

Regular Meeting – March 16, 2017 – 8:30 AM

Page 1

Members Present: Terry Tolbert – Chairman
Tommy Boondry – Vice Chairman
James A. Gunter – Secretary
Laura Hegstrom – Member
Betty Ellington – Member

Others Present: Roderick Conley – Chief Appraiser
Robbin Bowen – Deputy Chief Appraiser
Stephanie Bridges – Recording Secretary
Abda Quillian – Legal Counsel

Mr. Gunter made a motion to accept the agenda as presented. Ms. Ellington seconded. The motion passed with a unanimous vote.

PERSONNEL RECOGNITION

A. Taxpayer Letters: Ophelia Allen

CITIZENS ITEMS

None

DIVISION MANAGER STAFF REPORTS

Jay Boaen reported for Commercial/Personal Property – For TY2016 the Motor Vehicle appeals are 99% done and for TY2017 they are 58% complete. We have received 186 Mobile Home appeals for TY2017. Personal Property returns for 95% complete. For the commercial division, permits are 100% complete. The commercial Land Table Project is 87% complete and the Commercial Common Area Project is 100% complete. Sales reviews are 99% complete.

Heidi Harris reported for Homestead and GIS – GIS has edited 10903 PINs for this year. We have taken 2972 homestead applications this year and there are 10,322 transfers.

Julie Marine reported for Residential – 2017 Returns are 85% complete. Field reviews are 48% complete. There are 138 neighborhoods that need modifying. We are 91% complete and there are 123 neighborhoods increasing and 15 decreasing.

Corey Gillenwater reported for Quality Control – Tyler update – Data Export is underway. Expected completion is mid-June. The county commissioners accepted our recommendation for vendor to print/mail NOAs for this year.

APPROVAL OF MINUTES

Mr. Gunter made a motion to approve the following:

Minutes of the March 2, 2017 Regular Meeting.

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

OLD ITEMS

None

Regular Meeting – March 16, 2017 – 8:30 AM

Page 2

CONSENT AGENDA – NEW ITEMS

Mr. Boondry made a motion to approve the following with code correction:

1. Assessment Notices – Submitted for Approval of Recommendation
 - A. Personal Property 45-Day NOAs PY
 - B. Support Services 45-Day NOAs PY

Ms. Ellington seconded. The motion passed with a unanimous vote.

Mr. Gunter made a motion to approve the following:

2. Appeal Waivers – Submitted for Approval of Recommendation
 - A. Certification
 1. Residential
 2. Commercial
 - B. Approval
 1. Residential
 2. Commercial

Ms. Ellington seconded. The motion passed with a unanimous vote.

Ms. Ellington made a motion to approve the following:

3. Property Corrections – Submitted for Approval of Recommendation
 - A. Notification Letters
 1. Residential Notification Listing
 2. Commercial Notification Listing
 - B. Error & Releases
 1. Support Services E&R Listing
 2. Mobile Home E&R Listing TY2015
 3. Mobile Home E&R Listing TY2016
 4. Mobile Home E&R Listing TY2017

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

Ms. Hegstrom made a motion to approve the following:

4. Certifications to the Board of Equalization – Submitted for Approval of Recommendation
 - A. Motor Vehicles TY2017

Ms. Ellington seconded. The motion passed with a unanimous vote.

Ms. Ellington made a motion to approve the following:

5. Application for Exemptions – Submitted for Approval of Recommendation
 - A. Freeport Exemption Listing
 - B. Homestead Exemption Listing

Mr. Gunter seconded. The motion passed with a unanimous vote.

REGULAR AGENDA

1. Chief Appraiser Items

A. 2017 GIS/CAMA Conference Update – Staff and board members that attended the conference mentioned that technology will continue to be a big influence on our office in the future.

B. Outreach Update

1. Careers of Wheels – This took place at both Gould Elementary and Southwest Elementary. All the children seemed to enjoy the presentations and asked a lot of questions of staff members.

2. Camp Explore – This was held at Gadsden Elementary. Students were shown aerial photos and were shown how to use tools to measure property. They were then shown how to draw a diagram of what they measured and calculate the square footage.

2. Board Member Items

A. Budget FY16/17

3. Chairman Items

A. Executive Session

Mr. Boondry made a motion to move in to Executive Session at 8:53 AM to discuss Personnel & Litigation items. Ms. Hegstrom seconded. The motion passed with a unanimous vote.

Mr. Boondry made a motion to move out of Executive Session at 9:22 AM. Ms. Hegstrom seconded. The motion passed with a unanimous vote.

B. BOE Decisions TY2016

C. Hearing Officer Decisions TY2016

Mr. Boondry made a motion to approve the following:

Board of Assessors Appeals to Superior Court

1-0603-01-001	International Paper Co.	TY2016
---------------	-------------------------	--------

Mr. Gunter seconded. The motion passed with a unanimous vote.

4. Certifications to Superior Court – Submitted for Approval

Mr. Boondry made a motion to approve the following:

A. BOA

1-0603-01-001	International Paper Co.	TY2016
---------------	-------------------------	--------

B. Taxpayer

1-0306-03-039	Meyer & Portman	TY2016
---------------	-----------------	--------

2-0683-01-001	Knight, Stuart Grady	TY2016
---------------	----------------------	--------

2-0683-02-002	Knight, Stuart Grady	TY2016
---------------	----------------------	--------

2-0683-02-003	Knight, Stuart Grady	TY2016
---------------	----------------------	--------

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

Regular Meeting – March 16, 2017 – 8:30 AM

Page 4

5. Attorney Items

Mr. Boondry made a motion to add the following Proposed Consent Judgment to the agenda:

2-0004-57-001 HLC Kehoe Properties LLC TY2015 & TY2016

Mr. Gunter seconded. The motion passed with a unanimous vote.

Mr. Boondry made a motion to deny the following Proposed Consent Judgment:

2-0004-57-001 HLC Kehoe Properties LLC TY2015 & TY2016

Mr. Gunter seconded. The motion passed with a unanimous vote.

Mr. Boondry made a motion to approve the following:

A. Proposed Consent Judgments

1-1005-02-001C	Wards Auto Painting & Bodywork Inc.	TY2014
2-0004-12-001	HLC Olde Harbour Inn Properties LLC	TY2016
2-0782-04-001	Dutchtown Plaza LLC	TY2016
2-0755-06-017	Silverstone Properties Inc.	TY2016
2-0755-02-007	DED Enterprises LP	TY2016
2-0561-09-001	Oakhurst Center LLC	TY2016
2-0535-03-024	Dyches Woodrow et al	TY2015
2-0535-03-024	Dyches Woodrow et al	TY2016
1-1006-02-003	Dyches Construction Co. et al	TY2016
2-0535-03-032	DED & WWD Enterprises L P	TY2012
2-0535-03-030	Dyches Construction Co & FCD LLC	TY2012

Ms. Ellington seconded. The motion passed with a unanimous vote.


ADJOURNMENT

Ms. Hegstrom made a motion to adjourn the meeting at 9:26 AM.

Ms. Ellington seconded. The motion passed with a unanimous vote.



Terry Tolbert, Chairman



James A. Gunter, Secretary