

Regular Meeting - April 28, 2016 - 8:30 AM

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Members Present: Terry Tolbert – Chairman
Tommy Boondry – Vice Chairman
James A. Gunter – Secretary
Laura Hegstrom – Member
Betty W. Ellington - Member

Others Present: Roderick Conley – Chief Appraiser
Robbin Bowen – Deputy Chief Appraiser
Abda Quillian – Legal Counsel
Stephanie Bridges – Recording Secretary

PERSONNEL RECOGNITION

1. Staff Training: Course I: Cost Certification for Assessors
Heidi Harris
Maryellen Burner
Course II: Income Approach to Value
Kennedy Moreno
Angela Wilson
Corey Gillenwater
Exam III:
Teresa Cook
Ashleigh Vandine
Danny Wigglesworth
Vanessa Mitchell
Jonathan Eady

CITIZENS ITEMS

None

DIVISION MANAGER STAFF REPORTS

Julie Marine reported for Homestead/Transfers. She has coordinated with the Tax Commissioners office on a new Address Change form.

APPROVAL OF MINUTES

Mr. Tolbert requested information on an issue mentioned at the last meeting regarding LLC's being non-profit entities.

Mr. Gunter made a motion to **approve** the following:

Minutes of the April 7, 2016 Regular Meeting.

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

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OLD ITEMS

Application for Exemptions – Real Property Exemptions

No action taken today.

CONSENT AGENDA – NEW ITEMS

Mr. Gunter made a motion to approve the following:

1. Assessment Notices – Submitted for Approval of Recommendation
 - A. Support Services 45-Day NOAs PY
 - B. Support Services 45-Day NOAs CY

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

Ms. Hegstrom made a motion to approve the following:

2. Appeal Waivers – Submitted for Approval of Recommendation
 - A. Certification
 1. Commercial
 2. Motor Vehicles
 - B. Approval
 1. Commercial
 2. Motor Vehicles

Mr. Boondry seconded. The motion passed with a unanimous vote.

Mr. Boondry made a motion to approve the following:

3. Property Corrections – Submitted for Approval of Recommendation
 - A. Notification Letters
 1. Residential Notification Listing
 2. Commercial Notification Listing
 - B. Error & Releases
 1. Support Services Error & Release Listing

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

Mr. Boondry made a motion to approve the following:

4. 299c Removals – Submitted for Approval of Recommendation

Mr. Gunter seconded. The motion passed with a unanimous vote.

Ms. Hegstrom made a motion to approve the following:

5. Application for Exemptions – Submitted for Approval of Recommendation
 - A. Freeport Exemption Listing
 - B. Real Property Exemptions

2-0016-03-008 First African Baptist Church

Approval

Mr. Boondry seconded. The motion passed with a unanimous vote.

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Mr. Boondry made a motion to approve the following:

6. Application for Specialized Assessments – Submitted for Approval of Recommendation
 - A. Conservation Use (CUVA)

7-0905-01-001A	John Hill	Renewal Approved
7-0906-04-010	John Hill	Approved (New)
1-1026-01-017	Lone Pine Land Holdings, LLC	Approved (New)

Mr. Gunter seconded. The motion passed with a unanimous vote.

REGULAR AGENDA

1. Chief Appraiser Items

- A. Tyler Conversion Update – There has been discussion between the Tax Commissioners office and ICS as to who will be the administrator of the new software.
- B. BOE/Clerk of Superior Court Feedback – Collaborative memo was sent to County Managers office addressing concerns of the BOE.

Mr. Boondry made a motion to approve the following:

- C. FY2016-2017 Budget Requested – Submitted for Approval of Recommendation
- Ms. Hegstrom seconded. The motion passed with a unanimous vote.

Mr. Boondry made a motion to approve the following:

- D. TY2016 Digest Approval – Submitted for Approval of Recommendation
- Presentation was given by staff members of Digest Summary
1. Marshall and Swift (M&S) Cost Table Update
 2. Table of Conservation Use Land Values (CUVA)
 3. Table of Forest Land Protection Act Land Values (FLPA)
 4. Table of Owner Harvest Timber Values
 5. FLPA Index
 6. CPI Index
 7. Motor Vehicle Values
 8. Timber Values
 9. Heavy Duty NOD Billing
 10. Homestead Exemption Maximum Amount Allowable
(as defined by OCGA 48-5-48 and 48-5-52.1)
 11. Social Security Maximum for Homestead
 12. Notices of Assessment (NOA) – Taxable
 13. Notices of Assessment (NOA) – Exempt

Mr. Gunter seconded. The motion passed with a unanimous vote.

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Mr. Boondry made a motion to approve the following:

E. Ty2016 Digest Submission to Tax Commissioners Office – Submitted for Approval of Recommendation
Ms. Hegstrom seconded. The motion passed with a unanimous vote.

2. Board Member Items

- Budget FY15

3. Chairman Items

- Executive Session

Mr. Boondry made a motion to move **in to** Executive Session at 9:06 AM to discuss Personnel & Litigation items. Mr. Gunter seconded. The motion passed with a unanimous vote.

Mr. Boondry made a motion to move **out of** Executive Session at 10:04 AM. Mr. Gunter seconded. The motion passed with a unanimous vote.

Mr. Boondry made a motion to approve the following:

4. Superior Court Appeal

- Taxpayer

5-0007-05-018 Mishu Incorporated TY2015

Mr. Gunter seconded. The motion passed with a unanimous vote.

Mr. Boondry made a motion to approve the following:

5. Attorney Items

- Proposed Consent Judgments

1-0325-01-007 Landings Association Inc. TY2003

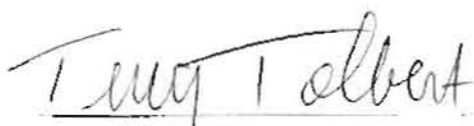
1-0149-01-004 Landings Association Inc. TY2003

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

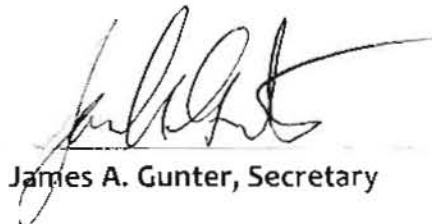
ADJOURNMENT

Ms. Hegstrom made a motion to **adjourn** the meeting at 10:35 AM.

Mr. Gunter seconded. The motion passed with a unanimous vote.



Terry Tolbert, Chairman



James A. Gunter, Secretary