Vice Chairman
Laura Hegstrom – Member

Members Absent: James A. Gunter – Secretary

Others Present: Roderick Conley – Chief Appraiser
Robbin Bowen – Deputy Chief Appraiser
Abda Quillian – Legal Counsel
Stephanie Bridges – Recording Secretary

PERSONNEL RECOGNITION

None

CITIZENS ITEMS

None

DIVISION MANAGER STAFF REPORTS

Corey Gillenwater reported for Quality Control – The new Policy and Procedure manual for our department has been given to all staff members. We are working on getting a list of Unlisted PINs together for staff members so that information on these PINs will not be shared with the public.

Lisa Lowrimore reported for Residential division – We have received 27 returns, 14 are done. Field Reviews are 51% done. We have 204 neighborhoods that need to be modified, 16 are done.

Stacey Scott reported for Personal Property and Commercial – For 2016 we have received 59 MV appeals and 19 MH appeals. Personal Property returns are 92% complete with what we have received so far. We have received 9 returns for the Commercial division, all have been completed. We have started the Income Review and field reviews are being completed.

Umung Patel reported for Homestead/Transfers – transfers are up 292 over last year and homestead exemption applications are up 225 over last year.

APPROVAL OF MINUTES

Ms. Hegstrom made a motion to approve the following:

Minutes of the February 18, 2016 Regular Meeting.

Mr. Boondry seconded. The motion passed with a unanimous vote.

OLD ITEMS

None

Regular Meeting - March 3, 2016 - 8:30 AM

Page 2

CONSENT AGENDA – NEW ITEMS

Mr. Boondry made a motion to approve the following:

1. Real and Personal Property Assessment Notices
 - A. Personal Property 30-Day NOAs PY – Submitted for Approval of Recommendation
 - B. Personal Property 30-Day NOAs CY – Submitted for Approval of Recommendation
 - C. Personal Property 45-Day NOAs PY – Submitted for Approval of Recommendation
 - D. Personal Property 45-Day NOAs CY – Submitted for Approval of Recommendation
 - E. Non-Homesteaded Mobile Homes – CY – Submitted for Approval of Recommendation

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

Ms. Hegstrom made a motion to approve the following:

2. Real and Personal Property Exemptions
 - A. Personal Property – Submitted for Approval of Recommendation
 - B. Rehabilitated Historic – Submitted for Approval of Recommendation
 - 2-0065-20-006 David Bradley Jr. Approval for 2/10/2016 through 2/10/2018
 - 2-0065-19-005 Carmela Spinelli Approval for 1/1/2015 through 1/1/2023

Mr. Gunter seconded. The motion passed with a unanimous vote.

Mr. Boondry made a motion to approve the following:

3. Certifications to the Board of Equalization
 - A. Personal Property – Submitted for Approval

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

Mr. Boondry made a motion to approve the following:

4. CUYA – Submitted for Approval of Recommendation
 - 1-1041-01-026 David & Rory Coyle Approve – New
 - 1-1047-02-012 Edward & Pamela Field Approve – New
 - 8-1042-02-009 Earl & Ronald Webb Approve – Continuation
 - 7-0906-01-001B Estate of Richard Dee Lee Notice of Intent to Terminate

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

Mr. Boondry made a motion to approve the following:

5. Notification Letters – Submitted for Approval of Recommendation

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

REGULAR AGENDA

1. Chief Appraiser Items

- HB202 One Day Seminar Summary – GAAO held a workshop on the implementation of HB202. Concern was expressed about the intent of the law versus the written law. Definition of substantial was not defined. In regards to 48-5-299c what constitutes ‘written evidence’ was discussed. New forms have been put on the DOR website. Changes will affect Arbitration appeals, 299c, fee appraisals and no shows at BOE. Mr. Conley feels that we will see a bigger impact regarding 299c changes next year.
- Conversion Update – Discussions between departments is ongoing. Building and Regulatory Services is also looking at converting to Tyler. Question about whether or not our working values should be visible to anyone outside our department.
- Change Requests Status – Corey is working on three change requests at this time. Having assertion value added to the online appeal module. Standard PT form for 30 Day No change letter. The city of Savannah has decided to implement Freeport at 20% this year. Requests have been submitted.
- Blight Tax Implementation – the City of Savannah has passed a Blight Tax. The city will notify us of blighted properties that we will have to pick up or remove as of January 1. This tax will increase the base millage rate by 7 times. A meeting with the city regarding Account Corrections will be held, currently the flow of information goes from the city to the Tax Commissioner.
- 2016 Proposed Legislative Update – February 29 was crossover day. March 24 is the end of the session. SB258 passed from the senate to the house. The following bills have passed from the house to the senate: HB496, HB756, HB769, HB935, HB981, HB982, HB987 and HB990. HB982 has changes to the language, HB987 deals with CIVA and HB990 deals with 3 year assessment lock.

2. Board Member Items

- Budget FY15

3. Chairman Items

- Executive Session

Mr. Boondry made a motion to move **in to** Executive Session at 9:23 AM to discuss Personnel & Litigation items. Ms. Hegstrom seconded. The motion passed with a unanimous vote.

Ms. Hegstrom made a motion to move **out of** Executive Session at 9:30 AM. Mr. Boondry seconded. The motion passed with a unanimous vote.

- BOE Decisions TY15
- Hearing Officer Decisions TY2015



Regular Meeting - March 3, 2016 - 8:30 AM

Page 4

4. Certifications to Superior Court

Mr. Boondry made a motion to approve the following:

A. Taxpayer – Submitted for Approval

5-1011-01-021

Shiv Shakuti Krupa Corp.

TY2015

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

5. Attorney Items

Mr. Boondry made a motion to approve the following:

Proposed Consent Judgements

2-0985-04-055

Dogwood Postal Division LLC

TY2015

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

6. For Your Information Items

None

ADJOURNMENT

Ms. Hegstrom made a motion to adjourn the meeting at 9:33 AM.

Mr. Gunter seconded. The motion passed with a unanimous vote.

Terry Tolbert, Chairman

James A. Gunter, Secretary