

Regular Meeting – October 20, 2016 – 8:30 AM

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**Members Present:** Terry Tolbert – Chairman  
Tommy Boondry – Vice Chairman  
James A. Gunter – Secretary  
Laura Hegstrom – Member  
Betty W. Ellington - Member

**Others Present:** Roderick Conley – Chief Appraiser  
Robbin Bowen – Deputy Chief Appraiser  
Abda Quillian – Legal Counsel  
Stephanie Bridges – Recording Secretary

## PERSONNEL RECOGNITION

### A. Certificate Presentation

**Taxpayer Recognition:** Lynn Newland  
Nancy VanGorp  
Stephanie Bridges  
Andrea Butler

## CITIZENS ITEMS

None

## DIVISION MANAGER STAFF REPORTS

Corey Gillenwater reported for Quality Control – Had meetings to review GAP documentation with Tyler. We should be able to test some of the software before TY2017 NOAs. One issue being dealt with is how to convert our data to the new system.

Stacey Scott reported for Personal Property/Commercial – 219 out of 255 MV appeals are completed. Personal Property and Commercial appeals have all been certified to the BOE. Commercial field inspections are 37% complete and commercial permits are 39% complete.

Lisa Lowrimore reported for Residential – BOE hearings for all residential appeals continue. TY2017 Field Reviews are 30% complete and permits are 39% complete.

Robbin Bowen reported for Support Services - Mapping is working on StephensDay X & Y PIN review. Homestead, year to date 847, last year we had 3998. Transfers, year to date 5823, last year 7141.

## APPROVAL OF MINUTES

Mr. Gunter made a motion to approve the following:

Minutes of the October 6, 2016 Regular Meeting.

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

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## OLD ITEMS

None

## CONSENT AGENDA – NEW ITEMS

Ms. Hegstrom made a motion to approve the following:

1. Appeal Waivers – Submitted for Approval of Recommendation
  - A. Certification
    1. Residential
    2. Commercial
  - B. Approval
    1. Residential
    2. Commercial

Mr. Boondry seconded. The motion passed with a unanimous vote.

Mr. Gunter made a motion to approve the following:

2. Property Corrections – Submitted for Approval of Recommendation
  - A. Notification Letters
    1. Residential Notification Listing

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

Ms. Hegstrom made a motion to approve the following:

3. Certifications to the Board of Equalization – Submitted for Approval of Recommendation
  - A. Residential
  - B. Hearing Officer

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

## REGULAR AGENDA

### 1. Chief Appraiser Items

- A. Damage Assessment Team Update of Hurricane Matthew – the members of the Damage Assessment Team have been working on covering unincorporated areas of Chatham County. They have received tablets from Engineering and are using them to take pictures and enter information.

The following employees were recognized with a certificate for their volunteer service during Hurricane Matthew

Eddie Porter

Stacey Scott

Heidi Harris

Andrea Butler

Lisa Lowrimore

Jonathan Eady

Wade Roberts

Corey Gillenwater

Kennedy Moreno

Albert Marcantonio

Lorenzo Albino

Corey Hollinger

Patrick Miller

Jill Studer

Leanne Riner

Tally Peek

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2. Board Member Items

A. Budget FY16

3. Chairman Items

A. Executive Session

Mr. Boondry made a motion to move in to Executive Session at 8:49 AM to discuss Personnel & Litigation Items. Ms. Ellington seconded. The motion passed with a unanimous vote.

Mr. Boondry made a motion to move out of Executive Session at 9:15 AM. Ms. Ellington seconded. The motion passed with a unanimous vote.

B. BOE Decisions TY16

Mr. Boondry made a motion to approve the following:

Board of Assessors Appeals to Superior Court:

|                |                             |        |
|----------------|-----------------------------|--------|
| 1-0223-01-018  | Eades, Jack & Eleanor       | TY2016 |
| 1-0991-07-006  | Shurling Family Trust       | TY2016 |
| 1-0991-07-007  | T. E. Shurling              | TY2016 |
| 1-0991-07-007B | T.E. Shurling               | TY2016 |
| 5-0024-01-002  | Pinewood Village Apartments | TY2016 |
| 6-0924-05-006  | RSP Parent Inc.             | TY2016 |
| 6-0924-05-009  | RSP Parent Inc.             | TY2016 |
| 6-0969-01-001  | JRP Industries LLC          | TY2016 |
| 7-0906-04-028  | BEP Rice Hope LLC           | TY2016 |

Mr. Gunter seconded. The motion passed with a unanimous vote.

4. Certifications to Superior Court – Submitted for Approval

Mr. Boondry made a motion to approve the following:

A. Board

|                |                             |        |
|----------------|-----------------------------|--------|
| 1-0223-01-018  | Eades, Jack & Eleanor       | TY2016 |
| 1-0991-07-006  | Shurling Family Trust       | TY2016 |
| 1-0991-07-007  | T. E. Shurling              | TY2016 |
| 1-0991-07-007B | T.E. Shurling               | TY2016 |
| 5-0024-01-002  | Pinewood Village Apartments | TY2016 |
| 6-0924-05-006  | RSP Parent Inc.             | TY2016 |
| 6-0924-05-009  | RSP Parent Inc.             | TY2016 |
| 6-0969-01-001  | JRP Industries LLC          | TY2016 |
| 7-0906-04-028  | BEP Rice Hope LLC           | TY2016 |

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

5. Attorney Items

None

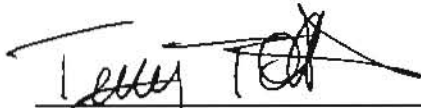


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## ADJOURNMENT

Ms. Ellington made a motion to adjourn the meeting at 9:20 AM.  
Ms. Hegstrom seconded. The motion passed with a unanimous vote.



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Terry Tolbert, Chairman



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James A. Gunter, Secretary