



# Chatham County Board of Assessors

**REGULAR MEETING  
OCTOBER 6, 2016  
8:30 A.M.**

**I. CALL TO ORDER**

**II. PERSONNEL RECOGNITION**

**A. Staff Training:**

**Course IVB: Valuation of Rural Land:      Andrea Butler  
   Leanne Riner  
   Mark Thomas**

**B. Taxpayer Letter:     Nancy VanGorp**

**III. CITIZEN ITEMS**

**Mark Smith  
Edgar Smith**

**IV. DIVISION MANAGER STAFF REPORTS**

**V. APPROVAL OF THE MINUTES**

**Approval of the Minutes of the September 15, 2016 Meeting**

**VI. OLD ITEMS**

**None**

**VII. CONSENT AGENDA**

**1. Assessment Notices - Submitted for Approval of Recommendation**

- A. Personal Property 30-Day NOAs PY**
- B. Personal Property 30-Day NOAs CY**
- C. Personal Property 45-Day NOAs PY**
- D. Personal Property 45-Day NOAs CY**
- E. Support Service 45-Day NOAs PY**
- F. Support Service 45-Day NOAs CY**

**2. Appeal Waivers – Submitted for Approval of Recommendation**

- A. Certification**
  - 1. Residential**
  - 2. Commercial**
  - 3. Motor Vehicles**
- B. Approval**
  - 1. Residential**
  - 2. Commercial**
  - 3. Motor Vehicles**



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3. **Property Corrections – Submitted for Approval of Recommendation**
  - A. **Notification Letters**
    1. **Commercial Notification Listing**
    2. **Residential Notification Listing**
  - B. **Error & Releases**
    1. **Mobile Home E&R Listing**
    2. **Support Services E&R Listing**
    3. **E-Code Listing**
  
4. **Certifications to Board of Equalization – Submitted for Approval of Recommendation**
  - A. **Residential**
  - B. **Commercial**
  - C. **Support Services**
  - D. **Non-Homesteaded Mobile Homes**
  - E. **Motor Vehicles**
  - F. **Hearing Officer**
  
5. **Application for Exemptions – Submitted for Approval of Recommendation**
  - A. **Freeport Exemption Listing**
  - B. **Homestead Exemption Listing**
  
6. **Application for Specialized Exemptions – Submitted for Approval of Recommendation**
  - A. **Rehabilitated Historic**
  - B. **CUVA**

## VIII. REGULAR AGENDA

1. **Chief Appraiser Items**
  - A. **Policy and Procedure Manual Request**
  - B. **Policy Statement: Subdivisions, Recombinations, and Transfers**
  
2. **Board Member Items**
  - A. **Budget FY16**
  
3. **Chairman Items**
  - A. **Executive Session**
  - B. **BOE Decisions TY2016**
  
4. **Certifications to Superior Court – Submitted for Approval**
  - A. **BOA**
  - B. **Taxpayer**
  
5. **Attorney Items**
  - A. **Proposed Consent Judgments**

## IX. ADJOURNMENT