

Regular Meeting – January 5, 2017 – 10:30 AM

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Members Present: Terry Tolbert – Chairman
Tommy Boondry – Vice Chairman
James A. Gunter – Secretary
Laura Hegstrom – Member
Betty Ellington – Member

Others Present: Roderick Conley – Chief Appraiser
Robbin Bowen – Deputy Chief Appraiser
Abda Quillian – Legal Counsel
Stephanie Bridges – Recording Secretary

Mr. Boondry made a motion to add the following to the agenda:
Presentation from Holiday Committee – Chief Appraiser Items.
Proposed Consent Judgements – Attorney Items
Mr. Gunter seconded. The motion passed with a unanimous vote.

ELECTION OF OFFICERS FOR 2017

Elections were led by BOA Attorney Abda Quillian. Nominations from the committee were as follows:

Terry Tolbert – Chairman
Tommy Boondry – Vice Chairman
James Art Gunter – Secretary

All nominations were approved unanimously.

PERSONNEL RECOGNITION

A. Staff Training:

Appraiser I Exam:

Heidi Harris
Corey Hollinger

Appraiser II Exam:

Fawndreta Cain

Appraiser III Exam:

Carol Osborne
Dan Wigglesworth

IAAO Course 500 – Assessment of Personal Property:

Tobe Northcutt

GISCI/GISP Certification:

Heidi Harris

B. Promotion:

Personal Property Auditor:

Antoinelle Chisholm

Mr. Tolbert conducted an interview outlining the fundraising and donation efforts of the BOA.

CITIZENS ITEMS

None

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DIVISION MANAGER STAFF REPORTS

Lisa Lowrimore reported for Residential – Permits are 67% complete. Field reviews are 35% complete and sales reviews are 10% complete.

Heidi Harris reported for Support Services/Mapping –YTD we have 9499 transfers and 1431 Homestead applications. 220 splits are out for review – we are 64% complete with splits/transfers.

Stacey Scott reported for Personal Property/Commercial – MV appeals are 81% complete.

Commercial field inspections are 87% done and permits are 62% done. Sales reviews are 59% complete.

Corey Gillenwater reported for Quality Control – New tablets are being used by board members today. Instructions will be given as needed

APPROVAL OF MINUTES

Ms. Ellington made a motion to approve the following:

Minutes of the December 15, 2016 Regular Meeting.

Mr. Gunter seconded. The motion passed with a unanimous vote.

OLD ITEMS

None

CONSENT AGENDA – NEW ITEMS

Mr. Boondry made a motion to approve the following:

1. Assessment Notices – Submitted for Approval of Recommendation

A. Support Services 45-Day NOAs PY

B. Support Services 45-Day NOAs CY

Mr. Gunter seconded. The motion passed with a unanimous vote.

Ms. Hegstrom made a motion to approve the following:

2. Appeal Waivers – Submitted for Approval of Recommendation

A. Certification

1. Residential

2. Commercial

B. Approval

1. Residential

2. Commercial

Ms. Ellington seconded. The motion passed with a unanimous vote.

Mr. Boondry made a motion to approve the following:

3. Property Corrections – Submitted for Approval of Recommendation

A. E&R Listings

1. Support Services E&R Listing

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

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Ms. Ellington made a motion to approve the following:

4. Application for Exemptions – Submitted for Approval of Recommendation
 - A. Homestead Exemption Listing

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

Ms. Ellington made a motion to approve the following:

5. Application for Specialized Assessments – Submitted for Approval of Recommendation
 - A. Rehabilitated Historic

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

Ms. Hegstrom made a motion to approve the following:

6. Timber – Submitted for Approval of Recommendation
 - A. Timber Values

Mr. Gunter seconded. The motion passed with a unanimous vote.

Mr. Gunter made a motion to approve the following:

7. Public Utility – Submitted for Approval
 - A. Public Utility Appeal Settlement TY2015

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

REGULAR AGENDA

1. Chief Appraiser Items

- A. ITOS Status – The ITOS project was begun in 2012 to fix parcel data in SAGIS. According to all parties involved it should be completed with all data this week. Delays to completion may impact the delivery date for our NOAs.
- B. Holiday Committee Presentation – A slideshow was presented regarding events that were held to raise money for gifts to residents of Tom Austin House. WTOC's program The Bridge interviewed Mr. Tolbert regarding the Tom Austin House.

2. Board Member Items

- A. Budget FY16

3. Chairman Items

A. Executive Session

Mr. Boondry made a motion to move in to Executive Session at 11:20 AM to discuss Personnel & Litigation items. Ms. Ellington seconded. The motion passed with a unanimous vote.

Mr. Boondry made a motion to move out of Executive Session at 11:44 AM. Ms. Ellington seconded. The motion passed with a unanimous vote.

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B. BOE Decisions TY16

Mr. Boondry made a motion to approve the following:

Board of Assessors Appeals to Superior Court:

2-0436-01-004	CWT Savannah Club LLC	TY2016
2-0493-01-004	Meadows Incorporated	TY2016
5-0022-01-024	International Associates of Heat & Frost	TY2016
7-0906-04-044	CP Wags North LLC	TY2016

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

4. Certifications to Superior Court – Submitted for Approval

Mr. Boondry made a motion to approve the following:

A. Board

2-0436-01-004	CWT Savannah Club LLC	TY2016
2-0493-01-004	Meadows Incorporated	TY2016
5-0022-01-024	International Associates of Heat & Frost	TY2016
7-0906-04-044	CP Wags North LLC	TY2016

Taxpayer

2-0004-36-011	Harry Rosenzweig Trustee	TY2016
2-0004-36-016	Harry Rosenzweig Trustee	TY2016
2-0015-29-082	Powers Property Investments	TY2016
2-0016-11-006	City Market Partners LP	TY2016
2-0016-12-007	City Market Partners LP	TY2016
2-0076-10-017	Country Convenience LLC	TY2016
2-0126-02-020	Buckingham South LLC	TY2016
2-0532-01-003B	Hsu, Yu-Ching	TY2016
7-0906-04-037	Waypoint Savannah Owners LLC	TY2016
1-0197-01-028	Ashlea H Carson	TY2016
1-0145B-02-003	Henry, George as Trustee	TY2016
1-0145B-01-004	Henry, George as Trustee	TY2016
1-0145B-01-003	Henry, George as Trustee	TY2016

Mr. Gunter seconded. The motion passed with a unanimous vote.

5. Attorney Items

Mr. Boondry made a motion to approve the following:

A. Proposed Consent Judgments

2-0004-17-010	Savannah Investors-H	TY2015
2-0004-17-010	Savannah Investors-H	TY2016
7-0039-01-032	Duke Realty Limited Partnership	TY2016
7-0309-01-025	Duke Realty Limited Partnership	TY2016
7-0017-01-004	Duke Realty Limited Partnership	TY2016
7-0039-01-028	Duke Realty Limited Partnership	TY2016

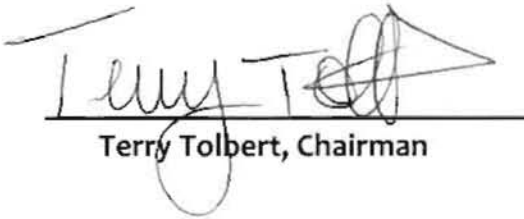
Mr. Gunter seconded. The motion passed with a unanimous vote.

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ADJOURNMENT

Ms. Ellington made a motion to adjourn the meeting at 11:46 AM.
Ms. Hegstrom seconded. The motion passed with a unanimous vote.


Terry Tolbert, Chairman


James A. Gunter, Secretary