

Regular Meeting – December 1, 2016 – 8:30 AM

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Members Present: Terry Tolbert – Chairman
Tommy Boondry – Vice Chairman
James A. Gunter – Secretary
Laura Hegstrom – Member

Members Absent: Betty Ellington – Member

Others Present: Roderick Conley – Chief Appraiser
Robbin Bowen – Deputy Chief Appraiser
Abda Quillian – Legal Counsel
Stephanie Bridges – Recording Secretary

PERSONNEL RECOGNITION

A. Staff Training:

Course IA – Assessment Fundamentals for Appraisers: Tommy Boondry

Exempt Properties Workshop: Betty Ellington
Roderick Conley
Robbin Bowen

Specialized Assessments Workshop: Betty Ellington
Roderick Conley

Deed Research: Robbin Bowen
Carol Osborne

B. Taxpayer Letter: Tally Peek

C. CEMA Letter: BOA staff

CITIZENS ITEMS

None

DIVISION MANAGER STAFF REPORTS

Stacey Scott reported for Personal Property/Commercial – Attending remaining BOE Hearings. MV appeals are 82% done. Commercial has 172 appeals still in BOE. 2016 inspections are 74% complete, permits are 53% complete and sales reviews are 49% complete.

Lisa Lowrimore reported for Residential – Permits are 44% complete. Field reviews are 33% complete and sales reviews are being worked on.

Heidi Harris reported for Support Services/Mapping – YTD we have 8537 transfers. The mapping department is waiting on ITOS project to be completed.

Fawndreta Cain reported for Quality Control – Had a meeting with Tyler – data delivery is being worked on. Staff Training will take place from October to December of 2017.

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APPROVAL OF MINUTES

Mr. Gunter made a motion to approve the following:

Minutes of the November 17, 2016 Regular Meeting.

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

OLD ITEMS

None

CONSENT AGENDA – NEW ITEMS

Mr. Gunter made a motion to approve the following:

1. Assessment Notices – Submitted for Approval of Recommendation
 - A. Personal Property 45-Day NOAs PY
 - B. Personal Property 45-Day NOAs CY
 - C. Support Services 45-Day NOAs PY
 - D. Support Services 45-Day NOAs CY

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

Ms. Hegstrom made a motion to approve the following:

2. Appeal Waivers – Submitted for Approval of Recommendation
 - A. Certification
 1. Residential
 2. Commercial
 3. Motor Vehicles
 - B. Approval
 1. Residential
 2. Commercial
 3. Motor Vehicles

Mr. Gunter seconded. The motion passed with a unanimous vote.

Ms. Hegstrom made a motion to approve the following:

3. Property Corrections – Submitted for Approval of Recommendation
 - A. Notification Letters
 1. Residential Notification Listing
 - B. Errors & Releases
 1. Homestead E&R Listing
 2. Non-Homesteaded Mobile Home E&R Listing

Mr. Gunter seconded. The motion passed with a unanimous vote.

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Mr. Gunter made a motion to approve the following:

4. Certifications to the Board of Equalization – Submitted for Approval of Recommendation
 - A. Motor Vehicles

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

Mr. Gunter made a motion to approve the following:

5. Application for Exemptions – Submitted for Approval of Recommendation
 - A. Homestead Exemption Listing

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

Ms. Hegstrom made a motion to approve the following:

6. Mobile Home Digest – Submitted for Approval

Mr. Gunter seconded. The motion passed with a unanimous vote.

Mr. Gunter made a motion to approve the following:

7. Timber – Submitted for Approval of Recommendation
 - A. Timber Values

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

REGULAR AGENDA

1. Chief Appraiser Items

Ms. Hegstrom made a motion to approve the following:

- A. Unlisted PIN Request

Mr. Gunter seconded. The motion passed with a unanimous vote.

- B. SCCPSS Student Success Expo – This event is held annually at Savannah Mall and our office is looking into participating this year.

- C. 2017 Board of Assessors Meeting Dates

2. Board Member Items

- A. Budget FY16

3. Chairman Items

- A. Executive Session

Mr. Gunter made a motion to move in to Executive Session at 8:41 AM to discuss Personnel & Litigation items. Ms. Hegstrom seconded. The motion passed with a unanimous vote.

Mr. Boondry made a motion to move out of Executive Session at 9:10 AM. Ms. Hegstrom seconded. The motion passed with a unanimous vote.

B. BOE Decisions TY16

Mr. Boondry made a motion to approve the following:

Board of Assessors Appeals to Superior Court:

1-0746-02-004	Forehand, Jack L & Nancy S	TY2016
1-0916-01-001	Bassford, Mark as Trustee	TY2016
1-1028-01-072	Zeus Properties LLC	TY2016
2-0003-06-003	First Rhode Island LLC	TY2016
2-0004-36-006	Lee, Mary Parker Revocable Trust	TY2016
2-0004-46-008	HLC Marshall House LLC	TY2016
2-0004-57-001	HLC Kehoe Properties LLC	TY2016
2-0005-04-009	501 East Bay Street LLC	TY2016
2-0005-22-002	Randolph Street Development LLC	TY2016
2-0030-07-003	Prakash Patel	TY2016
2-0792-01-004D	Hwy 17S Properties Inc.	TY2016
2-0984-01-054L	Dixon V Properties Inc.	TY2016
2-0984-01-067L	Dixon VI Properties Inc.	TY2016
2-0985-04-040	Bassford, Mark as Trustee	TY2016
5-0987-01-037	Bassford, N L Jr.	Ty2016
5-0988-04-014	Dean Forest Partners LP	TY2016
7-0906-04-054	BEP Rice Hope LLC	TY2016
7-0906-04-063	BEP Rice Hope LLC	TY2016
7-0906-04-076	BEP Rice Hope LLC	TY2016

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

4. Certifications to Superior Court – Submitted for Approval

Mr. Boondry made a motion to approve the following:

A. Board

1-0746-02-004	Forehand, Jack L & Nancy S	TY2016
1-0916-01-001	Bassford, Mark as Trustee	TY2016
1-1028-01-072	Zeus Properties LLC	TY2016
2-0003-06-003	First Rhode Island LLC	TY2016
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5-0988-04-014	Dean Forest Partners LP	TY2016
7-0906-04-054	BEP Rice Hope LLC	TY2016
7-0906-04-063	BEP Rice Hope LLC	TY2016
7-0906-04-076	BEP Rice Hope LLC	TY2016

B. Taxpayer

20032-19-004	Connolly, Eugene	TY2016
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Mr. Gunter seconded. The motion passed with a unanimous vote.

5. Attorney Items

Mr. Boondry made a motion to approve the following:

A. Proposed Consent Judgments

4-0009-08-008	Beaudrot, Charles R Jr.	TY2015
7-0039-01-029	Duke Realty Limited Partnership	TY2016
2-0649-01-006	Spanish Villa Limited Partners	TY2016

Mr. Gunter seconded. The motion passed with a unanimous vote.

Mr. Boondry made a motion to approve the following:

Commercial Notification Letter

5-0985-04-001	Lubeck, William & Frances	TY2015
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In accordance with global settlement of multiple lawsuits

Mr. Gunter seconded. The motion passed with a unanimous vote.

ADJOURNMENT

Ms. Hegstrom made a motion to adjourn the meeting at 9:17 AM.

Mr. Gunter seconded. The motion passed with a unanimous vote.



Terry Tolbert, Chairman



James A. Gunter, Secretary