

Regular Meeting - June 16, 2016 - 8:30 AM

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Members Present: Terry Tolbert - Chairman
Tommy Boondry - Vice Chairman
James A. Gunter - Secretary
Laura Hegstrom - Member
Betty W. Ellington - Member

Others Present: Roderick Conley - Chief Appraiser
Robbin Bowen - Deputy Chief Appraiser
Abda Quillian - Legal Counsel
Stephanie Bridges - Recording Secretary

PERSONNEL RECOGNITION

None

CITIZENS ITEMS

None

DIVISION MANAGER STAFF REPORTS

Corey Gillenwater reported for Quality Control - The Market Analysis module is being tested. Board members have new email addresses and were given instructions on how to access county webmail from anywhere. Abda Quillian reminded board members that county email has no right to privacy. A new information insert regarding Legislative updates has been created and will accompany 45-day NOAs that are mailed out this year.

Stacey Scott reported for Commercial/Personal Property - appeals are being and received and processed. MV appeals are 81% complete, MH are 56% complete, PP - 29% and Commercial are 11% complete.

Lisa Lowrimore reported for Residential - appeals are being worked. Residential has received 720 and they are 2% complete.

Heidi Harris reported for Mapping - Splits and combos are being worked for 2017.

Carol Osborne reported for Homestead/Transfers - We have 1229 Transfers and 282 Homestead applications for 2017.

Stephanie Bridges reported on appeals received - We have received 1362 appeals so far. 64% have been received online. Residential - 940: Commercial - 257: Personal Property - 165. We are down 762 appeals as of this time last year, for 29% of last years total appeal count.

APPROVAL OF MINUTES

Mr. Gunter made a motion to approve the following:

Minutes of the May 31, 2016 Regular Meeting.

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

OLD ITEMS

None

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CONSENT AGENDA – NEW ITEMS

Mr. Gunter made a motion to approve the following:

1. Assessment Notices – Submitted for Approval of Recommendation
 - A. Personal Property 30-Day NOAs PY
 - B. Personal Property 30-Day NOAs CY
 - C. Personal Property 45-Day NOAs PY
 - D. Personal Property 45-Day NOAs CY
 - E. Residential Property 45-Day NOAs CY
 - F. Support Services 45-Day NOAs PY
 - G. Support Services 45-Day NOAs CY
 - H. Homesteaded Mobile Homes CY

Mr. Boondry seconded. The motion passed with a unanimous vote.

Ms. Hegstrom made a motion to approve the following:

1. Appeal Waivers – Submitted for Approval of Recommendation
 - A. Certification
 1. Residential
 2. Commercial
 3. Motor Vehicles
 - B. Approval
 1. Residential
 2. Commercial
 3. Motor Vehicles

Mr. Gunter seconded. The motion passed with a unanimous vote.

Mr. Gunter made a motion to approve the following:

3. Property Corrections – Submitted for Approval of Recommendation
 - A. Support Services Error & Release Listing
 - B. Non-Homesteaded Mobile Home Error & Release Listing

Mr. Boondry seconded. The motion passed with a unanimous vote.

Ms. Hegstrom made a motion to approve the following:

4. Application for Exemptions – Submitted for Approval of Recommendation
 - A. Freeport Exemption Listing
 - B. Homestead Exemption Listing

Mr. Boondry seconded. The motion passed with a unanimous vote.

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REGULAR AGENDA

1. Chief Appraiser Items

A. Draft of Policy Statement: Transfers, Minor Subdivisions and Recombinations

We are in the processes of reviewing our current policy statement for Transfers and Splits. In meetings with Engineering, Building & Safety and the MPC we have found that the terminology used is not consistent. We are reviewing county regulations. Our goal is to make sure that the other departments are on board with our policy and terminology.

B. Unlisted PIN Requests

Mr. Gunter made a motion to approve the Unlisted PIN requests in the blue envelope. Ms. Hegstrom seconded. The motion passed with a unanimous vote.

2. Board Member Items

A. Budget FY15

3. Chairman Items

A. Executive Session

Mr. Boondry made a motion to move in to Executive Session at 8:52 AM to discuss Personnel & Litigation items. Mr. Gunter seconded. The motion passed with a unanimous vote.

Mr. Boondry made a motion to move out of Executive Session at 9:10 AM. Mr. Gunter seconded. The motion passed with a unanimous vote.

Mr. Boondry made a motion to approve the following:

4. Attorney Items

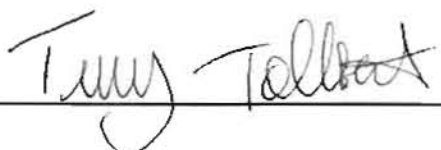
A. Proposed Consent Judgments

Mr. Gunter seconded. The motion passed with a unanimous vote.

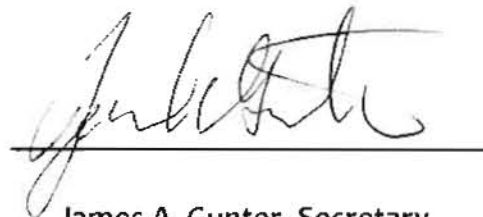
ADJOURNMENT

Ms. Hegstrom made a motion to adjourn the meeting at 9:12 AM.

Mr. Gunter seconded. The motion passed with a unanimous vote.



Terry Tolbert, Chairman



James A. Gunter, Secretary