



Regular Meeting – June 15, 2017 – 8:30 AM

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Members Present: Tommy Boondry – Vice Chairman
James A. Gunter – Secretary
Laura Hegstrom – Member
Betty Ellington – Member

Members Absent: Terry Tolbert - Chairman

Others Present: Roderick Conley – Chief Appraiser
Robbin Bowen – Deputy Chief Appraiser
Stephanie Bridges – Recording Secretary
Abda Quillian – Legal Counsel

The meeting was called to order by Tommy Boondry, Vice Chairman.

PERSONNEL RECOGNITION

A. Taxpayer Letters: Arthur Cummings
B. New Employee: Danielle Jammer, Support Services/GIS Supervisor

CITIZENS ITEMS

None

DIVISION MANAGER STAFF REPORTS

Stacey Scott reported for Commercial/Personal Property – We are currently working on appeals. Permits and field inspections are being worked on. We have 225 Mobile Home appeals.

Fawndreta Cain reported for Quality Control – still working on Tyler Conversion. We are currently looking over documents for Personal Property.

Danielle Jammer reported for GIS – 27 PINs have been adjusted and we are reviewing common areas.

Julie Marine – reported for Residential – Working on appeals and appeal waivers. Field reviews have been started.

Robbin Bowen reported for Homestead/Transfers – YTD we have 327 homestead applications and 950 transfers have been completed.

Stephanie Bridges reported for Appeals – There are a total of 1,572 appeals, 62% have been filed online. This is an increase of 211 over the same day last year.

APPROVAL OF MINUTES

Mr. Gunter made a motion to approve the following:

Minutes of the June 1, 2017 Regular Meeting.

Ms. Ellington seconded. The motion passed with a unanimous vote.

OLD ITEMS

None

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CONSENT AGENDA – NEW ITEMS

Mr. Gunter made a motion to approve the following:

1. Assessment Notices – Submitted for Approval of Recommendation
 - A. Personal Property 30-Day NOAs CY
 - B. Personal Property 45-Day NOAs PY
 - C. Personal Property 45-Day NOAs CY
 - D. Support Services 45-Day NOAs CY

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

Ms. Ellington made a motion to approve the following:

2. Appeal Waivers – Submitted for Approval of Recommendation
 - A. Certification
 1. Residential
 2. Commercial
 - B. Approval
 1. Residential
 2. Commercial

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

Mr. Gunter made a motion to approve the following:

3. Property Corrections – Submitted for Approval of Recommendation
 - A. Error & Releases
 1. Homestead E&R Listing
 2. Non-Homesteaded Mobile Homes E&R Listing

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

Ms. Hegstrom made a motion to approve the following:

4. Certifications to the Board of Equalization
 - A. Non-Homesteaded Mobile Homes

Ms. Ellington seconded. The motion passed with a unanimous vote.

Ms. Hegstrom made a motion to approve the following:

5. Application for Exemptions – Submitted for Approval of Recommendation
 - A. Freeport Exemption Listing
 - B. Capital Improvement Listing
 - C. Homestead Removal Listing

Ms. Ellington seconded. The motion passed with a unanimous vote.

Mr. Gunter made a motion to approve the following:

6. Application for Specialized Assessments – Submitted for Approval of Recommendation
 - A. E-Code Listing

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B. Rehabilitated Historic

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|----------------|---------------------------|-------------|----------------------------|
| 2-0032-13-008 | Caldwell, Charles & Debra | Final | Approval – 1/1/15-1/1/23 |
| 2-0066-13-007A | RSS of Savannah LLC | Preliminary | Approval – 4/25/17-4/25/19 |
| 2-0044-16-002 | 420 East Bolton LLC | Preliminary | Approval- 4/20/17-4/20-19 |

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

REGULAR AGENDA

1. Chief Appraiser Items

- A. Fleet Damage – Several of our vehicles were damaged while in the parking garage. Restitution has been paid and the amount needed to repair the vehicles will be on the county commission agenda to transfer to our account.
- B. NOA Mailing – The NOAs that were returned to us with forwarding addresses will be resent to taxpayers. They will be mailed June 20 with final day for appeals being Aug. 4.

2. Board Member Items

- A. Budget FY16/17

3. Chairman Items

- A. Executive Session

Mr. Gunter made a motion to move in to Executive Session at 8:45 AM to discuss Personnel & Litigation items. Ms. Ellington seconded. The motion passed with a unanimous vote.

Ms. Hegstrom made a motion to move out of Executive Session at 8:53 AM. Ms. Ellington seconded. The motion passed with a unanimous vote.

Mr. Gunter made a motion to approve the following:

4. Attorney Items

Proposed Consent Judgments

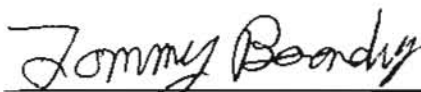
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| 5-0022-01-024 | International Association of Heat & Frost | TY2016 |
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Ms. Hegstrom seconded. The motion passed with a unanimous vote.

ADJOURNMENT

Ms. Hegstrom made a motion to adjourn the meeting at 8:54 AM.

Mr. Gunter seconded. The motion passed with a unanimous vote.


Tommy Boondry, Vice Chairman


James A. Gunter, Secretary