

Regular Meeting – June 1, 2017 – 8:30 AM

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**Members Present:** Terry Tolbert – Chairman  
Tommy Boondry – Vice Chairman  
James A. Gunter – Secretary  
Laura Hegstrom – Member  
Betty Ellington – Member

**Others Present:** Roderick Conley – Chief Appraiser  
Robbin Bowen – Deputy Chief Appraiser  
Stephanie Bridges – Recording Secretary  
Abda Quillian – Legal Counsel

Mr. Boondry made a motion to add the following to the agenda:

Chief Appraiser Items: Annual Workshop  
Notification of County Commission Budget Workshop

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

#### PERSONNEL RECOGNITION

A. Taxpayer Letters: Maryellen Burner  
B. Certificate Presentation: Nancy VanGorp  
C. Thank you card to BOA: From Bazemore family for donations from staff

Mr. Tolbert recognized how caring our staff is in regards to how much we help people in our communities.

#### CITIZENS ITEMS

None

#### DIVISION MANAGER STAFF REPORTS

Lisa Lowrimore reported for Residential Division – Appeals are being worked by staff members.

Stacey Scott reported for Commercial/Personal Property – Staff members are working appeals.

Also processing undeliverable NOAs. Business and Boat accounts are being added.

Robbin Bowen reported for Homestead/GIS – 247 Homestead Exemptions for TY18. 522 Transfers have been entered. GIS/Mapping department are preparing splits and combos for 2018.

Stephanie Bridges reported on appeals – Residential: 525, Commercial: 106, Personal Property: 71.

Total as of June 1 is 702 with 60% filed online.

Corey Gillenwater reported for Quality Control – We have received more undeliverable NOAs than in previous years. In the process of exploring options about resending mail that has been returned with new address provided by post office.

#### APPROVAL OF MINUTES

Mr. Gunter made a motion to approve the following:

Minutes of the May 11, 2017 Regular Meeting.

Ms. Ellington seconded. The motion passed with a unanimous vote.



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## OLD ITEMS

None

## CONSENT AGENDA – NEW ITEMS

Ms. Hegstrom made a motion to approve the following:

1. Assessment Notices – Submitted for Approval of Recommendation
  - A. Personal Property 45-Day NOAs PY
  - B. Personal Property 45-Day NOAs CY
  - C. Commercial Property 45-Day NOAs PY
  - D. Commercial Property 45-Day NOAs CY
  - E. Support Services 45-Day NOAs PY
  - F. Support Services 45-Day NOAs CY

Mr. Boondry seconded. The motion passed with a unanimous vote.

Mr. Gunter made a motion to approve the following:

2. Appeal Waivers – Submitted for Approval of Recommendation
  - A. Certification
    1. Commercial
    2. Personal Property
    3. Mobile Homes
    4. Motor Vehicles
  - B. Approval
    1. Commercial
    2. Personal Property
    3. Mobile Homes
    4. Motor Vehicles

Mr. Boondry seconded. The motion passed with a unanimous vote.

Ms. Ellington made a motion to approve the following:

3. Property Corrections – Submitted for Approval of Recommendation
  - A. Notification Letters
    1. Residential Notification Listing
    2. Commercial Notification Listing
    3. GIS Notification Listing
  - B. Error & Releases
    1. Homestead E&R Listing
    2. Non-Homesteaded Mobile Homes E&R Listing
    3. GIS E&R Listing

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

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Mr. Gunter made a motion to approve the following:

4. Certifications to the Board of Equalization
  - A. Motor Vehicles
  - B. Non-Homesteaded Mobile Homes

Mr. Boondry seconded. The motion passed with a unanimous vote.

Ms. Ellington made a motion to approve the following:

5. Application for Exemptions – Submitted for Approval of Recommendation
  - A. Freeport Exemption Listing

Mr. Gunter seconded. The motion passed with a unanimous vote.

Ms. Ellington made a motion to approve the following:

6. Application for Specialized Assessments – Submitted for Approval of Recommendation
  - A. E-Code Listing
  - B. CUVA

1-1025B-01-027	Anny Most	TY 2017	Approval (continuation)
1-1047-03-017	Carol Kriner	TY 2017	Approval (renewal)
5-0987-01-028	Hunter, William	TY2017	Approval (renewal)

Mr. Boondry seconded. The motion passed with a unanimous vote.

## REGULAR AGENDA

### 1. Chief Appraiser Items

- A. CAVEAT Update – Large attendance this year. All staff and BOA members that attended found the conference interesting.
- B. Annual Workshop – 2017 Achievements included ongoing conversion to Tyler, commercial land review and Digest Submission project. 2018 Goals include Tyler Conversion with a Go Live date sometime between October and December. Departmental Projects for 2018 include Homestead Audit Funding.
- C. Notification of County Commission Budget Workshop – This will take place on Thursday June 15<sup>th</sup> at 10 AM.

### 2. Board Member Items

- A. Budget FY16/17

### 3. Chairman Items

- A. Executive Session

Mr. Boondry made a motion to move in to Executive Session at 9:06 AM to discuss Personnel & Litigation items. Ms. Hegstrom seconded. The motion passed with a unanimous vote.

Ms. Ellington made a motion to move out of Executive Session at 9:37 AM. Mr. Gunter seconded. The motion passed with a unanimous vote.

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Mr. Boondry made a motion to approve the following:

4. Certifications to Superior Court – Submitted for Approval

A. Taxpayer

2-0003-11-014	CFI Legacy The Hue LLC	TY2016
2-0032-42-003	Chatham Square LLC	TY2016

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

Mr. Boondry made a motion to approve the following:

5. Attorney Items

Proposed Consent Judgments

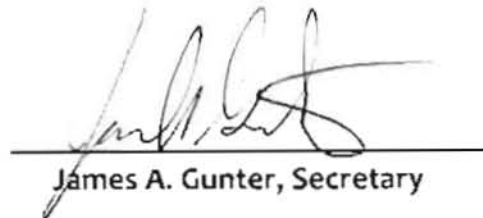
164707	Arizona Chemical	TY2013
164707	Arizona Chemical	TY2014
164707	Arizona Chemical	TY2015
5-0003-10-005	William A Reardon	TY2015

Mr. Gunter seconded. The motion passed with a unanimous vote.

ADJOURNMENT

Ms. Ellington made a motion to adjourn the meeting at 9:40 AM.  
Ms. Hegstrom seconded. The motion passed with a unanimous vote.

  
Terry Tolbert, Chairman

  
James A. Gunter, Secretary